

# Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam  
held on December 19, 2024, in the Village of Myrnam Council Chambers

**PRESENT:** Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, Councillor Kurt Ewanec, and Chief Administrative Officer Elsie Kiziak.

**CALL TO ORDER:**

Mayor D. Rudolf called the Regular Council Meeting to order at 9:00 A.M.

**ADOPTION OF AGENDA:**

**2024-146 MOVED** by Councillor K. Ewanec to adopt the agenda as presented with one addition under New Business: Public Works – Sidewalk in front of Village Office.

**CARRIED**

Note, the agenda page did not have 7d) however the RFD for 7d) was included in the Council package.

**ADOPTION OF MINUTES:**

**2024-147 MOVED** by Deputy Mayor R. Yaremchuk to adopt the Regular Council Meeting Minutes of November 21, 2024, as presented.

**CARRIED**

**OPEN FORUM:** No one for open forum.

**ADMINISTRATIVE REPORTS:**

**Public Works Report**

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

**Financial Report**

The Financial Report consisting of the 1) Bank Reconciliation Statement for month ending November 2024, and 2) the Cheque Listing for November 15 to December 12, 2024 was provided to Council in advance for their review and presented by CAO E. Kiziak.

**Chief Administrative Officer Report**

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

**2024-148 MOVED** by Councillor K. Ewanec to accept the Administrative Reports as presented.

**CARRIED**

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**CORRESPONDENCE:**

Correspondence was provided to Council in its entirety prior to the Council meeting. There was much discussion regarding the draft Regional Economic Development Strategy Deliverable #1.

**2024-149 MOVED** by Mayor D. Rudolf to accept the Correspondence as presented.

**CARRIED**

**NEW BUSINESS:**

**2025 Interim Operating Budget**

Municipal Government Act, Section 242 states each council must adopt an operating budget for each calendar year and that council may adopt an interim operating budget for part of a calendar year.

**2024-150 MOVED** by Mayor D. Rudolf to adopt the 2024 operating budget as the 2025 interim budget.

**CARRIED**

**Proposal – Regionalization of Fire Services**

At the Joint Municipalities meeting of September 4, 2024 “CAO, Sally Dary, informed the Committee of the intent to simplify fire services by moving to a regional agreement, in line with what is used by surrounding areas”. The motion passed was “that a regional agreement be investigated further.” The County of Two Hills provided the Village of Myrnam with a draft agreement for review. CAO E. Kiziak, CAO S. Dary, and County Fire Coordinator Chyenne Shaw plan to meet in January to discuss further. Information was accepted as information.

**NLLS – Board Appointment**

The Village of Myrnam has received a request from the Northern Lights Library System Board for the Village to appoint a representative to sit on the Board as the current board member is now considered resigned due to missing more than 3 consecutive meetings. The current representative was under the impression that since the Village created a municipal library board that a member from the library board would be attending.

**2024-151 MOVED** by Deputy Mayor R. Yaremchuk for the Myrnam Municipal Library Board to nominate a board member (or community member if one cannot be appointed from the board) to be the representative for the Village of Myrnam to sit on the regional system library board, by the next regular council meeting.

**CARRIED**

**Returning Officer for 2025 Municipal Elections**

The next municipal general election will be held on October 20, 2025. The nomination period for the 2025 general election will begin on January 1, 2025, and run until 12:00 p.m. on nomination day: Monday, September 22, 2025. Although a municipal council doesn't have to appoint a Returning Officer until June, Administration is recommending a motion for the appointment of the Returning Officer as candidates can file as of January 1<sup>st</sup>.

- 2024-152** **MOVED** by Deputy Mayor R. Yaremchuk to appoint Elsie Kiziak to be the Returning Officer for the 2025 municipal general election for the Village of Myrnam.

**CARRIED**

**Public Works – Sidewalk in front of Village Office**

Concern of the current condition of the sidewalk was brought up by members of Council collectively.

- 2024-153** **MOVED** by Mayor D. Rudolf that Public Works clears the sidewalk and pad in front of the Village Administration Office of snow and ice every workday and before the office is open to the public.

**CARRIED**

**COUNCIL REPORTS:**

Mayor D. Rudolf stated that FCSS is a few hundred dollars away from their \$120,000 grant/fundraising goal for the operation of the new Community Assisted Transportation Services (CATS) program. Deputy Mayor R. Yaremchuk and Councillor K. Ewanec did not have anything to report.

**CONFIDENTIAL ITEMS:**

**CAO Performance Evaluation**

A council must provide the chief administrative officer with an annual written performance evaluation of the results the chief administrative officer has achieved with respect to fulfilling the chief administrative officer's responsibilities under section 207. Policy 2022-14 sets procedures for CAO's Annual Evaluation Review.

**NEXT MEETINGS:**

Regular Council Meeting is scheduled for January 16, 2025.

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**ADJOURNMENT:** With all items on the agenda having been addressed Mayor D. Rudolf adjourned the Regular Council Meeting at 10:52 A.M.

<b>Chief Elected Official</b>
<b>Chief Administrative Officer</b>