

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
held July 21, 2022, in the Village of Myrnam Council Chambers.

PRESENT: Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, Chief Administrative Officer Elsie Kiziak, and one person in the Gallery.
Missing: Councillor Kurt Ewanec

CALL TO ORDER:

Mayor D. Rudolf called the Regular Council Meeting to order at 9:00 A.M.

ADOPTION OF AGENDA:

2022-110 MOVED by Deputy Mayor R. Yaremchuk to accept the agenda as presented.

CARRIED

ADOPTION OF MEETING MINUTES:

2022-111 MOVED by Deputy Mayor R. Yaremchuk to adopt the Regular Council Meeting Minutes of June 16, 2022, as presented.

CARRIED

OPEN FORUM: Open Forum was moved up ahead of Delegation as one person in the Gallery was in attendance to speak with Council and the Delegate for Delegation had not yet arrived.

Gary Moses, who was presented with a draft lease agreement, asked Council if they would be interested in selling the parcel where he has his grain elevator. Gary offered to get an appraisal conducted. Council stated they would consider selling that parcel. Gary then left the meeting.

Councillor Kurt Ewanec came into the meeting at 9:03 a.m.

DELEGATION: **Two Hills RCMP, Sgt. Daisley – 2022 Annual Directives**

Sergeant Robert Daisley attended the meeting and presented Council with the quarterly Community Policing Report for the Two Hills Detachment for the January 1 – March 31, 2022 reporting period. Council and Sgt. R. Daisley also discussed recent local issues. Sgt. R. Daisley is interested in attending the monthly council meetings.

2022-112 MOVED by Councillor K. Ewanec to send a response letter regarding a recent incident that the Village deny their offer in lieu of payment for damages.

CARRIED

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO Elsie Kiziak.

Village of Myrnam – Regular Council Meeting July 21, 2022

Financial Report

The Financial Report consisting of the 1) the Budget to Actual Quarterly Report for January to June 2022, 2) the Bank Reconciliation Statement for month ending June 2022, and 3) the Cheque Listing for June 10 to July 13, 2022, was provided to Council in advance for their review and presented by CAO Elsie Kiziak.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO Elsie Kiziak. In addition to the written report, CAO E. Kiziak updated Council on the Safety Code Orders:

Old Hospital – new owner has contacted Administration and they plan to demolish the building this year. Administration has provided an extension for compliance to demolish to September 30, 2022; and further that the building be boarded up and the grass and weeds be maintained in the meantime.

2022-113 **MOVED** by Councillor K. Ewanec to accept the Administrative Reports as presented.

CARRIED

CORRESPONDENCE:

2022-114 **MOVED** by Deputy Mayor R. Yaremchuk to accept the Correspondence as presented.

CARRIED

BYLAWS AND POLICIES:

2022-07 Urban Hen Coop Bylaw

Council received the survey responses collected by a total of 7 participants and reviewed and made changes to the draft bylaw.

2022-115 **MOVED** by Mayor D. Rudolf to table this agenda item to the next Regular Council meeting for Administration to make the changes to draft bylaw 2022-07.

CARRIED

CAO Evaluation Policy

MGA Section 205.1 states a council must provide the chief administrative officer with an annual written performance evaluation of the results the chief administrative officer has achieved with respect to fulfilling the chief administrative officer's responsibilities under section 207. The Village doesn't appear to have any formal procedure or policy in place for conducting CAO Evaluations. The proposed draft policy was taken from

Village of Myrnam – Regular Council Meeting July 21, 2022

the template prepared by Canadian Association of Municipal Administrators (CAMA).

2022-116 **MOVED** by Councillor K. Ewanec to adopt 2022-14 Chief Administrative Officer Evaluation Policy as presented

CARRIED

NEW BUSINESS:

Tax Arrears Auction

MGA Sections 411, 436.02 and 438 allow a municipality to attempt to recover tax arrears by following the legislated requirements of the MGA and in accordance with any other Act or common law right. Council must offer the identified properties for sale at a public auction between April 1 and March 31st of the next year. Council must also establish a reserve selling price and conditions before it can auction a property.

