

VILLAGE OF MYRNAM



**Regular Council Meeting
November 17, 2022**

ADOPTION OF AGENDA

1. Call to order
2. Adoption of Agenda
3. Adoption of Minutes
a. October 20, 2022 Organizational Meeting
b. October 20, 2022 Regular Council Meeting
4. Delegation
a. New Myrnam School – Team Net Zero
5. Open Forum
6. Administrative Reports
a. Public Works Report
b. Financial Report
c. Chief Administrative Officer Report
7. Correspondence
8. Old Business
a. Celebrate Canada
b. Unsold Properties
c. 30 x 40' Building
d. Reservoir
9. New Business
a.
b.
10. Council Member Reports
a. Mayor D. Rudolf
b. Deputy Mayor R. Yaremchuk
c. Councillor K. Ewanec
11. Next Meeting: Regular Council Meeting December 15, 2022 at 9:00 a.m.
12. Confidential Items
a. CAO Evaluation
13. Adjournment

ADOPTION OF MINUTES

- October 20, 2022 Organizational Meeting
- October 20, 2022 Regular Council Meeting

DELEGATION

Students from New Myrnam School have been working on an energy audit of CTEC. They will be making a presentation of their findings to Council.

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

October 14 – November 10, 2022

Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.
2. Repaired leaky water line in village assumed property due to tax arrears.
3. Installed storm drain at south side of 50 Avenue at 49 Street (for Dove Connection).
4. Assisted with two sewer backups in private residences.

Roads/Sidewalks

1. Finished what we could with sidewalks. Project was delayed due to the backhoe being down.
2. Patched a portion of unsafe sidewalk at 5018 – 47 Street.
3. Snow removal.

Other

1. Continue to pickup garbage weekly.
2. Put away summer equipment and prepared winter equipment.
3. Repaired door at CTEC.
4. Repaired backhoe.
5. Replaced no parking sign by post office.
6. Mounted screen for projector at CTEC.
7. Showed 30x40' building for potential bidders.

FINANCIAL REPORT

1. Bank Reconciliation: As of October 31, 2022
2. Cheque Listing: October 14 – November 10, 2022

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

October 14 – November 10, 2022

1. Safety Code Orders Updates:
 - a) Theatre – Alberta Safety Codes Authority had the building re-inspected (external only as no entry was gained) by Inspections Group on October 25, 2022. An Order was issued to the landowner on October 28, 2022 for 1) deficiencies to be corrected, or 2) demolish.
2. Bylaw Enforcement:
 - a) Received a verbal complaint regarding Dog Running At Large with possibly dangerous dogs; waiting for complaint to be sent in, in writing; RCMP was notified by concerned person.
 - b) Cleanup of 4 properties conducted by contractor.
3. Planning and Development:
 - a) Development Permit issued for fence on corner lot.
4. NLLS: NLLS and Administration met again to go over the different scenarios; will be presented to Council the December Regular Council meeting. It is not in anyone's favor to try to change the funding formula (including levy) as it is unknown how it will affect the Myrnam library or the Village financially at this tie.
5. Grants: Submitted grant application for New Horizons as per last Regular Council meeting.
6. Fire Department: Meeting was held between the Fire Chief and CAO to discuss fire related bylaws, the Mutual Aid Agreement, and the 2023 budget. Fire Chief will be presenting an annual report to Council sometime in early 2023.
7. Christmas Party: CAO to meet with Fire Department and Ag. Society to discuss the annual Christmas Party.
8. Other:
 - a) Attended GoEast AGM at Metis Crossing with Mayor.
 - b) New FaceBook Group – Village of Myrnam Events and Public Notices
 - c) Sat in on Strategic Planning session (x1)
 - d) Open House for Robert Tymofichuk was successful.
 - e) Halloween at the Park was a successful event.
 - f) Purchased solar light for above the exterior man door at CTEC beside overhead doors.
 - g) Ordered 46 free tree seedlings ranging from maples, pine, aspen, poplar, cherry, plum, cherry and apples.
9. CAO Action Tracker – attached.

