

VILLAGE OF MYRNAM



**Regular Council Meeting
March 17, 2022**

ADOPTION OF AGENDA

- 1. Call to order**
- 2. Adoption of Agenda**
- 3. Adoption of Minutes**
 - a. February 17, 2022 Regular Council Meeting
- 4. Delegation**
 - a. Myrnam Elks - Hall
 - b. Two Hills RCMP Detachment – 3rd Quarter Report
- 5. Open Forum**
- 6. Administrative Reports**
 - a. Public Works Report
 - b. Financial Report
 - c. Chief Administrative Officer Report
- 7. Correspondence**
- 8. Old Business**
 - a. 2022-04 Attendance at Social Functions Policy
 - b. Community Facilities Enhancement Program
- 9. Bylaws and Policies**
 - a. 2022-05 Regional Emergency Management Agency Bylaw
- 10. New Business**
 - a. Request endorsement of Bill-229
 - b. Caveat on Title Number 192 087 196
- 11. Council Member Reports**
 - a. Mayor D. Rudolf
 - b. Deputy Mayor R. Yaremchuk
 - c. Councillor K. Ewanec
- 12. Confidential Items**
 - a. CAO Contract (FOIPP, Section 29(1))
- 13. Adjournment**

ADOPTION OF MINUTES

- Regular Council Meeting Minutes of February 17, 2022

DELEGATION

Delegates:

Mr.'s Nestor Saskiw, Terry Axley, and Ken Hladunewich

Re: Elks Hall

9.2 When a communication contains a request for an appearance to address the Council, the Council by resolution may hear the person, refer him to a Committee or, if the Council deems the matter to be urgent, deal with it at once but such person shall not speak for more than (10) minutes unless the time is extended by a majority vote of the Council.

9.6 When a person or representative of a delegation or group wishes to address the Council on a matter which is not on the agenda, the Council may refer the matter to any appropriate Committee, appoint a special Committee to deal with the matter, or deal with the matter itself at the meeting, if approved by 2/3 majority vote of Council.

9.7 After a person has spoken as a delegation, any Councillor may, through the Mayor or other presiding officer, ask that person or the Chief Administrative Officer relevant questions but may not debate the matter or the answers.

DELEGATION

Two Hills RCMP Detachment has not met with Council for quite a while.

CAO recommended **Sgt. Robert Daisley** to meet with Council and present the 3rd quarter report for 2021.

Good opportunity to talk about any issues/concerns.

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

February 11 – March 10, 2022

Water/Wastewater

1. Daily checks (during workdays) of water plant and wastewater area.

Roads/Sidewalks

1. Removal of snow and ice from roads and sidewalks daily. Also, moving snow piles from certain areas to reduce overland flooding.

Other

1. $\frac{3}{4}$ ton truck repaired
2. Verbal warning of dog at large to dog owner by the school.
3. Dealt with power outage issue at water plant. ATCO did do automatic call out to the Village Office however they didn't leave a voicemail so the Village was not notified. Outage caused no water being pumped into the water distribution system. Mitigated as soon as possible by Public Works Foreman and County Water Operator.

FINANCIAL REPORT

Bank Reconciliation: as of February 28, 2022

Cheque Listing: February 11 – March 10, 2022

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

February 11 – March 10, 2022

1. Servus Credit Union property – Administration contacted Mr. Cory Neumann regarding Council motion to accept the offer to purchase. Mr. Neumann is currently very busy with calving season and will address the offer to purchase in early spring.
2. Hemp Facility – Submission of site information as part of a site selection process for a hemp-based functional food processing facility in Alberta. The company is based in Europe with operations in Europe and in Canada (Vancouver, Edmonton). The capital expenditure is in the first stage \$3.5- 4 million range and the second stage of \$14-15 million. The company will employ 77 people in full operations. CAO submitted 2 possible sites: lagoon area and area currently owned by K&S (only if the gas station doesn't proceed).
3. Grants:
 - (a) Municipal Climate Change & Action Centre – applied for electric vehicle (EV) charging stations. One fast charging station for the general public, and one for public works for future transition to EV. Contacted ATCO and MCSNET to sponsor power and internet services.
 - (b) Recycling Container – applied through Albertadepot.ca
 - (c) Canada Summer Jobs – applied in the event budget allowed for two positions; can be cancelled.
 - (d) COOP – applied for pathway Results available mid-June.
 - (e) Peavey Community Agricultural Grant – Part 1 of 2 applied for a fence and mural of “Our Beginning”. Second part of the application is to submit a video.
 - (f) All year-end reporting complete for all grants.
 - (g) Contacted MLA seeking other infrastructure grants available besides what we already receive through the province annually.

