

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam held May 19, 2022, in the Village of Myrnam Council Chambers.

PRESENT: Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, Councillor Kurt Ewanec, Chief Administrative Officer Elsie Kiziak and one resident/local businessperson in the Gallery.

CALL TO ORDER: Mayor D. Rudolf called the Regular Council Meeting to order at 9:01 A.M.

ADOPTION OF AGENDA:

2022-077 **MOVED** by Mayor D. Rudolf to accept the agenda with the following additions:

- Under Bylaws and Policies: 2022-08 Municipal Borrowing Bylaw
- Under New Business: Sidewalk Tender, Crack Sealing Tender, and Purchase of Truck

CARRIED

ADOPTION OF MEETING MINUTES:

2022-078 **MOVED** by Deputy Mayor R. Yaremchuk to adopt the Regular Council Meeting Minutes of April 21, 2022, as presented.

CARRIED

2022-079 **MOVED** by Deputy Mayor R. Yaremchuk to adopt the Special Council Meeting Minutes of May 2, 2022, as presented.

CARRIED

OPEN FORUM: A resident/local businessperson spoke with Council regarding interest in the reservoir project and how it may be possible to reduce the cost of the tanks by reviewing and contesting the amount of water needed to be held in the reservoir at one time. The same resident also notified Council that ATCO is upgrading their power lines within the Village this year and that he is not wanting to permit clearing of trees on either side of 50 Ave adjacent to their property as it will no longer be visibly appealing to which Council verbally agreed. The resident/local businessperson is offering ATCO to clear trees for the new lines closer to the lagoon and abandoned rail line or through their property on the north side of 50 Ave east as options.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO Elsie Kiziak.

Financial Report

The Financial Report consisting of the Bank Reconciliation Statement for month ending April 2022, and the Cheque Listing for April 15 to May 12, 2022, was provided to Council in advance for their review and presented by CAO Elsie Kiziak.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO Elsie Kiziak. In addition to the written report, CAO E. Kiziak added the following information:

- ATCO will be upgrading the streetlights to LED starting Monday, May 30th.
- Regarding lease negotiations, CAO has contacted all three affected businesses/persons: one wants to meet with Council prior to negotiations, another is busy with seeding and will meet in about a month or so, and the other has been sent off to head office as the local manager does not have the authority to make those kinds of decisions.

2022-080 **MOVED** by Councillor K. Ewanec to accept the Administrative Reports as presented.

CARRIED

CORRESPONDENCE:

2022-081 **MOVED** by Deputy Mayor R. Yaremchuk to accept the Correspondence as presented.

CARRIED

OLD BUSINESS: Myrnam Ukrainian Dance Club – Rental Space Request

Tabled from the last Regular Council meeting for Administration to negotiate an agreement with the Myrnam & District Ukrainian Dance Club to use space at CTEC for the 2022/2023 dance season and bring discussions and draft agreement back to Council for approval. CAO met with President of the Club and mutually came up with the Terms of Reference.

2022-082 **MOVED** by Deputy Mayor R. Yaremchuk to adopt the Term Rental of CTEC Terms of Reference for the Myrnam & District Ukrainian Dance Club as presented.

CARRIED

Purchase of Lots 16 & 17 of Block 1 Plan 668EO

On February 17, 2022, Council moved to proceed with the sale of Lot 16 & 17 of Block 1 Plan 668EO. Purchasers met with the CAO on May 3, 2022. Purchasers would like to proceed with the purchase under the following terms:

- 12-month lease to own (June 2022 to May 2023)
- Purchase price of \$60,000 including GST (\$57,142.86 plus GST of \$2,85.14)

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- Village maintains building until the end of the lease to own term
- Village transfers the property at the end of the lease to own term
- In the event of default on the lease to own agreement, the Village has the option to pay back what has been paid towards the lease to own minus 10%

2022-083 **MOVED** by Deputy Mayor R. Yaremchuk that due to the 2022 approved budget, to propose the following terms:

- \$60,000 purchase price, including GST, to be paid by December 31, 2022
- Village remains owner and assumes all responsibilities until it is paid in full
- Utilities are split between the village and the purchaser until the property is paid in full
- Village transfers property when paid in full
- If property is not paid in full by July 30th, 2023 then the village has the option to keep the property and return funds contributed towards the sale less 10%

CARRIED

CONFIDENTIAL ITEMS/CLOSED SESSION:

St. Paul Education Regional Division #1 – CTEC Building

2022-084 **MOVED** by Mayor D. Rudolf to go into Closed Session at 10:00 a.m.

CARRIED

2022-085 **MOVED** by Mayor D. Rudolf to go out of Closed Session at 10:30 a.m

CARRIED

BYLAWS AND POLICIES:

2022-06 Tax Rate Bylaw

Council adopted the capital and operating budget for 2022 at the last Regular Council Meeting. During budget discussions, Council unofficially approved a minimum tax of \$500. Council was provided a spreadsheet showing examples of what the taxes would be on each property by tax roll numbers, not by addresses or names.

2022-086 **MOVED** by Mayor D. Rudolf that Bylaw No. 2022-06 be now read a first time.

CARRIED

2022-087 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw No. 2022-06 be now read a second time.

CARRIED

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2022-088 **MOVED** by Councillor K. Ewanec that Bylaw No. 2022-06 be given consent for third and final reading.

