

VILLAGE OF MYRNAM



Policy Title: Sanding, Snow and Ice Clearing Policy
Policy Number: 2022-01
Date of Adoption: January 20, 2022

POLICY STATEMENT:

The purpose of this policy is to establish priorities and a system of sanding, and clearing of streets, lanes, and sidewalks from snow and ice within the Village which shall be conducted subject to budget constraints and to the availability of manpower and equipment.

1. Procedure

- 1.1 All roadways within the Village of Myrnam will be classified into Priority Areas.
- 1.2 Clearing of snow and ice within the Village’s roadways shall be done on a priority basis as set out below.
- 1.3 First priority areas are made accessible. When all areas are accessible, Maintenance Staff will clear the areas in the same priority as identified below.

2. Priority Areas

- 2.1 The areas, by priority, are as follows:

Priority Area #1	Firehall, Lodge, then School/CTEC and Main Street
Priority Area #2	Roads leading to the water plant, wastewater area, and Town Office.
Priority Area #3	Residential Roads (alternating between north and south, east and west)
Priority Area #4	Behind school and CTEC
Priority Area #5	Alleys
Priority Area #6	Parking lot areas of arena, curling rink, and hall.

- 2.2 If there is an event occurring at the arena, curling rink, or hall, then the facility where the event is occurring will be moved up to Priority #4.

3. Guidelines for Snow Removal

3.1 Snow accumulation shall be cleared as follows:

- (a) Snow accumulation of up to 10 centimeters (4 inches) shall be allowed to pack so as to insulate from frost prevention.
- (b) Snow accumulation in excess of 10 centimeters (4 inches) shall be cleared into a windrow down the middle of the roadway; unless, the roadway is too narrow in width, then it shall be cleared to the side.
- (c) Snow clearing shall be limited to roadways (curb to curb) and back lanes.
- (d) No private properties, including driveways and parking lots, shall be cleared by Village equipment or personnel, without the prior authorization of the C.A.O. except:
 - 3.1.4.1 The Village shall, at no charge, clear the shared driveway of the three adjacent properties located at the northwest corner of Hwy 881 and 51 Avenue as long as a waiver of liability form is completed prior to each snow clearing season.
- (e) Snow clearing shall commence only after all roadways are passable and when manpower and equipment are available.
- (f) In the event of snow accumulation in excess of 10 centimeters (4 inches), over a 24 hour period, the C.A.O. may, in consultation with the Public Works Foreman, and subject to budget constraints, hire additional equipment and manpower deemed necessary to remove the excess snow accumulated.

4. Sanding of Roads

- 4.1 Assigned Maintenance Staff will inspect the roads once per day, and will determine if sanding is required, and if so, at what locations.
- 4.2 Roads shall be sanded as required to prevent public safety hazards.
- 4.3 In order of priority, although not necessarily in sequence, the following areas have been determined:

Priority Area #1	Intersections
Priority Area #2	Inclines
Priority Area #3	School and Playground Zones
Priority Area #4	Any other area where road conditions may make driving unsafe or there is a high degree of pedestrian and vehicle interaction.

5. Sidewalks

5.1 Maintenance Staff will clear sidewalks as soon as the roads are accessible.

5.2 Maintenance Staff will clear snow accumulated on sidewalks due to drifting.

5.3 Maintenance Staff will clear sidewalks, by priority, as follows:

Priority Area #1	Block encompassing the Town Office, Main Street, Dove Park and Fire Hall; including the east side of Main Street.
Priority Area #2	Lodge (49 Avenue east of Hwy 881)
Priority Area #3	Residential Roads (alternating between north and south, east and west)

What about ice? We don't have the equipment to sand all sidewalks if there is freezing rain. Budget for equipment?

6. Back Alleys

6.1 The Village Foreman or Administration may determine at their discretion, that certain back alleys may be deemed for snow removal where required for public health, safety or elderly care, or so that maintenance or garbage pick-up can be completed.

7. Snow Storage

7.1 Snow cleared from the roads shall be stored on the boulevards adjacent to the roads from which it is cleared.

7.2 Where sidewalks exist on one side of a road, snow shall be stored on the opposite boulevard.

7.3 When the option of boulevard storage does not exist, or when the amount of snow stored within the boulevard area becomes a safety concern, the Village Foreman may relocate the snow to a designated snow-dump or collection site.

7.4 Residents shall not unduly affect a neighboring property with respect to snow piles, and run-off.

8. Prohibition of Moving Snow onto Municipal Property

8.1 No property owner shall dispose of snow by moving it from their property or sidewalk onto municipal property without the express permission of the municipality.

8.2 The fine for moving snow onto municipal property, such as streets, avenues or alleys, is contained within the Village Traffic Bylaw.

9. Relaxation of Snow Clearing Requirements

9.1 When temperatures, or combined wind-chill factors drop to -30C or below, the Village shall delay the snow removal requirement until temperatures rise above -30C.

10. Restriction of Municipal Equipment for Private Snow Removal

10.1 Private businesses may provide snow removal services on private property.

10.2 The Village shall not remove snow from private property except when public health or safety requires immediate action and the Village can provide the fastest response time.

VILLAGE OF MYRNAM

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