2022-117 **MOVED** by Mayor D. Rudolf to hold a public land auction on October 1, 2022 at 2:00 p.m. for the purposes of selling the following properties established with reserve bids:

Lot	Block	Plan	LINC	Title	Reserve Bid
19	2	668EO	020998118	082197547	\$25,500
29	2	668EO	0012004347	182236367	\$13,500
A		2080ET	0020023355	042454865	\$12,000

and further, that the conditions of the sale be cash/debit or certified cheque, 10% on the date of the auction with the balance due within 12 days of the auction date.

CARRIED

2022-118 **MOVED** by Deputy Mayor R. Yaremchuk that Administration and Public Works gather detailed information, including pictures and recommended reserve bids, of the following items that will also be available for sale immediately after the public land auction sale:

- Paint Booth
- 30'x40' Insulated Building
- Old Fire Truck
- Tables and Chairs
- Other miscellaneous items to be disposed of by the Village of Myrnam
- Windows
- Rolls of plastic
- Filter Tank
- Land by the River

CARRIED

2022-119 **MOVED** by Councillor K. Ewanec that Administration seek out and appoint an auctioneer for the 2022 Land Auction.

CARRIED

SPERD Lease Agreement

The current lease with St. Paul Education Regional Division #1 for use of the CTEC Building expired June this year. SPERD seeks to renew a lease.

2022-120 **MOVED** by Mayor D. Rudolf enter into the Rental Agreement with St. Paul Education Regional Division #1 as presented.

CARRIED

Myrnam & District Agricultural Society Lease

The current lease with the Ag. Society expired June this year. The Society seeks to renew a lease.

2022-121 **MOVED** by Deputy Mayor R. Yaremchuk to offer a 15-year lease to the Myrnam & District Agricultural Society at rate of \$1.00 per year.

CARRIED

Alberta Community Partnership Program

The Government of Alberta is now accepting applications for all components under the 2022/2023 ACP program. The Village applied through the Municipal Restructuring stream last year but was denied as the Town of Two Hills is considering applying for the same in 2023.

2022-122 **MOVED** by Mayor D. Rudolf to table this discussion until after the Joint Municipalities Meeting; and further, for Council to meet with Municipal Affairs advisors to discuss the grant and restructuring options.

CARRIED

MP Shannon Stubbs – Request for 3 important issues impacting economic development

The Government of Alberta is now accepting applications for all components under the 2022/2023 ACP program. The Village applied through the Municipal Restructuring stream last year but was denied as the Town of Two Hills is considering applying for the same in 2023.

2022-123 **MOVED** by Mayor D. Rudolf to respond to the letter sent by Shadow and Deputy Shadow Ministers for rural Economic Development and Rural Broadband Strategy with the following top 3 economic development issues impacting rural communities:

1. Provincial regulations are too top heavy (downloaded) to municipalities that municipal governments are forced to focus on downloaded programs instead of using our municipal resources (staff and funding) for economic development.

Village of Myrnam – Regular Council Meeting July 21, 2022

2. Loss of fines revenue (for traffic violations within our municipal boundaries) could be used towards our general revenue to offset funding for economic development.
3. Economic development is cost prohibitive for smaller municipalities, and it is difficult to cooperate with or local municipalities to work together and fund a regional economic development officer or projects.

CARRIED

Reservoir

There are varying prices for varying types of options (new vs rehabilitation). Administration is requesting the assistance of Select Engineering strictly for the purposes of weeding through the information and providing recommendations to Council, and to assist in the preparation of proposal or quote documents.

- 2022-124** **MOVED** by Mayor D. Rudolf for Administration to utilize Select Engineering as an advisory service for the purpose of the reservoir replacement/rehabilitation project.

