

VILLAGE OF MYRNAM



**Regular Council Meeting
November 21, 2024**

ADOPTION OF AGENDA

1. Call to order
2. Adoption of Agenda
3. Adoption of Minutes
a. October 31, 2024 Organizational Meeting
b. October 31, 2024 Regular Council Meeting
4. Open Forum
5. Administrative Reports
a. Public Works Report
b. Financial Report
c. Chief Administrative Officer Report
6. Correspondence
7. New Business
a. Library Board Appointments
8. Confidential Items
9. Adjournment Next Meeting: December 19, 2024 at 9:00 A.M.

Not required at time of preparation of the agenda:
Delegation, Public Hearing, Old Business, or Bylaws and Policies

ADOPTION OF MINUTES

- October 31, 2024 Organizational Meeting
- October 31, 2024 Regular Council Meeting

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

September 12 – October 24, 2024

PW Report

October 25, 2025 to November 14, 2024

Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.
2. New generator is commissioned.

Roads/Sidewalks

1. County provided gravel and a packer to finish Main Street for the year. Couple of spots need more gravel (front of senior's center and restaurant); ordered.
2. Filled many potholes with cold mix.

Other

1. Continue to pick up garbage weekly.
2. Put up new flags.
3. Cleaned up shop/buildings.
4. Replaced broken windows on the track hoe.
5. Picked up ripper tooth for track hoe.
6. Put up signs for fire department parking.
7. Put up surveillance cameras (x3).
8. Repaired front door handle at office.

FINANCIAL REPORT

- 1. Bank Reconciliation: As of October 31, 2024
- 2. Cheque Listing: October 25, 2025 to November 14, 2024

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

September 12 – October 24, 2024

1. Energy Contract: Non-profit organizations are eligible to join in on the aggregated energy program with the Village through ABMunis. Based on their consumption their proposed rate is 8.57 per kwh. In order to participate, Administration created an agreement for the non-profit organizations to sign acknowledging that they may be liable for any loss of sales from excess energy if they cancel or terminate within 5 years. Administration is engaging with Solar Club Alberta for the one microgen meter at CTEC where Administration can switch between low and high rates depending on how much energy the microgen meter is producing over our needs.
2. Contest – Residential Lot: Sent to legal for review.
3. Security Cameras – The Dove Society purchased 3 security cameras surveillance the Dove Park and Dove Connection. Village staff and RCMP will have the ability to access footage in the event of an incident. Village will cover annual cost of monitoring at less than \$400 per year for all three cameras.
4. Fire Underwriters Survey: Our rating which has improved from previous years is as best as it could be for dwellings, from DPG 4 to 3A. The only way we could improve is if the fire department was partially or fully paid employees. For commercial properties the Village moved up from 9 to 8. There is a possibility of moving up to as low as 7 (for volunteer fire departments) which would involve more information provided to Fire Underwriters Survey and the impact could be as much as 20% for commercial property owners on their insurance. Of course, there are other variables that affect insurance rates, as noted, and there are no guarantees on whether we would be graded better based on the information provided. Administration has requested the Fire Chief to complete the additional information to see if we are able to get a better rating which would in turn help businesses decrease their insurance costs.

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

September 12 – October 24, 2024

5. 2025 Municipal Election: No update from the last report: Administration has been working on resources for voters and potential candidates for the upcoming election. Almost complete; waiting for Municipal Affairs to release the updated handbook for Returning Officers. Administration is hoping to have a handful of recommendations at the December council meeting.
6. Small Community Opportunities Program: Negotiated a price for 139 soft skills (see list attached) and Microsoft Office programs (2025 upgrade included): Access, Essentials, Excel Essentials, Outlook Essentials, PowerPoint Essentials, Word Essentials, Excel Expert, Word Expert for \$17,000. Unlimited participants.
7. 100 Radon Test Challenge: Radon test kits available for pickup at the Village Office. Administration hosted an information session on the 100 Radon Test Challenge at CTEC on Wednesday, November 13, 2024.
8. Halloween: Village and Dove Society hosted a movie night at the Community Hall with hotdogs, treats, and hot chocolate. Hall was donated.
9. CAO Action Tracker – attached.

