

VILLAGE OF MYRNAM



**Regular Council Meeting
June 20, 2024**

ADOPTION OF AGENDA

1. Call to order

2. Adoption of Agenda

3. Adoption of Minutes

- a. May 16, [2024](#) Regular Council Meeting
-

4. Open Forum

5. Administrative Reports

- a. Public Works Report
 - b. Financial Report
 - c. Chief Administrative Officer Report
-

6. Correspondence

7. Old Business

- a. 2024 Capital Budget
 - b. 2024 Haying Tender
-

8. Bylaws and Policies

- a. 2024-03 Non-Residential Development Incentive Bylaw
 - b. 2024-04 Residential Development Bylaw
-

9. New Business

- a. Annual Clean Up – Fall 2024
 - b. Local Government Fiscal Framework Operating Program
 - c. Local Government Fiscal Framework Capital Program
 - d. ALUS
 - e. Derelict properties
-

10. Confidential Items

11. Adjournment **Next Meeting:** July 18, [2024](#) at 9:00 A.M.

Potential addition(s):

- Town of Two Hills: Letter re: Regional Governance Study

Not required at time of preparation of the agenda: Delegation, Public Hearing

ADOPTION OF MINUTES

- May 16, 2024 Regular Council Meeting

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

May 10 – June 13, 2024

Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.
2. Started installing the singer valve in the water plant.
3. Pad built for the new generator. New generator arrived for the water plant. Gas hooked up to the generator; waiting for power hookup.
4. Water line locate for a property owner.
5. Hydrovac'd storm sewers.

Roads/Sidewalks

1. Cut road to prepare for new curbs and sidewalks.

Other

1. Continue to pick up garbage weekly.
2. Cut grass and weedwhack.
3. Maintenance on all summer equipment.
4. Interviews for summer student. Hired and training summer student.
5. Foreman was on holidays for a week.
6. Property line locate.
7. Cleaned up fallen branches and retied the fence in Dove Park after strong winds.
8. Moved new benches and planters to the Dove Connection.

ADMINISTRATIVE REPORTS

FINANCIAL REPORT

May 10 – June 13, 2024

1. Bank Reconciliation: As of May 31, 2024
2. Cheque Listing: May 10 – June 13, 2024

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

May 10 – June 13, 2024

1. Daycare: Board has agreed to the lease agreement.
2. 4910 51 Avenue: Respondents have completed and submitted to the village signed Transfer of Land forms. Village to execute and submit to Land Titles.
3. Grants: Working with Two Hills Adult Learning and Portage College for delivering courses free to local individuals and businesses (Small Community Opportunities Program).
4. Taxes: Sent out May 16, 2024; due July 31, 2024.
5. Resident requests:
 - a. Doctor clinic in Myrnam
 - b. Sidewalk on 47 Avenue west of Highway 881 along the southside
 - c. To petition to the Province to change the Municipal Government Act so that a municipality can have more than one minimum tax.
6. Other:
 - a. Hired [REDACTED] for Canada Summer Jobs position (9 weeks at 30 hrs/week).
 - b. Communicating between a resident, Council, and MLA regarding the resident's complaint about having to pay for a flat water fee when they are on a well even though their property is adjacent to a water main.
7. CAO Action Tracker – attached.

CORRESPONDENCE

May 10 – June 13, 2024

(all scanned and emailed to each elected official)

1. Regional Governance Study – Town of Two Hills, County of Two Hills, and the Village of Myrnam prepared by Transitional Solutions Inc.
2. Alberta Municipal Affairs:
 - a. Bill 20: Municipal Affairs Amendment Act – tabled to further clarify the intent of the bill and ensure that locally elected municipal governments will continue to govern in response to the priorities and interests of their residents. Factsheet included.
 - b. 2024 LGFF Capital and Operating allocations confirmation
 - c. Municipal Musings – June 2024 (new newsletter for CAOs)
 - d. Meet with the Minister McIver at [ABmuni](#) Fall 2024 Convention
 - e. CCBF Grant – Alberta Government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024 – 2024 period.
3. Alberta Age-Friendly E-News: Active Communities Initiative Grant
4. MLA Jackie Armstrong-Homeniuk:
 - a. Small Community Opportunity Program
5. Alberta Municipalities:
 - a. The Weekly – May 15, 23, 29, June 5, 12
 - b. [ABmunis](#) letter to Premier Smith to clarify information on provincial funding for municipalities (email)
 - c. [Abmunis](#)' Welcoming and Inclusive Communities network (email)
 - d. Nominate a municipal [peer](#) for an award (email)
 - e. Alberta Municipalities Services Overview
6. Alberta Counsel:
 - a. The News – Editions 201 and 202
 - b. [At a Glance](#) – May 31 and June 14, 2024
7. Regional Economic Development Committee: Agenda package with notes from May 29, 2024
8. Two Hills FCSS: Annual Report 2023
9. St. Paul Education Regional Division: Board Highlights June 2024
10. Travel Lakeland: Newsletter (email May 21, 2024)
11. Battle River Watershed Alliance: AGM 2024 (email May 23, 2024)

OLD BUSINESS

Subject: 2024 Capital Budget

MGA:

245 Each council must adopt a capital budget for each calendar year.

247 No municipality may pass a property tax bylaw or business tax rate bylaw in respect of a year unless the operating and capital budget for that year have been adopted by council or established by the Minister under section 244. **NOTE: we are not using property tax revenue to pay for capital expenses this year.**

283.1(3) Each municipality must prepare a written plan respecting its anticipated capital property additions over a period of at least the next 5 financial years.

MUNICIPAL CORPORATE PLANNING REGULATION:

3 The capital plan that a municipality must prepare pursuant to section 283.1(3) of the Act must include

- (a) planned capital property additions, and
- (b) allocated or anticipated funding sources.

