

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
Held on January 19, 2023, in the Village of Myrnam Council Chambers

PRESENT: Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, Chief Administrative Officer Elsie Kiziak, and Delegation.

Missing: Councillor Kurt Ewanec

CALL TO ORDER:

Mayor D. Rudolf called the Regular Council Meeting to order at 9:00 A.M.

ADOPTION OF AGENDA:

2023-001 **MOVED** by Mayor D. Rudolf to accept the agenda with the following additions:

8.c. Potential Library Board

10.b. Alberta Community Partnership – Municipal Restructuring Grant

10.c. Bobcat Skidsteer

10.d. Finance Lobbyist for Alberta Highway 28 Region

CARRIED

ADOPTION OF MEETING MINUTES:

2023-002 **MOVED** by Mayor D. Rudolf to adopt the Regular Council Meeting Minutes of December 15, 2022, as presented.

CARRIED

DELEGATION: **Myrnam River Ridge Riders Association – Heated Building or Lot**

The Myrnam River Ridge Riders Association is looking for a lot to purchase or lease long-term within the Village of Myrnam to build a 20 by 30- or 40-foot garage style building to store their groomers and to use as a clubhouse. Council and Addam Saruk, delegate, discussed a few options and decided that it may be best to approach the Myrnam & District Agricultural Society to see if the building could be placed by the arena.

2023-003 **MOVED** by Deputy Mayor R. Yaremchuk to add this discussion to the agenda.

CARRIED

2023-004 **MOVED** by Mayor D. Rudolf to send a letter to the Myrnam & District Agricultural Society stating that the Village supports the Myrnam River Ridge Riders Association's request to place a building by the arena for the purposes of storing their equipment and holding meetings.

CARRIED

OPEN FORUM:

Two members of the Myrnam Royal Purple Society, Colleen Mackenzie and Brenda Hladenwich, presented a letter to council stating that in this year the society will have been in and supporting Myrnam over the last 63 years. In the last 12 years, the Society provided approximately \$11,000 in donations to local organizations and approximately \$44,000 in donations to other organizations. The Society is facing issues with a lack of volunteers and is requesting assistance from the Village to advertise. Council, Staff, and delegates discussed various ideas to recruit volunteers and perhaps joint ventures with another local organization.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Financial Report

The Financial Report consisting of the 1) Bank Reconciliation Statement for month ending December 2022, and 2) the Cheque Listing for December 9, 2022 – January 12, 2023, was provided to Council in advance for their review and presented by CAO E. Kiziak. The Quarterly Budget to Actual for January to December 2022 was to be presented at this Regular Council meeting however Administration will be going through all the accounts and making sure transactions are all inputted and in the proper account. The Budget to Actual for the year 2022 will be provided at the next Regular Council meeting.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

2023-005 **MOVED** by Mayor D. Rudolf to accept the Administrative Reports as presented. **CARRIED**

CORRESPONDENCE:

2023-006 **MOVED** by Deputy Mayor R. Yaremchuk to accept the Correspondence as presented. **CARRIED**

OLD BUSINESS:

Reservoir

Select Engineering has prepared a summary of options for Council to consider with respect to the reservoir. At the last Regular Council meeting Council tabled the discussion to see if there were any other options e.g., patching the roof. Village staff, the engineer, a supplier and applicator of patching products conducted an on-site visit of the reservoir. The applicator stated that the reservoir would have to be re-evaluated by a structural engineer; however, visually they do not think the roof would support a worker conducting repairs on the roof. Administration and Public Works will be meeting with ACE Water Corporation later this month to discuss a temporary direct feed into our distribution system during the construction period.

2023-007 **MOVED** by Deputy Mayor R. Yaremchuk to proceed with a Request for Proposal for an underground storage tank to replace the concrete reservoir. **CARRIED**

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Lease - Wozniak

At the last regular Council meeting Council made a motion to provide a response requesting Terry Wozniak to meet with Council at the next Regular Council meeting with a proposal. A letter was sent on December 21, 2022, stating a response was required by January 11, 2023, and to plan to attend the January Council meeting. No response was received, and Terry did not attend the meeting.

2023-008 MOVED by Mayor D. Rudolf for Administration to seek legal advice.

CARRIED

Potential Library Board

At the last Regular Council Meeting, Council moved for administration to explore the feasibility and pros/cons of forming a Myrnam library board and an intermunicipal library board. Administration provided a financial breakdown and a short-list of pros and cons. There have been discussions recently with the Northern Lights Library System municipal representatives from the County and Town of Two Hills, and Village of Myrnam Mayor and Chief Administrative Officer to discuss the possibility of an intermunicipal library board.

2023-009 MOVED by Mayor D. Rudolf to table this item until after Northern Lights Library System municipal representatives from the County and Town of Two Hills meet with the Mayor and CAO.

CARRIED

BYLAWS AND POLICIES:

2023-01 Master Rates Bylaw

The Master Rates Bylaw needs to be updated to include development permit fees for natural resources extraction, logging and reclamation, update rates for sewer snake rental, CTEC rental rates, and increase in water rates due to an increase from ACE Water Corporation.

2023-010 MOVED by Deputy Mayor R. Yaremchuk that Bylaw 2023-01 be now read a first time.

