

# VILLAGE OF MYRNAM



**Regular Council Meeting  
April 18, 2024**

# ADOPTION OF AGENDA

1. **Call to order**
2. **Adoption of Agenda**
3. **Adoption of Minutes**
  - a. March 21, [2024](#) Regular Council Meeting
4. **Delegation**
  - a. Two Hills RCMP Detachment – 2024 Priorities
5. **Open Forum**
6. **Administrative Reports**
  - a. Public Works Report
  - b. Financial Report
  - c. Chief Administrative Officer Report
7. **Correspondence**
8. **Old Business**
  - a. Annual Public Meeting
9. **Bylaws and Policies**
  - a. 2024-03 and 2024-04 Development Incentive Bylaws
10. **New Business**
  - a. Myrnam & District Ukrainian Dance Club – Grant Request
  - b. Purchase a tractor
  - c. Annual Clean-Up Day
11. **Council Member Reports**
  - a. Mayor D. Rudolf
  - b. Deputy Mayor R. Yaremchuk
  - c. Councillor K. Ewanec
12. **Confidential Items**
13. **Adjournment**      **Next Meeting:** May 16, [2024](#) at 9:00 A.M.

# ADOPTION OF MINUTES

- March 21, 2024 Regular Council Meeting

# DELEGATION

Sgt. David Henry is recommending to make a slight change to the priorities as follows:

1. Property Crime – Theft
2. Traffic – Impaired Operation
3. Police/Community Relations – Police visibility/fraud awareness

# OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

# ADMINISTRATIVE REPORTS

## PUBLIC WORKS FOREMAN REPORT

March 15 – April 11, 2024

### Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.
2. Checked a few properties with water meter and cc valve issues.
3. Extra watch at the wastewater area for proper flow.

### Roads/Sidewalks

1. Cleaning along curbs.
2. Move snow piles to reduce water runoff.
3. Packed down more gravel on Main Street where there was a water break earlier this year.

### Other

1. Continue to pick up garbage weekly.
2. Fence around the reservoir should be installed mid-April.
3. Changed flags in the Dove Park.
4. Replaced some boards in front of the Dove Park.
5. Maintained watch over the burn piles.
6. Worked on backhoe and bobcat.
7. Received bucket that was on backorder from CAT.
8. Cleaned ice from the arena.

# ADMINISTRATIVE REPORTS

## FINANCIAL REPORT

March 15 – April 11, 2024

1. Budget to Actual: 1<sup>st</sup> Quarter 2024 (currently using 2023 as 2024 interim budget)
2. Bank Reconciliation: As of March 31, 2024
3. Cheque Listing: March 15 – April 11, 2024

# ADMINISTRATIVE REPORTS

## CHIEF ADMINISTRATIVE OFFICER REPORT

March 15 – April 11, 2024

1. Let's Get Digital Program: Program was developed and advertised on March 6, 2024. Since then, we have had 12 landowners sign up. Total properties who receive electronic invoices and newsletters is 93. 13 properties receive a paper copy and email copy. 102 properties still receive by mail only.
2. 2023 Audit: In progress.
3. Daycare: Vermilion Play Development hopes to have the daycare open by September. Currently there is a 50/50 raffle for startup costs. They have received \$100 from CNR and \$2,500 from Rotary Vermilion. They are waiting on other grants.
4. 4910 51 Avenue: No update since Administration requested their lawyer contact the CAO.
5. Grants:
  - a) Approved for Small Community Opportunity Program. \$90,000 for Skills Development Training Opportunities project.
  - b) Canada Summer Jobs: Approved for 1 position for 9 weeks.
  - c) Tree Canada: Was not successful.
6. Other:
  - a) Attended ACE Water Operators and CAOs meeting on March 28, 2024
  - b) Attended DEM course: April 9, 2024
  - c) Meeting with Town of Two Hills CAO and EDO to discuss how to deliver each grant funded projects. Grants for economic development, etc.: ACP, Small Community Opportunity Program, and NRED.
  - d) What do we need to prepare for New Myrnam School Showcase on April 25<sup>th</sup> 4-8 pm?
7. CAO Action Tracker – attached.