At the Budget meeting with Council and Administration, Council highlighted capital budget priorities for 2024.

Administration has drafted a capital plan for discussion.

OLD BUSINESS

Subject: 2024 Haying Tender

On May 16, 2024 Council unanimously moved to put a haying tender out for the recently re-acquired property at the SW corner of Hwy 881 and Hwy 45 (NE 10-54-9-W4M).

The haying opportunity went out for tender on the Village of Myrnam – Events and Public Notices' Facebook page, on posters, and the Village website.

Village received 4 bids: 2 sealed 2 unsealed; to be viewed during the council meeting.

Attachment(s):

None; tenders to be revealed during the Council meeting.

BYLAWS AND POLICIES

Subject: 2024-03 Non-Residential Development Incentive Bylaw

Tabled from April Regular Council meeting for public review/input.

Village did not receive any comments or input into this proposed bylaw. The bylaw was advertised in the monthly newsletter (May 2024), on the Village website, on posters, and on the Village of Myrnam – Events and Public Notices Facebook page.

BYLAWS AND POLICIES

Subject: 2024-04 Residential Development Incentive Bylaw

Tabled from April Regular Council meeting for public review/input.

Village did not receive any comments or input into this proposed bylaw. The bylaw was advertised in the monthly newsletter (May 2024), on the Village website, on posters, and on the Village of Myrnam – Events and Public Notices Facebook page.

NEW BUSINESS

Subject: Annual Clean-Up Day – Fall 2024

Garbage Bylaw 2021-14, Section 6.1(B) The Village may sponsor a cleanup day or week to provide for the removal of all junk, garbage, rubbish, litter, waste and all other related material from the Village.

The Village has historically sponsored a Cleanup Day annually in the spring. During the clean-up day this year someone suggested that the village host one in late fall as well.

Administration contacted the Fire Department to see if there was any interest for the Fire Department to assist with the cleanup, as was done in the past, to which the Department has agreed and one member has even volunteered their dump truck for the event.

NEW BUSINESS

Subject: Local Government Fiscal Framework Operating Program

Memoranda of Agreement (MOAs) for the LGFF Operating was provided to the Village on June 3, 2024.

The MOAs will govern the funding under the program. The agreements are to be signed by up to two individuals duly authorized by council to sign agreements under Section 213(4) of the Municipal Government Act. Payment of the LGFF allocations cannot be released until the MOAs are signed, returned, and other payment conditions are met. A seal in lieu of signature will not be accepted.

Program guidelines, which outline eligible expenses, are available at: www.alberta.ca/local-government-fiscal-framework.

NEW BUSINESS

Subject: Local Government Fiscal Framework Capital Program

Memoranda of Agreement (MOAs) for the LGFF Capital was provided to the Village on June 3, 2024.

The MOAs will govern the funding under the program. The agreements are to be signed by up to two individuals duly authorized by council to sign agreements under Section 213(4) of the Municipal Government Act. Payment of the LGFF allocations cannot be released until the MOAs are signed, returned, and other payment conditions are met. A seal in lieu of signature will not be accepted.

Program guidelines, which outline eligible expenses, are available at: www.alberta.ca/local-government-fiscal-framework.

NEW BUSINESS

Subject: ALUS

ALUS engages farmers and ranchers in creating nature-based solutions on their land to build climate resilience and enhance biodiversity for the benefit of communities and future generations.

The previous landowner of the parcel at the SW corner of Hwy 45 and Hwy 881 had an agreement with ALUS Two Hills to use approximately 0.872 acres at the south end of the property for the purposes of an environmental conservation project.

ALUS wishes to continue the project and is requesting to continue the original agreement conditions with the Village of Myrnam.

Under the previous agreement, the County of Two Hills #21 and the school fulfilled the management requirements as outlined in the schedules. The management requirements are:

- Monitor for Invasive Species
- Invasive Species Control
- Weed Control
- Mowing
- Monitor for drought; water as needed
- Monitor for animal browse; address as needed
- Cap at the end of the year and drain the line (alternative watering system)

Administration is waiting to see if the County will continue to fulfill the management requirements.

In previous years under the agreement, the landowner forwarded the annual revenue from the agreement of \$500 to New Myrnam School.

Attachment(s):

- Draft conservation agreement; missing Schedule C; Administration is hoping to receive it prior to the Council meeting.

NEW BUSINESS

Subject: Derelict Properties

Administration continues to receive multiple complaints regarding the state of the old hospital, the theatre, and occasionally other abandoned buildings throughout the village.

Background:

Since December 2021, the Village of Myrnam started the process of getting compliance with the landowners of two vacant and unsecured buildings: the old hospital, and the old theatre. The Village was working with Inspections Group to conduct an on-site inspection of the buildings and to process orders under the Alberta Safety Codes Authority (ASCA). Before proceeding with official orders, the Village contacted both owners and requested voluntary compliance.

The new owner of the hospital had agreed to demolish the building in the fall of 2022, and then provided an extension to the spring. The owner of the theatre's son, who is communicating on behalf of his aging father, initially was responding however has stopped responding entirely.

Since then, the Inspections Group was told by ASCA that they cannot proceed with the order (to fix or demolish the theatre) as ASCA is the authority having jurisdiction for safety codes in the village and their decision is that these buildings are the responsibility of the local fire authority.

- References to Unsightly Premises Bylaw -09
- References to bylaw enforcement actions in Municipal Government Act
- One pager re: Taking over properties with abandoned buildings

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

May 10 – June 13, 2024

No report presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

May 10 – June 13, 2024

No report presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

May 10 – June 13, 2024

No report presented before the completion of the council package.

NEXT MEETING

Regular Council Meeting

July 18, 2024

9:00 a.m.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us