

VILLAGE OF MYRNAM



Regular Council Meeting
August 18, 2022

ADOPTION OF AGENDA

1. Call to order
2. Adoption of Agenda
3. Adoption of Minutes
a. July 21, 2022 Regular Council Meeting
4. Open Forum
5. Administrative Reports
a. Public Works Report
b. Financial Report
c. Chief Administrative Officer Report
6. Correspondence
7. Bylaws and Policies
a. Urban Chicken Coop Bylaw
8. New Business
a. Natural Infrastructure Fund – Small Projects Stream
b. UFA Rural Communities Foundation – 2022 Grant
c. Appeal – Bylaw Enforcement
9. Council Member Reports
a. Mayor D. Rudolf
b. Deputy Mayor R. Yaremchuk
c. Councillor K. Ewanec
10. Next Meeting: September 15, 2022 at 9:00 a.m.
11. Confidential Items/Closed Session
12. Delegation
a. Alberta Municipal Affairs – ACP Grant and Restructuring Options (10 a.m.)
13. Adjournment

ADOPTION OF MINUTES

- July 21, 2022 Regular Council Meeting

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

July 14 – August 11, 2022

Water/Wastewater

1. Daily (workdays) monitoring of water plant and sewer lift station.
2. Cleared storm drains after heavy rain.

Roads/Sidewalks

1. Crack sealing – complete before Fair & Fun Day; enough material to complete 49 Street from 47 to 49 Avenue, 48 Street north of 47 Avenue, and 49 Avenue east of 50 Street.
2. Intersection is paved at 48 Street and 50 Avenue; leftover material went to fill some potholes and patches throughout the village streets and sidewalks.
3. Maintenance of alley from Hwy 881 to arena.
4. Cut roadways for curbs in preparation for sidewalk replacement.

Other

1. Cut grass throughout village on municipal properties, arena, and the school.
2. Foreman was on holidays from July 23 – August 2, 2022.
3. Garbage pickup – weekly on Thursday mornings.
4. Dealt with incident at intersection of 50 Avenue and 48 Street where two local people drove through the intersection and disturbed the intersection that was prepared for paving the following morning. Had to come in early and prepare the intersection again for paving. RCMP were called.
5. Removed broken bench from Dove Park.
6. Dug a hole for fireworks at the arena.
7. Backhoe overheated a few times.
8. Cleared dirt pile by soccer field.
9. Moved bleachers at the arena for the Ag. Society.
10. Cleaned up shop yard.
11. Replace drive belts and greased lawnmowers.
12. Fill water reservoirs for planters.
13. Pricing out new bobcat.

FINANCIAL REPORT

Bank Reconciliation: As of July 31, 2022

Cheque Listing: July 14 – August 11, 2022

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

July 14 – August 11, 2022

1. Combined Assessment and Tax Notice:
 - a) 87.32% tax revenue received as of August 2, 2022 (first business day of due date which was on a holiday long weekend). Balance of current taxes owing total \$41,694.99 with \$5,003.40 in penalties issued.

2. Safety Code Orders Updates:
 - a) Theatre – Official order being sent by Safety Codes Officer
 - b) Hospital – verbally stated at the last regular Council meeting that new owner intends to demolish the building this Fall; and in the meantime, his daughter will board up windows and doors, and maintain the grass and weeds.

3. Bylaw Enforcement:
 - a) Administration had a contractor conduct work on 4 properties for non-compliance.
 - b) Extension request being considered for installation of fence at 5001-50 Street.
 - c) Administration to contact landowners to discuss non-compliance of issues with extensive work (e.g. Removing/moving unregistered and abandoned vehicles and sea cans).

4. Grants:
 - a) Alberta Real Estate Foundation for a grant in the amount of \$9,000 to assist the school with their solar array project was denied.

5. Lane Closures:
 - a) Bylaw 2022-03 – contacted the Minister of Transportation’s office for status of the lane closure – still in progress.
 - b) Administration will draft lane closure bylaws (initiated at the last Council meeting) once lands are transferred to the Village.

6. Dove Park – Swing arrived before Fair & Fun Days; paid for by the Village to be reimbursed by the Dove Society.

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

Jun July 14 – August 11, 2022

7. Auction:
 - a) Administration and Public Works are compiling pictures, etc., of miscellaneous village items to be sold after the land auction.
 - b) Miles Wowk has agreed to be the auctioneer.

8. Reservoir: Select Engineering is reviewing the reservoir reports from 2013 and 2018 and all current information on options i.e., replacing with concrete, new tanks, and relining with new roof.