CARRIED

2022-089 **MOVED** by Mayor D. Rudolf that Bylaw No. 2022-06 be now read a third and final time.

CARRIED

2022-07 Urban Hen Coop Bylaw

There has been some desire from residents and members of council and staff to permit raising of chickens. As this bylaw introduces a new program or service being established, a Public Participation Plan has been drafted for Council approval prior to adoption of this bylaw. The draft Plan provides for public input via survey and for Administration to prepare a report of the findings to Council at their June 2022 Regular Council meeting.

2022-090 **MOVED** by Mayor D. Rudolf to approve the Public Participation Plan for the Urban Hen Coop Bylaw.

CARRIED

NEW BUSINESS: 2022 Operating Budget Amendment

Council approved the 2022 Operating Budget at the last Regular Council meeting. Since then, the Village received confirmation that the County's municipal contribution has been reduced from an anticipated \$65,000 to \$37,000 due to the reduction of MSI funding and the loss of revenue from the plant that burned down last year.

2022-091 **MOVED** by Mayor D. Rudolf that due to other discussions that may affect the 2022 Budget, to table this discussion to the next Regular Council meeting.

CARRIED

Request to Rescind Violation Ticket

The Village of Myrnam received one written appeal to the penalty for operating without a business licence prior to the preparation of the Council Package. One other appeal for operating without a business licence penalty was received by Administration prior to the Council meeting. Council reviewed both appeals. Administration advised Council to also consider any potential appeals for penalties for failure to obtain an animal licence.

- 2022-092** **MOVED** by Mayor D. Rudolf to waive penalty for operating a business without a business licence or for failure to obtain an animal licence as long as the business owner/pet owner obtains the appropriate licence(s) by June 30, 2022.

CARRIED

Request to Purchase Land

A resident is requesting to purchase either two 50' by 150' parcels or the whole parcel adjacent to their property (SW 14 54 9 W4M (Title #922 294 707 +1)) for \$1,000 or \$5,000 respectively.

- 2022-093** **MOVED** by Deputy Mayor R. Yaremchuk to sell to Paul and Gerry Myshaniuk one 100' x 150' directly north of their current residential property for \$1,000.00; and further, that the purchasers would be responsible for the surveying and subdivision costs.

CARRIED

Proclamation – Seniors Week

June 6-12, 2022 is Seniors' Week in Alberta.

Mayor Donna Rudolf – In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 6-12, 2022 to be Seniors' Week in the Village of Myrnam.

Proclamation – Seniors Week

National AccessAbility Week is Sunday May 29th to June 4th, 2022.

Mayor Donna Rudolf – I hereby declare May 29th – June 4th, 2022 to be National AccessAbility Week in the Village of Myrnam.

World Ocean Day

Nature Canada is requesting municipalities to help their team show government officials that Canadians support National Marine Protected Areas and encourage them to implement effective polices.

- 2022-094** **MOVED** by Mayor D. Rudolf: Be it resolved that the Village of Myrnam recognizes the 30th anniversary of World Ocean Day on June 8th, 2022 and supports national and international efforts to protect 30% of the ocean by 2030.

CARRIED

Sidewalk Tender

The Village of Myrnam has worked with Loewen Construction in the past with respect to building sidewalks. Administration and Public Works has invited Loewen Construction to submit a quote to assist Public Works in building sidewalks according to the 2022 Capital Budget. Public Works will remove old sidewalk and supply gravel to build the base for the sidewalk and para-ramps, Loewen Construction will build the curb and gutter, and Public Works will build the sidewalk with asphalt. This work sharing initiative helps the municipality build sidewalks in a cost efficient manner.

2022-095 **MOVED** by Councillor K. Ewanec to contract the sidewalk work to Loewen Construction for the 2022 Sidewalk project as presented.

CARRIED

Crack Sealing

The Village of Myrnam received a bid for one metric tonne worth of hot crack sealing which can seal cracks on multiple roads within the Village.

2022-096 **MOVED** by Deputy Mayor R. Yaremchuk to table this discussion until Administration and Public Works get pricing to seal the length and width of 49 Street between 47 and 49 Avenue.

CARRIED

Purchase of Truck

Council approved the purchase of a pickup truck up to \$50,000 in the 2022 Capital Budget. The Purchasing Policy authorizes the CAO purchases up to \$10,000. Since the truck will be a used truck, and the Council meetings are a month apart, Administration request authority to purchase a truck up to \$50,000.

2022-097 **MOVED** by Mayor D. Rudolf to authorize the purchase of a truck up to \$50,000 to the Chief Administrative Officer.

CARRIED

COUNCIL REPORTS:

Mayor D. Rudolf and Deputy Mayor R. Yaremchuk both provided Council Reports in advance of the Council meeting. Councillor K. Ewanec had no report to present.

2022-098 **MOVED** by Mayor D. Rudolf accept the Council Reports as presented.

CARRIED

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NEXT MEETINGS:

Regular Council Meeting on June 16, 2022, at 9:00 A.M.

ADJOURNMENT: With all items on the agenda having been addressed Deputy Mayor R. Yaremchuk adjourned the Regular Council Meeting at 11:04 A.M.

Chief Elected Official
Chief Administrative Officer