CORRESPONDENCE

September 12 – October 24, 2024

(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs:
 - a. Municipal Musings (October 2024)
 - b. 2026 Local Government Fiscal Framework (LGFF) Capital Allocations (email Oct 25, 2024)
 - c. Provincial 2025 Equalized assessment Report and Comparison 2025 to 2024
2. Alberta Technology and Innovation:
 - a. Memorandum re: Bill 33 – Protection of Privacy Act
 - b. Memorandum re: Bill 34 – Access to Information Act
3. Alberta MLA Jackie Armstrong-Homeniuk:
 - a. Attention Vendors - Tendering/Contracting through Alberta Purchasing Connection (email)
 - b. New Funding – Advanced Materials Challenge (email Nov 14, 2024)
4. RCMP: Quarterly Community Policing Report for July 1 to September 30, 2024
5. Alberta Municipalities :
 - a. The Weekly (October 30 and November 14, 2024)
 - b. Share the impact of provincial decisions on property taxpayers (email Oct 28, 2024)
 - c. HISA Rate Adjustment (email October 28, 2024)
 - d. Fall 2024 Alberta Interim Policy Advisory Board Communique (email with attachment October 29, 2024)
 - e. Provide your input on the 2024 Outstanding Resolutions (email Oct 31, 2024)
6. Alberta Counsel:
 - a. At a Glance (October 25, November 1, and 8, 2024)
 - b. Alberta 31st Legislature, Session 1, Summary Oct 28 - 31 and Nov 4-7
7. GoEast:
 - a. Annual General Meeting (email Nov 12, 2024)
 - b. Call for New Directors (email Nov 1, 2024)

NEW BUSINESS

Subject: Library Board Appointments

See attached list of appointments to the Village of Myrnam Library Board and request by the library to extend appointments for 3 members whose appointments will expire in the next few months.

December 21, 2023

Bob Ross	3-year term
Irene Jacula	3-year term
Jackie Lubumsky	3-year term
Michael Rooyakkers	2-year term
Rhonda Cusack	2-year term
Yvonne Finlayson	1-year term
Dennis Machney	1-year term

February 15, 2024

Remove - Yvonne Finlayson	1-year term
Add – Megan Saruk	1-year term
Add – Suzanna Hildebrandt	1-year term

As per the Libraries Act, appointments can be made for three consecutive terms and extended for an additional 2 consecutive terms by a motion of council.

Currently there are six board members: Rhonda Cusack, Irene Jacula, Suzanna Hildebrandt, Jackie Lubumsky, Dennis Machney, and Megan Saruk. Michael Rooyakkers moved and Bob Ross had missed too many meetings.

Library Board is requesting Council re-appoint Dennis Machney, Suzanna Hildebrandt, and Megan Saruk for another one-year term.

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

September 12 – October 24, 2024

Eagle Hill Foundation (Appointee)

Family & Community Social Services (Appointee)

HUB / Regional Economic Development (Appointee)

Northern Lights Library System (Appointee)

Tourism (e.g., GoEast) (Appointee)

Other

No report was presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

September 12 – October 24, 2024

Alberta Central East Water Corporation Board (Appointee)

Family & Community Services (Backup Appointee)

Fire Department Liaison

HUB / Regional Economic Development (Backup Appointee)

Regional Emergency Management Agency (Backup Appointee)

Regional Landfill Committee (Appointed)

Tourism (e.g., GoEast) (Backup Appointee)

Other

No report was presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

September 12 – October 24, 2024

Eagle Hill Foundation (Backup Appointee)

HUB / Regional Economic Development (Backup Appointee)

Northern Lights Library System (Backup Appointee)

Regional Emergency Management Agency (Appointee)

Regional Landfill Committee (Backup Appointee)

Tourism (e.g., GoEast) (Backup Appointee)

Other

No report was presented before the completion of the council package.

NEXT MEETING

Regular Council Meeting

December 19, 2024

9:00 a.m.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us