

# VILLAGE OF MYRNAM



**Regular Council Meeting  
June 16, 2022**

# ADOPTION OF AGENDA

1. **Call to order**
2. **Adoption of Agenda**
3. **Adoption of Minutes**
  - a. May 19, 2022 Regular Council Meeting
4. **Delegation**
  - a. Gary Moses
  - b. Two Hills RCMP Detachment – 2022 Annual Directives
5. **Open Forum**
6. **Administrative Reports**
  - a. Public Works Report
  - b. Financial Report
  - c. Chief Administrative Officer Report
7. **Correspondence**
8. **Old Business**
  - a. 2022 Operating Budget Amendment
  - b. Crack Sealing Bid
9. **Bylaws and Policies**
  - a. Urban Chicken Coop Bylaw
10. **New Business**
11. **Council Member Reports**
  - a. Mayor D. Rudolf
  - b. Deputy Mayor R. Yaremchuk
  - c. Councillor K. Ewanec
12. **Next Meeting:** July 21 at 9:00 a.m.
13. **Confidential Items/Closed Session**
14. **Adjournment**

**Request for additions:**

- **New Business: Northern Lights Library System – Supplement Summer Student Funding Request**

# ADOPTION OF MINUTES

- May 19, 2022 Regular Council Meeting

# DELEGATION

## Gary Moses – History and Costs of the Elevator

- No information was presented to Council prior to the Regular Council meeting as requested.
- Gary Moses did not want to negotiate a lease agreement with Administration prior to meeting with Council.

# DELEGATION

Two Hills RCMP Detachment – Sgt. Robert Daisley - 2022  
Directives

- Directives to be presented at the Regular Council meeting.

# OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

# ADMINISTRATIVE REPORTS

## PUBLIC WORKS FOREMAN REPORT

May 13 – June 9, 2022

### Water/Wastewater

1. Daily (work days) checks on water plant and lift station.
2. Checked on leaky waterline; owner issue. Will put a new valve in if the owner wants at Master Rates bylaw rates.

### Roads/Sidewalks

1. Repaired board sidewalk in multiple locations.
2. Replaced yield sign at 49<sup>th</sup> Street and 49 Avenue.
3. Repaired road at locations of water breaks where it sunk down.

### Other

1. Purchased a used 2018 GMC passenger truck for less than outlined in 2022 Capital Budget. CAO and Foreman intend to move unused funds towards the purchase of a Bobcat or Backhoe.
2. Grass cutting and regular maintenance of grass cutting equipment.
3. Spring Clean-Up day – June 6, 2022
4. One public works employee is away due to a death in the family. There is a casual employee in their place.
5. Removed trees with Black Knot disease on 47 Avenue.
6. Removed diseased tree (cut down by Cr. Yaremchuk) in the Dove Park.
7. Garbage pickup weekly on Thursdays.

# FINANCIAL REPORT

- 1. Bank Reconciliation:**

- a. as of May 31, 2022

- 2. Cheque Listing:**

- a. May 13 – June 9, 2022



# ADMINISTRATIVE REPORTS

## CHIEF ADMINISTRATIVE OFFICER REPORT

May 13 – June 9, 2022

1. Combined Assessment and Tax Notice:
  - (a) Sent out on June 2, 2022
  - (b) Advertised notice of assessment and tax notices in the Vermilion Voice, in the Village newsletter (June 2022) and on the Village website.
2. Bylaw Enforcement:
  - (a) Inspection conducted on May 26 and June 8, 2022
  - (b) Sent out 10 Land Use Bylaw enforcement notices from removing dismantled or wrecked vehicles and buildings, shipping container location, and general cleanup for those properties that is unsightly or tends to adversely affect the amenities of the district.
  - (c) Sent out 14 Unsightly Premises Bylaw enforcement notices for removing loose materials including garbage and building materials, and to screen (fence) one commercial property.
  - (d) Sent out 2 Traffic Bylaw enforcement notices for trailers parked on the road without being hitched to a vehicle and parked in excess of 24 hours.
3. Sidewalk Removal – Resident Responses: See attached.
4. Safety Code Orders Updates: None since the last Regular Council Meeting. Now that Bylaw Enforcement (first round) is complete and notices are sent out, as well as the Combined Assessment and Taxation notices are sent out, the CAO will contact the landowners again and enforce a definite timeline.

