

VILLAGE OF MYRNAM



**Regular Council Meeting
July 18, 2024**

ADOPTION OF AGENDA

- 1. **Call to order**
- 2. **Adoption of Agenda**
- 3. **Adoption of Minutes**
 - a. June 20, 2024 Regular Council Meeting
 - b. July 3, 2024 Special Council Meeting
- 4. **Open Forum**
- 5. **Administrative Reports**
 - a. Public Works Report
 - b. Financial Report
 - c. Chief Administrative Officer Report
- 6. **Correspondence**
- 7. **Bylaws and Policies**
 - a. 2024-06 Regional Economic Development Committee Bylaw
 - b. Review of Urban Hen Bylaw #2022--07
- 8. **New Business**
 - a. Mutual Aid Agreement
 - b. 2024/2025 Alberta Community Partnership Program
 - c. Land Proposal
 - d. Regional Governance Study
- 9. **Confidential Items**
- 10. **Adjournment** **Next Meeting:** August 15, 2024 at 9:00 A.M.

Not required at time of preparation of the agenda: Delegation, Public Hearing, Old Business

ADOPTION OF MINUTES

- June 20, 2024 Regular Council Meeting
- July 3, 2024 Special Council Meeting

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

June 14 to July 11, 2024

Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.
2. Water main break on Main Street. Temporary water was provided to properties on Main Street during the break. Break repaired.

Roads/Sidewalks

1. Curbs put in. Asphalt and cold mix applied on roadside of curbs. No time to finish the sidewalks before Main Street infrastructure replacement project (starting July 22) due to interruption of a water main break on Main Street. Will pack down reject in upcoming week. If there is enough time and good weather after the Main Street project we will put asphalt down to complete the sidewalk project.

Other

1. Continue to pick up garbage weekly.
2. Cut grass and weedwhacking on all municipal property including the arena and school.
3. Arranging for inspection of a trackhoe.
4. Assisted at CTEC for wiring for new sink in daycare room.
5. Moved all furniture out of CTEC boardrooms for daycare.
6. Purchased trackhoe (\$58,000 plus delivery) and arranged for delivery.

ADMINISTRATIVE REPORTS

FINANCIAL REPORT

June 14 to July 11, 2024

1. Budget to Actual: 2nd Quarter 2024
2. Bank Reconciliation: As of June 30, 2024
3. Cheque Listing: June 14 to July 11, 2024

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

June 14 to July 11, 2024

1. Joint Municipalities Meeting: Attended on June 25, 2024. All Councils to review draft Mutual Aid Agreement and bring back ideas for next intake of Alberta Community Partnership Program. Brief discussion on Economic Development Officer position.
2. Bylaw Enforcement:
 - a. 8 orders sent since May 28th: 4 for grass/weeds and 4 for improvements or demolition of abandoned buildings.
 - b. Property at SE corner of 50 Avenue and Hwy 881: Much improvement in property cleanup. Progress on fence is postponed due to some legal paperwork.
3. Recycled Asphalt Storage: Village of Myram negotiated an agreement with Ledcor to store their recycled asphalt for \$5,000 per year. The Village is able to broker the recycled asphalt at 50/50, can purchase at \$15/tonne for our own use and be able to purchase at 50% after storage of 2 years, if available.
4. CAO Action Tracker – attached.

CORRESPONDENCE

June 14 to July 11, 2024

(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs:
 - a. Bill 20: Municipal Affairs Amendment Act – followup letter after Bill 20 was tabled
 - b. Information Bulletin 03/2024 – Key Municipal Dates July 1 – September 30
 - c. Ministerial Order No. MAG:011/24 Amounts for Designated Industrial Requisition under \$1,000 cancelled.
2. MLA Jackie Armstrong-Homeniuk:
 - a. Happy Canada Day
 - b. Keeping sports affordable for Alberta families
 - c. Weekly Update: June 21, 2024
3. Federation of Canadian Municipalities
 - a. Understanding and implementing UNDRIP – A Guide for Municipalities
 - b. Green Municipal Funds – application not selected for funding. Administration has requested a meeting with Acting Funding Manager to get further information about the results of their analysis.
4. Alberta Municipalities:
 - a. Important Announcement to the Members of Alberta Municipalities – resignation of CEO Dan Rude
 - b. ABmunis Convention Registration Open
 - c. Alberta Culture – Alberta Day 2024 grant deadline
 - d. The Weekly – June 20, 26 and July 4, 2024
5. Alberta Counsel:
 - a. At a Glance – June 28, 2024
 - b. The News – Editions 203 and 204
6. Regional Economic Development Committee: Minutes of May 29, 2024 and Scoping Document prepared by Mark Baxter for Two Hills Regional Economic Development Initiative.
7. Alberta HUB: Annual General Meeting Minutes of June 26, 2024
8. Battle River Watershed Alliance: July Newsletter
9. Letter of apology from Secretary for the Myrnam & District FireFighter Association re: missed invitation for Appreciation Event