9. Training:
 - a) CAO taking mini webinar courses through Matthewson & Co. on the following topics:
 - Policy and Procedure for Municipal Leaders (August 4th)
 - The One Hour Meeting (August 10th)
 - Professional Writing for Municipal Administrators (August 17th)
 - Time Management for Municipal Administrators (August 23rd)
 - Grant Writing for Municipal Leaders (September 2nd)

10. Website: Public Notices webpage is updated weekly. Newsletters and Council Minutes/Bylaws are updated monthly.

11. Holidays: CAO is taking holidays the week of September 6-8, 2022.

12. CAO Action Tracker – attached.

CORRESPONDENCE

July 14 – August 11, 2022

(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs – 2021 Municipal accountability Program extension request granted.
2. MP Shannon Stubbs – Thank you for responding to economic development challenges and invitation to town hall on August 31, 2022 via Zoom.
3. MLA Jackie Armstrong-Homeniuk
 - a. Weekly Constituency Updates – July 15, 22, and August 2, 5
 - b. Host Families for Ukrainian Newcomers
4. Ukrainian Canadian Congress – Alberta Provincial Council – Ukrainian Independence Day 2022 & Alberta Ukrainian Canadian Heritage Day 2022
5. Ncube & Landry LLP – 2021 Audit
6. Town of Two Hills – Letter to the County of Two Hills to add amalgamation to the next Joint Municipalities meeting for discussion.
7. FCM – Report on Annual Conference and Tradeshow 2022
8. Alberta Municipalities – Resolutions for discussion at the 2022 Annual Convention (Version 1)
9. St. Paul Education – New Superintendent Announced
10. St. Paul Search and Rescue – Thank you card for donation

BYLAWS and POLICIES

Subject: 2022-07 Urban Hen Bylaw

Tabled from the last Regular Council meeting until changes from the last Council meeting were changed.

NEW BUSINESS

Subject: National Infrastructure Fund

Federal Budget 2021 announced \$200 million over three years to establish the Natural Infrastructure Fund to support natural and hybrid infrastructure projects. Objectives are to increase the use and uptake of natural and hybrid infrastructure; and, build community awareness on the value of natural and hybrid infrastructure and the delivery of multiple outcomes.

Projects may be funded through Grant Agreements if the total eligible costs are between \$30,000 and up to and including \$250,000. Projects funded through grants will receive a maximum contribution of \$250,000.

Eligible projects for grants are evaluated against the following merit criteria:

- At least one community service:
 - o Climate change resilience services (e.g., erosion prevention, flood protection).
 - o Environmental quality services (e.g., wastewater treatment, stormwater diversion).
 - o Access to nature services (e.g., public green space).
 - o Biodiversity and habitat services (e.g., improved ecological integrity or connectivity).
 - o Climate change mitigation services (e.g., energy efficiency, carbon sequestration).
- Project readiness*
- Economic co-benefits

Municipal share of the project is 80%.

Project must be between \$30,000 to \$3M

NEW BUSINESS

Subject: UFA Rural Communities Foundation – 2022 Grant

The Rural Communities Foundation was created in 2014 as a way to distribute archived equity funds back into rural communities where UFA has a presence.

The foundation is committed to giving \$500,000 over five years to rural Alberta to improve the sustainability of farmers and ranchers in Alberta. Communities are encouraged to apply for projects that enrich education, recreation and culture.

Check out their website for past projects awarded and more information at www.rcfufa.com

The grant program supports projects that:

- Align with one of the three funding categories of Recreational, Educational Events and Activities, or Cultural Facilities and Programs;
- Enrich the rural life of agricultural, farming and ranching community members who live within 200 km of a UFA location;
- Represent a capital project that can be completed within two years;
- Are planned to be available and accessible for community use;
- Have a demonstrated need and show positive impact within the community; and
- Do not duplicate existing services.

No cost share. A minimum of \$10,000 up to a maximum of \$100,00 will be awarded to the successful applicant(s)

NEW BUSINESS

Subject: Appeal – Bylaw Enforcement

Administration received an Appeal Notice on July 27, 2022 by email for an Order/Direction sent on June 1, 2022.

Although each issue is unique; council must consider what precedence they will be setting (what is good for one is good for all); fairness.

Council Options:

- Decide on whether the appeal will be considered as it is well past the dates outlined in the MGA (Section 547)
- Decide whether to confirm, vary, substitute or cancel the order (see MGA section 547(2)).

Attachment(s)	<ul style="list-style-type: none">• Appeal Notice• Email re: Appeal Notice• Copy of Direction Order• Picture of issue• Map identifying location or property• Excerpts from the Municipal Government Act pertaining to Orders and remedying contravention
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COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

July 14 – August 11, 2022

Other

Prepared the village float and attended the Myrnam Fair & Fun Day parade.

Added during the meeting:

FCSS – still have to plan for FCSS (Family Resource Network) sponsored Block Party. To date Shirley Kobewka (FCSS Board member), Pat Y, Nestor S. (Seniors) have had discussions. Have to contact John Fedoriuk (Fire Department) and the school.

FCSS – have planned another Community Awareness night for Thursday, September 6.

NLLS – would like to hold a Library Awareness Night.

EHF – holding transitional meetings regarding ‘break’ from Connecting Care.

Dove Society – meeting tonight at 7:00. Wish to elect a new board and recruit new members.

HUB – need to get CTEC market plans on the ground.

Other – need people for Mannville float on Saturday.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

July 14 – August 11, 2022

Other

Prepared the village float and attended the Myrnam Fair & Fun Day parade.

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

July 14 – August 11, 2022

No items to report

NEXT MEETING

Regular Council Meeting
August 18, 2022

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us