# ADMINISTRATIVE REPORTS

## CHIEF ADMINISTRATIVE OFFICER REPORT

May 13 – June 9, 2022

5. Security at CTEC – New Myrnam School installed an alarm in the event doors are opened to the shop when they are not supposed to be.
6. Spring Clean Up – Completed June 6, 2022.
7. Administration did not have time due to tax season, and a shorter time between Council meetings, to create new agenda items. Items that have been postponed to the next Regular Council meeting so far:
  - (a) Tax Arrears Auction
  - (b) Aggregated Electricity Contract (for starting in 2024)
  - (c) Various bylaws and policies
8. CAO Action Tracker – attached.

# SIDEWALK REMOVAL RESPONSES

**Letter sent to all landowners of 45<sup>th</sup> to 48<sup>th</sup> Street between 50 and 51 Avenue except the church.**

- **49<sup>th</sup> Street Residents (east side):**
  - Prefer patch bad areas with cold mix to save costs instead of ripping everything out,
  - Not practical, economical, or environmental. Prefer cold mix replacement to ease snow removal.
- **48<sup>th</sup> Street Resident (east side):**
  - Prefer to keep the sidewalk
- **46<sup>th</sup> Street Resident (east side)**
  - In favor; kudos to the cost-saving/maintenance-saving project idea
- **50<sup>th</sup> Avenue Residents (north side)**
  - Agree; request to keep 3 to 4 slabs adjacent to the front doorway
  - Agree to remove sidewalk on west side of the shop and part of lot 4 through to lot 9; request access to the two doors on the west side of the shop and 2 driveway accesses on the south side between lots 5-9 and foot access on lot 4; consider cost-sharing of asphalt instead of topsoil and grass on west side of the shop.
  - In favor of sidewalk removal; request concrete curb or no curb at all; no asphalt curb.

# CORRESPONDENCE

May 13 – June 9, 2022

(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs – Letter regarding MSI Capital and Operating allocations
2. Alberta Municipal Affairs – Engagement Survey for Local Authorities Election Act
3. Minister of Culture – Alberta Volunteer Awards
4. MLA Jackie Armstrong-Homeniuk:
  - a. Weekly Constituency Updates - May 14, 20, 27, and June 3
  - b. UCC APC – Update – community work to support Ukrainian Newcomers
  - c. More Funding Available for Places of Worship
  - d. Response to misleading article regarding MLA Expense Disclosure
  - e. New Grants for a rebounding economy
5. Alberta Health Services – Connect Care Presentation
6. ACE Water Corporation – Notice from Epcor that they are adding orthophosphate to the water commencing December 2022. Administration has requested to have this item on the agenda for the next ACE Operators meeting due to slime/sludge concerns.
7. Alberta Municipalities - Summer Municipal Leaders Caucuses
8. Alberta HUB – Media Release re: Bob Bezpalko returning as Executive Director.

# CORRESPONDENCE

May 13 – June 9, 2022

(all scanned and emailed to each elected official)

9. Battle River Watershed Alliance – Invitation to AGM
10. Alberta Recreation and Parks Association – 2022 Conference & Energize Workshop & President's Awards Banquet
11. ATCO –75<sup>th</sup> Anniversary Commemorative three-volume book set
12. Support Letters for RCMP:
  - a. Town of Fox Creek
  - b. Town of Tofield
13. Support Letters regarding Utility Fees:
  - a. Town of Tofield
  - b. Town of Redcliff
  - c. Town of Bon Accord
  - d. Village of Coutts

# NEW BUSINESS

**Subject: 2022 Operating Budget Amendment**

This item was tabled at the last Regular Council meeting to the next Regular Council meeting.

Council and Administration are still waiting for more information.

# NEW BUSINESS

**Subject: Crack Sealing Bid**

This item was tabled from the last Regular Council meeting for Administration to receive quotes on micro-surfacing (thin layer of hot asphalt across the entire road (49 Street between 47 and 49 Avenue)).

Quote was received by West-Can for micro-surfacing at \$150,000.

Capital Budget amount for cracksealing 49<sup>th</sup> Street between 47 and 49 Avenue is \$20,000.

Hot pour cracksealing quote from Spectre Systems (a small local (Andrew) company), which is estimated to crackseal almost all the roads in the Village, is \$12,500.

Additional information received since Council Package was created:

- West-Can provided quote for cold pour (to be applied by village staff); still waiting on quote for hot pour cracksealing
- Allied Paving has provided quote for application of cold pour; they do not do hot pour crackfilling.