# CORRESPONDENCE

March 15 – April 11, 2024

(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs:
  - a. Key Municipal Dates April 1 – June 30, 2024
  - b. Letter re: Provincial Education Requisition Credit Program Extension
  - c. Letter re: Assessment Model Review
2. Alberta Public Safety and Emergency Services: Letter re: Police Funding Model
3. Alberta Agriculture & Irrigation: Letter re: \$90,000 grant approved for Skills Development Training Opportunities
4. Canada Revenue Agency: Examination of GST Public Services Rebate Application (second half of 2023)
5. MP Shannon Stubbs: Email notification re: Canada Summer Jobs Program. Approved for one position for 9 weeks. Application was for two positions for up to 16 weeks.
6. MLA Jackie Armstrong-Homeniuk:
  - a. Weekly Constituency Update – March 29
  - b. Alberta Job Info
  - c. Easter Greeting
  - d. Exciting Learning Opportunities await in [April](#)
7. Alberta Municipalities:
  - a. The Weekly – March 20, 27, April 4, 10
  - b. Political Parties – Member Messaging
8. Alberta Counsel:
  - a. The News – Editions 197, 198
  - b. [At a Glance](#) – April 5
9. Northeast Alberta Information HUB
  - a. Board/Membership Meeting Agenda Package of March 26, 2024
  - b. Board/Membership Meeting Minutes of March 26, 2024 (draft)

# **CORRESPONDENCE**

**March 15 – April 11, 2024**

**(all scanned and emailed to each elected official)**

10. St. Paul Education: Board Meeting Highlights March 13, 2024
11. Ukrainian Canadian Congress Alberta Provincial Council: Email Easter Greeting
12. North Saskatchewan Watershed Alliance: Letter re: Supporting Watershed Management for a Thriving Village of Myrnam
13. University of Calgary: Research Paper - Assessing the Viability of Smaller Municipalities
14. ACE Water Operators Meeting: Agenda of March 28, 2024
15. Letter to the County re: assistance with gravel and equipment for road in front of school

# OLD BUSINESS

## Subject: Annual Public Meeting

At the last Regular Council meeting, Council and Administration assessed the efficacy of the existing format of the Annual Public Meetings and explored ways to customize it for more effective communication with ratepayers.

Tabled from the last Regular Council Meeting to allow more time to brainstorm ideas.

Last Annual Public Meeting: November 21, 2022

# BYLAWS AND POLICIES

## Subject: 2024-03 and 2024-04 Development Incentive Bylaws

Administration consulted with free legal counsel regarding consolidation of lots by Council approval. Response attached at the last meeting.

Administration consulted with Municipal Affairs and received two responses: one verbal and one written. The written response was received on March 25<sup>th</sup> and attached hereto.

### **MGA, Section 347 Cancellation, reduction, refund or deferral of taxes**

**347(1)** If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

**(2)** A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

# NEW BUSINESS

**Subject: Myrnam & District Ukrainian Dance Club – Grant Request**

The Myrnam & District Ukrainian Dance Club is celebrating their 50<sup>th</sup> Anniversary this year. They are requesting financial assistance from the Village in the amount of \$500.

# NEW BUSINESS

**Subject: Purchase a tractor**

The Village owns a 2006 Kubota tractor that has 1460 hours and is nearing its life expectancy very soon. Allen B Olsen has a 2007 Kubota tractor with only 400 hours for \$14,437.50.

Similar tractors, without the cab, are going for approximately \$16,000+.

Public Works is requesting the purchase of the 2007 Kubota BX2350 4WD tractor.

# NEW BUSINESS

## Subject: Annual Clean-Up Day

Garbage Bylaw 2021-14, Section 6.1(B) The Village may sponsor a cleanup day or week to provide for the removal of all junk, garbage, rubbish, litter, waste and all other related material from the Village.

A tradition in the Village is to have an Annual Clean-up day. In recent years, it has been the Village Council and Staff doing the clean-up from private properties only. In the distant past, the school used to be involved in cleaning up garbage from public properties (streets, parks, green spaces), and the village would supply garbage bags, and treats.

Last year the community clean-up day was held on Friday, June 2<sup>nd</sup>.  
In 2022 the community clean-up day was held on a Monday (May 23???)

# **COUNCIL MEMBER REPORTS**

**Mayor Donna Rudolf**

March 15 – April 11, 2024

No report presented before the completion of the council package.



# **COUNCIL MEMBER REPORTS**

**Deputy Mayor Raymond Yaremchuk**

March 15 – April 11, 2024

No report presented before the completion of the council package.

# **COUNCIL MEMBER REPORTS**

**Councillor Kurt Ewanec**

March 15 – April 11, 2024

No report presented before the completion of the council package.

# NEXT MEETING

Regular Council Meeting

May 16, 2024

9:00 a.m.

# ADJOURNMENT

Thank you for attending the  
Regular Council Meeting



peace to us