CARRIED

Offer to Purchase – Lot A Block 1 Plan 5769KS

Owner of Lot A Block 1 Plan 5769KS is proposing to sell their property to the Village of Myrnam to foolproof itself for future development as it is no longer feasible for them to pay the minimum tax (2022 - \$500). Public Works could use the extra area for snow piles.

- 2022-125** **MOVED** by Councillor K. Ewanec for offer to purchase the property described as Lot A Block 1 Plan 5769KS in lieu of this year's property tax; a value of \$500.

CARRIED

- 2022-126** **MOVED** by Deputy Mayor R. Yaremchuk for Administration to prepare required documents for closing 47 Street south of 47 Avenue.

CARRIED

Offer to Purchase – Pt. SE-15-9-W4M

Owner of Pt. SE-15-9-W4M (all that portion lying south of and cut off by the Road, as shown on Road Plan 3642AU) is proposing to sell their property to the Village of Myrnam due to the increase in minimum tax.

- 2022-127** **MOVED** by Mayor D. Rudolf to offer to purchase the property described as SE 15 – 54-9-W4M, Title # 752 012 917, in lieu of this year's property tax; a value of \$500.

CARRIED

Village of Myrnam – Regular Council Meeting July 21, 2022

- 2022-128** **MOVED** by Mayor D. Rudolf for Administration to prepare required documents for closing the old roads west of 5017-47 Avenue.

CARRIED

NG9-1-1 Network Agreement

Telus has announced that East Central PSAP (Public Service Answering Point) a.k.a. East Central 911, has communicated to Telus that they are ready to start the planning and onboarding process to the NG9-1-1 network. In order for East Central 911 to complete its transition, all local governing authorities served by East Central 911 are required to execute the CRTC-approved NG9-1-1 agreement.

- 2022-129** **MOVED** by Mayor D. Rudolf to enter into the Next Generation 9-1-1 Local Government Service Agreement with Telus.

CARRIED

CTEC Mortgage

Currently, the Village has a variable rate mortgage with Servus Credit Union. As interest rates are fluctuating and increasing, Council may consider locking into a fixed rate. Rates were provided by both banks utilized by the Village of Myrnam; Servus Credit Union and ATB.

- 2022-130** **MOVED** by Deputy Mayor R. Yaremchuk to lock into a fixed rate of 5.95% for a term of 5 year(s) with Servus Credit Union.

CARRIED

High River - A Coal Policy for Alberta – 2022 and Beyond

The Village of Myrnam received a letter from the Town of High River requesting support for A Coal Policy for Alberta – 2022 and Beyond

- 2022-131** **MOVED** by Councillor K. Ewanec to accept this agenda item as information.

CARRIED

Alberta Municipalities – Distinguished Service Award

Alberta Municipalities Awards recognizes leaders in municipalities across Alberta. These awards will acknowledge and congratulate leaders who have demonstrated innovation and distinction in their respective municipalities and communities. Deputy Mayor/Councillor Raymond Yaremchuk has served 20 ½ years on the Village of Myrnam Council (Oct 2001 to current) and is eligible for the Distinguished Service Award.

- 2022-132** **MOVED** by Mayor D. Rudolf to nominate Deputy Mayor/Councillor Raymond Yaremchuk for the Alberta Municipalities 2022 Distinguished Service Award.

CARRIED

Village of Myrnam – Regular Council Meeting July 21, 2022

COUNCIL REPORTS:

Deputy Mayor R. Yaremchuk both provided Council Reports in advance of the Council meeting. Councillor K. Ewanec had no report to present.

2022-133 MOVED by Mayor D. Rudolf accept the Council Reports as presented.
CARRIED

NEXT MEETINGS:

Regular Council Meeting on August 16, 2022, at 9:00 A.M.

ADJOURNMENT: With all items on the agenda having been addressed Mayor D. Rudolf adjourned the Regular Council Meeting at 11:50 A.M.

Chief Elected Official
Chief Administrative Officer