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

January 14 – February 10, 2022

4. Assessment and Taxation: Balanced assessment and prepared tax calculation spreadsheet that will assist in setting tax rate. Prepared a comparison of minimum tax and tax penalties from neighboring municipalities and municipalities of similar size (provided to Council at last Budget meeting).
5. Community Awareness Event: Two Hills & Area FCSS is hosting a Community Awareness event on April 13, 2022 at CTEC. The Village of Myrnam will be hosting a booth. Event will be advertised in next month's newsletter and on our website.
6. Donation of the bbq to the Myrnam Fire Department towards their fundraising efforts this momentous year.
7. CTEC – School is requesting use of CTEC for April 1, 2022, for a play performance from a theatre company around the school bus project. Administration granted permission in the spirit of working together.
8. Banking: Received a proposal from ATB. Administration to provide a summary and prepare a comparison to our current banking provider for the next Regular Council meeting.
9. CAO Action Tracker – attached.

CORRESPONDENCE

February 11 – March 10, 2022

(all scanned and emailed to each elected official)

1. Minister of Municipal Affairs – Letter re: Budget 2022
2. MLA Jackie Armstrong-Homeniuk – Weekly Newsletters (Feb 11, 18, 25, March 8)
3. MLA Jackie Armstrong-Homeniuk – 2022 Budget Update
4. MP Lakeland Shannon Stubbs – Winter 2022 newsletter

OLD BUSINESS

Subject: 2022-04 Attendance at Social Functions Policy

Tabled from the last Regular Council meeting to make recommended changes.

Changes made reflect no reimbursement for attending social functions unless it is for mileage only for attendance of functions outside of Village limits.

Helps control budget spending.

Provides Council direction.

Provides consistency and transparency.

OLD BUSINESS

Subject: Community Facilities Enhancement Program 2022

Tabled from the last Regular Council meeting. *Council discussed the project that was not approved under the Green Spaces grant; Administration to find that information for the next Regular Council Meeting.*

Note: The Village did apply to COOP Community Spaces grant this year with respect to the “Dove Connection” (pathway).

- Large Stream, from \$125,000 to \$1 Million, Deadline is June 15
- Small Stream, Up to \$125,000, Upcoming deadlines are **May 15 and September 15**

Grant is a 50% matching grant.

Projects must:

- Enhance the lifespan and support the creation of public-use facilities; and
- Stimulate economic activity in communities across the province.

BYLAWS/POLICIES

Subject: 2022-04 Regional Emergency Management Bylaw

It was discussed at the last Regional Emergency Management Committee meeting (with Provincial Alberta Emergency Management Field Officer) that the bylaw in place needs to be updated.

The Directors of Emergency Management from the County and Town of Two Hills, and the Village of Myrnam, along with Ian Fox, Field Officer for Alberta Emergency Management, reviewed the bylaw and made recommended changes.

Attachments

- 2022-05 Regional Emergency Management Agency Bylaw

NEW BUSINESS

Subject: Request endorsement of Bill-229

The Village of Myrnam received a request from New Westminster – Burnaby MP, Peter Julian who is seeking the support of municipal councils preventing anyone from selling and displaying symbols that promote hatred and violence against identifiable groups.

The bill that has had first reading in the House of Commons.

Consider whether municipalities should be providing support for **any** acts, regulations, or bills at the Federal level as there is no direct relationship between Federal and Municipal Governments.

Attachments

- Letter and copy of Bill C-229 which received first reading on February 3, 2022.

NEW BUSINESS

Subject: Caveat on Title Number 192 087 196

March 2017 the Village and K&S entered into an agreement whereby K&S bought a parcel of land for the purposes of operating a fuel business. The business was to be fully operational by April 15, 2022, otherwise the Village would have the option to purchase the property for \$25,000. The agreement also states that the caveat would remain on the title until construction is complete and the fuel station business is operational.

On January 5, 2022, Administration requested a progress update. K&S replied that they are in discussions with Papaschase First Nations and Suncor (Petro Canada) as a partnership, and that things are on the back burner for the next couple of months.

As the deadline outlined in the agreement occurs prior to the next Regular Council meeting and in order to keep the agreement in good standing, Council will need to make a decision.

Options:

1. Extend the Agreement
2. Purchase the property
3. Other???

Attachments

- Agreement
- Letter response to the Village regarding progress

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

February 11 – March 10, 2022

Family & Community Social Services (Appointee)

Presentation to seniors about the Community Assisted Transportation System (CATS). Also, sent off a proposal and requests for letter of support to the Village of Myrnam, Ag. Society, Elks, and Royal Purple. Hoping to get grant application in before April 4th deadline.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

February 11 – March 10, 2022

No items to report

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

February 11 – March 10, 2022

No items to report

NEXT MEETING

Regular Council Meeting
April 21, 2022

CONFIDENTIAL ITEMS/CLOSED SESSION

Subject: CAO CONTRACT

Current employment contract expires March 31, 2022, as per motion from December 31, 2021.

Administration has prepared a new draft contract for review.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us