

VILLAGE OF MYRNAM



Regular Council Meeting
January 20, 2022



ADOPTION OF AGENDA

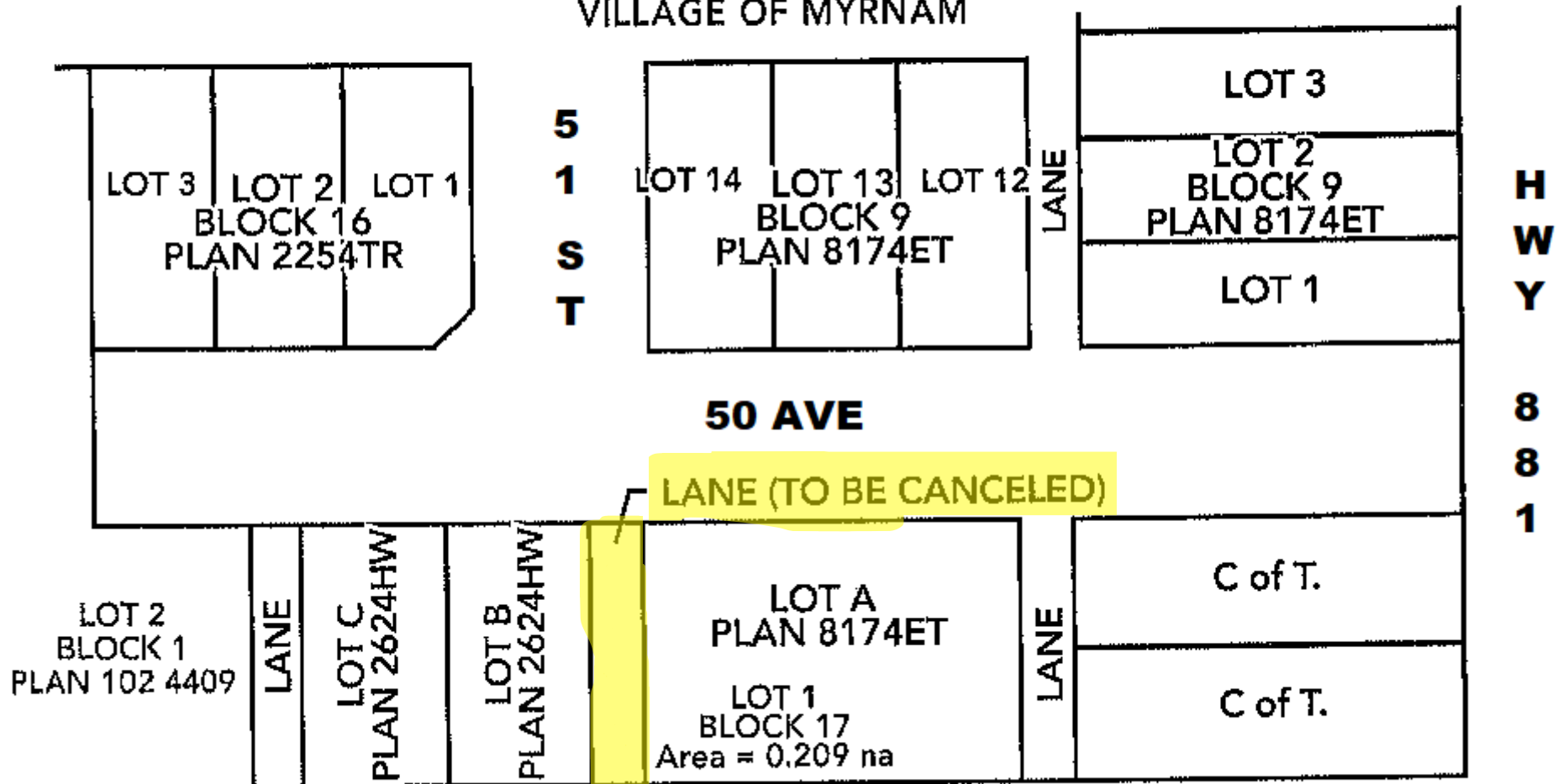
- 1. Call to order**
- 2. Public Hearing**
- 3. Adoption of Agenda**
- 4. Adoption of Minutes**
 - a. December 16, 2021 Regular Council Meeting
- 5. Open Forum**
- 6. Administrative Reports**
 - a. Public Works Report
 - b. Financial Report
 - c. Chief Administrative Officer Report
- 7. Correspondence**
- 8. Old Business**
 - a. Sale of Lot 16 & 17 Block 1 Plan 668EO
- 9. Bylaws and Policies**
 - a. 2022-01 Traffic Bylaw
 - b. 2022-02 Public Notification Bylaw
 - c. 2022-03 Lane Closure Bylaw
 - d. 2022-01 Sanding, Snow and Ice Clearing Policy
- 10. New Business**
 - a. CTEC
- 11. Council Member Reports**
 - a. Mayor D. Rudolf
 - b. Deputy Mayor R. Yaremchuk
 - c. Councillor K. Ewanec
- 12. Confidential Items**
- 13. Adjournment**