BYLAWS AND POLICIES

Subject: 2024-06 Regional Economic Development Committee Bylaw

MGA, Section 3 The purposes of a municipality are (a.2) to foster the economic development of the municipality,

Recently the Town of Two Hills and Village of Myrnam have engaged in grant applications for regional economic development. A host of meetings have been started by the Town of Two Hills with the County of Two Hills and Village of Myrnam. Mayor Donna Rudolf is the representative on behalf of the Village of Myrnam.

At the request of the Town of Two Hills, a bylaw is recommended to enter into an agreement for the purposes of a Regional Economic Development Committee.

A draft bylaw was presented by the Town of Two Hills and reformatted to match our current bylaws. Minor changes (mostly formatting) were made from the original.

County of Two Hills and Town of Two Hills will be reviewing the draft; changes may be recommended from their respective councils.

BYLAWS AND POLICIES

Subject: Review of Urban Hen Bylaw #2022-07

Urban Hen Bylaw #2022-07, Section 9.2: Council shall review this bylaw before then end of the 2023 calendar year.

Since the passing of the bylaw on August 18, 2022, there have been 2 properties that have successfully applied for and received an urban hen licence. The Village has not received any complaints.

There has been one area of concern for properties that are more than 1 acre in size:

Land Use Bylaw #2018-08:

Section 8.7 Objects Prohibited or Restricted in Yards f. On parcels less than one acre in size, the keeping of livestock or fowl except in the case of approved commercial or industrial operations.

Section 9.6 Keeping of Animals

9.6.1 The keeping of livestock within all land use districts, excluding the Urban Reserve (UR) District, shall be prohibited.

NEW BUSINESS

Subject: Mutual Aid Agreement

Shortly before the last Joint Municipalities Meeting the County of Two Hills #21 presented the Town of Two Hills and the Village of Myrnam another revised draft (#3) of the mutual aid agreement to replace an outdated agreement.

Attachment(s):

- Current Mutual Aid Agreement - 2014
- Draft Mutual Aid Agreement – June 2023
- Draft Mutual Aid Agreement – June 2024

NEW BUSINESS

Subject: 2024/2025 Alberta Community Partnership Program

The Alberta Community Partnership Program intake for 2024/2025 is coming up. At the last Joint Municipalities Meeting the Town of Two Hills provided some recommendations that are “seen as priorities in this ACP grant cycle that align with... local and regional initiatives”. The decision at that meeting was for each council to discuss potential ACP projects and bring them back to the next Joint Municipalities Meeting for discussion on what projects we should work on next collaboratively.

NEW BUSINESS

Subject: Land Proposal

In May of 2022 Council approved the sale of one 100' x 150' lot (see pic attached). The purchasers are requesting to either 1) purchase an additional 50 x 150' for \$500 or 2) obtain permission to level the remaining portion of the hill east of the property they purchased to avoid leaving an embankment when they go to level the initially purchased land.



NEW BUSINESS

Subject: Regional Governance Study

TSI provided the final Regional Governance Study document on April 30, 2024.

At the Joint Municipalities Meeting it was decided that all councils provide input on the document to the next meeting and then all of the input would be provided to TSI prior to all the municipalities meeting with them.

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

June 14 to July 11, 2024

No report presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

June 14 to July 11, 2024

No report presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

June 14 to July 11, 2024

No report presented before the completion of the council package.

NEXT MEETING

Regular Council Meeting

August 15, 2024

9:00 a.m.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us