CORRESPONDENCE

September 9 – October 13, 2022

(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs: Introduction of new Minister of Municipal Affairs
2. Municipal Affairs: Official 2023 Equalized Assessment (CAO also included a *Guide to Equalized Assessment in Alberta*)
3. Alberta Health:
 - a. Health Engagement Tour Update (October 2022)
 - b. Provincial Health Tour – Camrose (October 12, 2022)
4. MLA Jackie Armstrong-Homeniuk:
 - a. Statement of Support for Ukraine – October 20, 2022
 - b. Weekly Constituency Updates – October 27 and November 4
5. RCMP (Two Hills Detachment):
 - a. Community Consultation Meeting
 - b. Quarterly Community Policing Report (3rd quarter July 1 - Sept)
6. St. Paul Education: Board Meeting Summary (November 9, 2022)
7. ATCO: Distribution Revenue Forecast for 2023 Franchise Fee and updated letter.
8. Prairies Economic Development Canada's (PrairiesCan): Tourism Relief Fund
9. Town of Fox Creek: Letter to Minister of Justice re: Victim Services Redesign
10. New World Sustainable Technologies (NWSTL): Looking for 10 acres of free land to plant trees that get donated. Note: we have ordered 46 trees.
11. Intermunicipal Collaboration Framework between the County of Two Hills and the Village of Myrnam. Provided just as information.

OLD BUSINESS

Subject: Celebrate Canada

At the last Regular Council Meeting Council moved to table this item for Administration to provide a proposed financial breakdown of costs for Canada Day.

The Celebrate Canada does not appear to be a matching grant.

Eligible expenses:

- promotional expenses, communications, entertainment, supplies, equipment rental
- cake for Canada Day celebrations
- ceremonial and traditional food for National Indigenous Peoples Day and Canadian Multiculturalism Day celebrations only
- fireworks
- expenses related to a designated celebratory day within a festival
- reasonable administrative costs (not exceeding 15% of the total contribution), such as salaries and benefits, fees for professional services, bank charges and utilities
- reasonable travel/hospitality expenses inside Canada

OLD BUSINESS

Subject: Unsold Properties

At the last Regular Council meeting it was moved by Council to register tax forfeitures on the three properties that were not sold at the land auction, to accept the offer to purchase for Lot A Block 2080ET with conditions, and to have the other two properties re-assessed and evaluated for market value.

Administration did register a tax forfeiture on the properties however Land Titles is a few months behind.

Our assessors, Wainwright Assessment, is schedule to come out later this month to re-assess the two other properties for the 2023 tax year. The Hometown Real Estate Co. provide market prices for the two properties.

Listing price recommended by The Hometown Real Estate are:

Lot 19 Block 2 Plan 668EO (property south of the post office)
Asking price of \$15,000 to \$19,000; consider anything over \$10,000 to be very close to fair market value. Reserve bid was set to \$25,500.

Lot 29 Block 2 Plan 668EO (old liquor store)
Asking price of \$15,000 - \$24,900; consider anything over \$12,000 to be very close to fair market value. Reserve bid was set to \$13,500.

OLD BUSINESS

Subject: 30' x 40' Building

At the last Regular Council meeting Council moved to reject the highest offer of \$16,500 as the reserve bid was \$35,000, and to offer to have a silent bid with a submission deadline of noon on November 10, 2022 noting that the highest bid is no necessarily accepted.

Four bids were submitted by the deadline.

OLD BUSINESS

Subject: Reservoir

Select Engineering was instructed to provide three different options to Council regarding either rehabilitating or replacing the reservoir.

Select Engineering has not completed their investigation into option 3; therefore, Administration recommends this item to be tabled until all information is gathered and presented to Council.

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

October 14 – November 10, 2022

No items to report

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

October 14 – November 10, 2022

Alberta Central East Water Corporation Board (Appointee)

Contracts for the next phase (to Duvernay) are being worked on now for awarding in the spring.

Regional Landfill Committee (Appointed)

Contract with Minburn County is coming up; need to meet with them to discuss extending the contract.

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

October 14 – November 10, 2022

No items to report

NEXT MEETING

Regular Council Meetings

December 15, 2022

9:00 a.m.

CONFIDENTIAL ITEM(S)

Subject: CAO Evaluation

Municipal Government Act, Section 205.1 A council must provide the chief administrative officer with an annual written performance evaluation of the results the chief administrative officer has achieved with respect to fulfilling the chief administrative officer's responsibilities under section 207.

Council was provided a copy of 2022-14 CAO Evaluation Policy prior to the Regular Council Meeting.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us