PUBLIC HEARING

1. Call to order
2. Purpose of Public Hearing
 - a. 2022-03 Land Closure Bylaw
3. In Favor
4. Against
5. Adjournment

VILLAGE OF MYRNAM

TENATIVE PLAN
SHOWING PROPOSED CONSOLIDATION OF
LOT A, PLAN 8174ET, AND LOT B, PLAN 2624HW
VILLAGE OF MYRNAM



**Public Hearing for Lane Closure
January 20, 2022 at 9:00 a.m. in Council Chambers**

ADOPTION OF MINUTES

- Regular Council Meeting Minutes of December 16, 2021

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

December 10, 2021, to January 13, 2022

Water/Wastewater

1. Daily checks of water and wastewater plant; also by County water/wastewater operator.
2. Water Break: December 20th at bottom of 49th Street by Dove Park. Repaired within two days with assistance of the Town of Two Hills trackhoe.

Roads/Sidewalks

1. Clearing snow removal from roads and sidewalks.

Other

1. Thermostat replaced in Dodge pickup truck.
2. Snowplow broke down but repaired it.
3. Arena – Ag. Members made ice.

FINANCIAL REPORT

1. Budget to Actual – January 1, 2021 to December 31, 2021

Note: CAO has reviewed all the accounts for 2021 and needs to make some adjustments as some items were recorded in the wrong place.

2. Cheque Listing – December 10, 2021 – January 13, 2022

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

December 10, 2021 to January 13, 2022

1. Inspection Reports for old theatre and old hospital properties (attached)
2. County Water Wastewater Operator is working on his Level 2 Certification for Water Treatment. He currently holds Level 1 Water and Wastewater Treatment and Level 2 Water Distribution and Wastewater Collection.
3. CTEC – registration/certification/designation information (attached)
4. Alberta Emergency Alert Authorized User Training; to be attended by CAO on January 18, 2022.
5. Fire Department: Fire Chief John Fedoriuk will be attending the next Council meeting to provide a summary of 2021 activities and what the department's expectations for 2022.
6. 2022 Budget:
 - (a) Started working on.
 - (b) Met with Fire Chief to discuss Fire Department budget and administrative items e.g. bylaws, recording calls, fuel logs, etc.
7. 2020 Financial: Started putting together information for auditor.
8. Myrnam Elks: May be at the next Regular Council Meeting as a Delegation to discuss the hall.
9. CAO Action Tracker – attached.

CORRESPONDENCE

December 10, 2021 to January 13, 2022

(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs: PERC program extended through the 2023 tax year. PERC allows municipalities to collect unpaid taxes from oil and gas companies who have gone bankrupt or don't pay taxes.
2. Federation of Canadian Municipalities: List of resources for members.
3. MLA Jackie Armstrong-Homeniuk: Provincial Government Update
4. Regional Economic Growth through Innovation: Funding stream for non-profit organizations looking for funding to increase the innovation capacity of the region, and continued support for businesses and communities through existing programming to foster economic development opportunities and diversification.
5. Alberta Municipalities: year End Review
6. ACE Water Corporation: Water rate for 2022 increased to \$2.70 from \$2.65
7. St. Paul Education: Newsletter
8. Brownlee LLP: Emerging Trends in Municipal Law

CORRESPONDENCE

November 12 – December 9, 2021

(all scanned and emailed to each elected official)

9. Telus: Thanking Municipal Partners & Holiday Greetings
10. Town of Tofield: Letter to Premier re: Rural Alberta – Adolescent Vaccine Provision
11. Crowsnest Pass: Letter of Support for City of Cold Lake and Streamlining Foreign Physicians Assessments and Letter of Support for Fast Tracking Immigrant Nurses for Certification in Alberta
12. Season Greetings:
 - (a) Premier of Alberta, Hon. Jason Kenney
 - (b) Alberta Municipal Affairs, Deputy Minister
 - (c) MLA Jackie Armstrong-Homeniuk
 - (d) Alberta Municipalities
 - (e) Myrnam River Ridge Riders
 - (f) Dennis & Lois Rewuski
 - (g) John & Kathy Fedoriuk
 - (h) Eastern Alberta District Management Team
 - (i) Northern Lights Library System
 - (j) St. Paul Home Hardware
 - (k) Grynn Contracting Ltd.
 - (l) Spectre Contracting (box of chocolate)
 - (m) Morrow Tchir LLP
 - (n) Brownlee LLP
 - (o) Municipal Planning Services
 - (p) Go East

List of tabled items:

- Subdivision of Lot 1 Block 18 Plan 172 2879

OLD BUSINESS

Subject: Sale of Lot 16 & 17 Block 1 Plan 668EO

Tabled at the last Regular Council meeting to meet with Neudale to collaboratively discuss purchase options.

Special Council Meeting of October 4, 2021 motion: that the Village of Myrnam proposes to transfer interest in lands described as Lots 16 and 17 Block 1 Plan 668EO for potentially less than market value, and that any interested persons must submit an offer to purchase including the business type and number of employees expected to employ; and further, that the highest proposal is not necessarily accepted.