## What is the difference between hot-pour and cold-pour crack sealants?

Each method has advantages and disadvantages.

### **Cold-pour sealants:**

- Are less expensive but have a shorter life
- Are ready to apply directly from the container
- Are sold and applied as a liquid
- Dry to a hard substance that lacks flexibility
- Can be forced out of place by frost heaving
- Are subject to shrinkage and loss of bonding properties
- Cannot be used in cold weather due to evaporation difficulties
- Are seldom used for commercial properties or road work
- Have definite limits on the size of crack that can be filled
- Can be applied using a variety of methods, including pouring or spraying, and some methods that can be rather messy

### **Hot-pour sealants:**

- Are more expensive but have a longer life
- Are sold as a solid block
- Must be melted onsite and applied hot
- Dry to a flexible, rubbery substance that retains its pliability
- Remain in place much better as they are not affected by frost heaving
- Have little shrinkage so bonding loss is minimal
- Can be used even when ground temperatures drop
- Are suitable for commercial properties and road work as well as residential properties
- Are normally the only choice for wide, deep or very long cracks
- Require a more-controlled application that typically results in less mess on the surrounding asphalt

When applied correctly and used under the proper conditions, either product can provide satisfactory results. However, the hot-pour sealants typically offer better long-term results, making them more cost-effective over time.



# **BYLAWS and POLICIES**

**Subject: 2022-07 Urban Hen Bylaw**

There has been some desire from residents and members of council and staff to permit raising of chickens.

CAO has drafted a bylaw for Urban Hen Coops.

Survey out and will closed on June 15, 2022.

# URBAN HEN BYLAW SURVEY RESPONSES

Survey was conducted electronically. Notice of survey was in the May 2022 Newsletter and posted on the village website.

- **# of responses 4**
- **3 of 4 respondents reviewed the draft bylaw**
- **2 respondents say 5 hens are sufficient; 1 said 12 is a healthy flock; 1 said zero**
- **1 respondent said only residential properties should be permitted to keep hens; 2 respondents said all types of properties should be permitted to keep hens; 1 skipped answering the question**
- **3 respondents said owners of hens should be permitted to sell products derived from hens; 1 skipped answering the question**
- **3 respondents said there should be no annual permit fee; 1 skipped answering the question**
- **If there was a fee 1 respondent suggested \$25; 1 said \$0; 1 skipped answering the question**
- **2 respondents stated there shouldn't be a limited amounts of permits issued annually; 1 respondent stated limit should not exceed number of dwellings; 1 skipped answering the question**
- **1 respondent said we should have the bylaw; 2 said we shouldn't; 1 skipped answering the question**
- **Only one comment was provided: This is a rural area and the bylaws should reflect that reality. Also it would be nice to have the children in the village to participate in 4 H, and other farming activities.**

# NEW BUSINESS

**Subject: Northern Lights Library System – Supplement Summer Student Funding Request**

Northern Lights Library System (NLLS) is requesting \$672.00 to supplement a part-time library programs assistant for 8 weeks during the summer at the request of the Myrnam Library Clerk. NLLS was approved through the Young Canada Works (YCW) program for this position. As a requirement of the grant, the Myrnam Community Library would need to pay an amount above the minimum wage approved by YCW; the agreed amount is \$4/hour bringing the total hourly wage for the summer program staff to \$21.10 per hour. As this is excess of the library's staffing budget, NLLS is asking the Village of Myrnam to pay the remaining \$672.00.

Note: The Village of Myrnam was approved for 2 summer students (one for public works and 1 for the administration office) however during budget deliberations, it was decided the Village couldn't afford the expense; therefore, it was removed from the operating budget.

<b>Attachment(s)</b>	<b>None</b>
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# COUNCIL MEMBER REPORTS

**Mayor Donna Rudolf**

May 13 – June 9, 2022

## Other

Volunteered at Village Spring Clean-Up

# COUNCIL MEMBER REPORTS

## Deputy Mayor Raymond Yaremchuk

May 13 – June 9, 2022

### Alberta Central East Water Corporation Board (Appointee)

- Attended ACE Board Meeting to go over policies

### Other

- Volunteered at Spring Clean-Up

# **COUNCIL MEMBER REPORTS**

**Councillor Kurt Ewanec**

May 13 – June 9, 2022

No items to report

# **NEXT MEETING**

Regular Council Meeting  
July 21, 2022

# ADJOURNMENT

Thank you for attending the  
Regular Council Meeting



peace to us