CARRIED

2023-011 MOVED by Mayor D. Rudolf that Bylaw 2023-01 be now read a second time.

CARRIED

2023-012 MOVED by Deputy Mayor R. Yaremchuk that Bylaw 2023-01 be given second reading.

CARRIED

2023-013 MOVED by Mayor D. Rudolf that Bylaw 2023-01 be given third and final reading.

CARRIED

2023-02 Regional Emergency Management Agency Bylaw

CAO Kiziak attended the last Regional Emergency Management Agency meeting for the purposes of an annual update with Alberta Emergency Management Agency Field Director Ian Fox. Through the update it was discovered that our bylaws needed to be updated.

2023-014 **MOVED** by Mayor D. Rudolf that Bylaw 2023-02 be now read a first time.
CARRIED

2023-015 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2023-02 be now read a second time.
CARRIED

2023-016 **MOVED** by Mayor D. Rudolf that Bylaw 2023-02 be given second reading.
CARRIED

2023-017 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2023-02 be given third and final reading.
CARRIED

2023-03 Water and Sewer Services Bylaw

It was noticed by administrative staff that the Water and Sewer Services Bylaw was missing a small section regarding properties adjacent to a sewer line having to contribute financially through the monthly invoices towards infrastructure/debenture fees.

2023-018 **MOVED** by Mayor D. Rudolf that Bylaw 2023-03 be now read a first time.
CARRIED

2023-019 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2023-03 be now read a second time.
CARRIED

2023-020 **MOVED** by Mayor D. Rudolf that Bylaw 2023-03 be given second reading.
CARRIED

2023-021 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2023-03 be given third and final reading.
CARRIED

NEW BUSINESS:

Change Council Meeting Times

At the last Regular Council Meeting, Councillor K. Ewanec expressed that it may be difficult to attend upcoming council meetings due to his job. It was requested to place this item on the agenda for this meeting.

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2023-022 **MOVED** by Deputy Mayor R. Yaremchuk to change the February 16, 2023, Regular Council to Wednesday, February 15, 2023 starting at 4:00 p.m. **CARRIED**

2023-023 **MOVED** by Mayor D. Rudolf to table the changing of the council meetings for March, April, and May to the next Regular Council meeting. **CARRIED**

Alberta Community Partnership – Municipal Restructuring Grant

At the last Joint Municipalities Meeting (County and Town of Two Hills, and the Village of Myrnam Council and CAOs) it was discussed and agreed upon that an application will be submitted to the Alberta Community Partnership (ACP) grant program to conduct a regional governance study which will explore options that may lead to some form of municipal restructuring.

2023-024 **MOVED** by Mayor D. Rudolf that the Village of Myrnam is supportive of a grant application by the Town of Two Hills, who is the managing partner, towards the Alberta Community Partnership Program – Municipal Restructuring Stream; and further, that the Village of Myrnam is a willing participant in conducting a regional governance study which will explore options that may lead to some form of municipal restructuring. **CARRIED**

Bobcat Skid Steer

Public Works went to look at a used Bobcat skid steer from the City of Calgary yesterday, which is currently in negotiations.

2023-025 **MOVED** by Deputy Mayor R. Yaremchuk to give administration the authority to purchase the Bobcat skid steer from the City of Calgary to a maximum of \$25,000. **CARRIED**

Finance a Lobbyist

Mayor D. Rudolf brought up discussions at the NE Regional Mayors, Reeves, Indigenous Leaders Caucus regarding the hiring of a Lobbyist for the purposes of lobbying to the provincial government for the Alberta Highway 28 Development Region. Although the funding formula for the lobbyist has not yet been determined, the estimated cost to the Village of Myrnam should not exceed \$500.

2023-026 **MOVED** by Mayor D. Rudolf to contribute up to \$500.00 towards a lobbyist to be hired by the NE Regional Mayors, Reeves, Indigenous Leaders Caucus for the purposes of lobbying for Alberta Highway 28 Development Region. **CARRIED**

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COUNCIL REPORTS:

Mayor D. Rudolf provided a written report during the Regular Council meeting.

Deputy Mayor R. Yaremchuk and Councillor K. Ewanec provided their reports prior to the meeting.

2023-027 **MOVED** by Deputy Mayor R. Yaremchuk accept the Council Reports as presented. **CARRIED**

NEXT MEETINGS:

Regular Council Meeting on February 15, 2023 at 4:00 p.m.

CONFIDENTIAL ITEM(S):

CAO Evaluation

Although Council was in favor of entering/extending the CAO contract at the last Regular Council Meeting, no motion was made.

2023-028 **MOVED** by Mayor D. Rudolf that council close the meeting to the public for Agenda item 12.a. CAO Evaluation as per Section 17, FOIP at 11:12 p.m. **CARRIED**

2023-029 **MOVED** by Deputy Mayor R. Yaremchuk that council open the meeting to the public at 11:14 p.m. **CARRIED**

2023-030 **MOVED** by Mayor D. Rudolf to extend the CAO contract to December 31, 2027. **CARRIED**

ADJOURNMENT: With all items on the agenda having been addressed Mayor D. Rudolf adjourned the Regular Council Meeting at 11:14 A.M.

Chief Elected Official
Chief Administrative Officer