Neudale Veterinary Services submitted a proposal of \$60,000 plus stated at minimum 3 staff to initially open the veterinary clinic in Myrnam and anticipates an increase once established and operating. Currently there is a total of 8 staff including the weekend cleaner at their Dewberry clinic.

It has been confirmed by the auditor that there will be a financial loss of \$90,000 due to the offer price of \$60,000 minus the net book value of \$150,000. Assets will also be depreciated by \$150,000.

BYLAWS/POLICIES

Subject: 2022-01 Traffic Bylaw

Motion from the last Regular Council Meeting to provide a draft bylaw regarding sidewalks, boulevards and traffic.

Attachments

- 05-12 Traffic Bylaw (current)
- 02-09 Sidewalk Bylaw (current)
- 05-10 Off Highway Vehicles Bylaw (current)
- 2022-01 Traffic Bylaw (draft)

BYLAWS/POLICIES

Subject: 2022-02 Public Notification Bylaw

As the Village does not have a bylaw in place for other methods of advertising instead of what the MGA sets out in Section 606 we are restricted to advertising with the Vermilion Voice or other local paper. We are then confined to their timelines and cost.

Note, the Two Hills Chronicle is no longer in business.

BYLAWS/POLICIES

Subject: 2022-03 Lane Closure Bylaw

MGA Road closure Section 22

(1) No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw. (2) A bylaw closing a road must be advertised. (3) A bylaw closing a road made by the council of a municipality that is not a city has no effect unless it is approved by the Minister of Transportation before the bylaw receives second reading. (4) Before passing a bylaw closing a road, a person who claims to be affected prejudicially by the bylaw or that person's agent must be given an opportunity to be heard by the council.

Public Hearing during this Regular Council meeting.

Once bylaw has its first reading it is forwarded to the Minister of Transportation for approval.

Attachment

2022-03 Lane Closure Bylaw (draft)

BYLAWS/POLICIES

Subject: 2022-01 Sanding, Snow and Ice Clearing Policy

At the last Regular Council Meeting, Council directed Administration to draft a policy regarding sidewalk snow clearing.

This policy includes sanding and snow and ice clearing from roads.

Attachment

2022-01 Sanding, Snow and Ice Clearing Policy (draft)

NEW BUSINESS

Subject: CTEC

Mayor Donna Rudolf requested this agenda item.

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

November 12 – December 9, 2021

Alberta HUB (Backup Appointee)

I have contacted Perry Phillips from HUB regarding the launching of “Thought for Food,” an initiative to promote events featuring locally produced products. This may be a perfect fit for the horticulture program at the school. I contacted Perry and offered the Ctec facility for a spring event. This could be a great event to promote our school and local producers, and our community. There are several workshops available regarding this, presented by HUB in conjunction with Community Futures.

I’ve registered for a food to table session on February 22nd. The presenter is Terry O’Reily, who hosts a weekly radio program called “Under the Influence.” Having followed him for years, I am excited to do a virtual session with him.

Eagle Hill Foundation (Appointee)

I have an EHF meeting on February 18th. This will be all day because it is also a rec board meeting which includes site managers. The recreation board has not met consistently during the pandemic. To date the lodge staffs have done a stellar job of providing creative activities to the residents. I will have a program update for the next meeting.

I have registered for a session on senior housing on February 17th, presented by ASCHA, (Alberta Senior and Community Housing Association) Hopefully I may find some pointers to keep seniors in out facilities.

Occupancy is still a major and ongoing problem.

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

November 12 – December 9, 2021

Family & Community Social Services (Appointee)

FCSS has been implementing several successful programs while following Covid protocols. Christmas elf and centrepiece craft workshops were well attended across the county. Several children and youth programs are running. The Two Hills Youth Center is back, up and running. Planning programs has been difficult due to Covid restrictions. The New Horizons grant money has got to be redirected as it was earmarked for senior transportation, which is on hold. Permission from the funders is necessary to change program directives. This has been done and one trip to Elk Point dinner theatre was a go, right after restrictions briefly lifted.

We are still actively recruiting for a board member in the Willingdon area.

The next meeting is February 21st.

Northern Lights Library System (Appointee)

The next NLLS meeting is in March. As restrictions lift, I am eager to do a couple of sessions at the school, with James MacDonald, NLLS director, showcasing the many programs and resources available.

Additional Comments

Again, thank you to Norm and John for decorating the park and streets and for keeping roads and walks clear. Thank you to Jody for holding the office. Well done guys and gals!

Our next BIG project is promoting CTEC. We must devise a definitive plan and have a direction to move in. Let's all think about this, and, at our next meeting discuss it.

I have enrolled in the Municipal training sessions, Munis 101. This is essentially a refresher course for me. Will be completed by the end of January.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

November 12 – December 9, 2021

No items to report

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

November 12 – December 9, 2021

No items to report

NEXT MEETING

Regular Council Meeting
February 17, 2022

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us