

VILLAGE OF MYRNAM



**Regular Council Meeting
March 15, 2023**

ADOPTION OF AGENDA

1. Call to order
2. Adoption of Agenda
3. Adoption of Minutes
a. February 15, 2023 Regular Council Meeting
4. Delegations
a. Terra Renewables Ltd.
5. Open Forum
6. Administrative Reports
a. Public Works Report
b. Financial Report
c. Chief Administrative Officer Report
d. Fire Chief – Annual Report
7. Correspondence
8. Old Business
a. Lease - Wozniak
9. New Business
a. Proposal to assume Lot 1 Block 1 Plan 668EO
b. Seniors Week Declaration
c. Adjust minimum tax on Lot 29 Block 2 Plan 668EO
d. Property – Plan 2624HW;OT
e. Budget Meeting(s)
10. Council Member Reports
a. Mayor D. Rudolf
b. Deputy Mayor R. Yaremchuk
c. Councillor K. Ewanec
11. Confidential Items
a. Personnel – Director of Emergency Management – FOIPP Section 17
12. Adjournment
Next Meeting: April 19, 2023 at 4:00 P.M.

Not required at time of preparation of the agenda: Public Hearing, and Bylaws/Policies

ADOPTION OF MINUTES

- February 15, 2023 Regular Council Meeting

DELEGATION

Elmer Haluschuk of Terra Renewables Ltd. has requested to meet with Council to propose an Economic Development Officer position.

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

February 10 – March 8, 2023

Water/Wastewater

1. Water break: Intersection of 50 Street and 49 Avenue – repaired.
2. Water line leak (after the water break) at the same intersection, was an abandoned line which is now capped.
3. Assisted County Shop with sewer issue.

Roads/Sidewalks

1. Snow and ice removal.

Other

1. Weekly garbage pickup.
2. Repaired overhead door at CTEC.
3. Ordered sewer pump.
4. Ordered replacement man door for the fire hall.
5. Repaired hydraulic leak on backhoe.
6. Repaired wiring short on plow blade.
7. Looking at new and used backhoes.

ADMINISTRATIVE REPORTS

FINANCIAL REPORT

1. Bank Reconciliation: As of February 28, 2023
2. Cheque Listing: February 10 – March 8, 2023

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

February 10 – March 8, 2023

1. CTEC: Team Net Zero – HVAC: Company who installed the HVAC units came out to CTEC. They stated that all the HVAC units were supposed to be on timers and it was the responsibility of the electrical company to wire the units to the timers. Administration is trying to connect with the electrical company.
2. 2022 Audit: Preparation for the audit complete; currently being audited.
3. Budget 2023: Administration has started working on it. Need to establish budget meeting(s).
4. 2023 Assessments: Received and reviewed.
5. Strategic Planning: Reached out to Community Development Unit (provincial department) to see if they would offer a body to assist with strategic planning. The CDU's mandate focuses on providing services to non-profit organizations. Due to staffing re-sources and service demand, the CDU is unable to provide strategic planning support to individual Municipalities and other public agencies. Although we are not able to work directly with you, there may be opportunities for the CDU to support projects that work collaboratively with or for the benefit of non-profit organizations in the community. Administration continues to look for a free facilitator.

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

February 10 – March 8, 2023

6. Asset Management: Need time and manpower to develop an asset management strategy. Administration will look for grants that may cover the expenses.
7. Tax Arrears List:
 - a) 2023 list, consisting of four properties, has been sent to Land Titles for registration.
 - b) There are nine properties from previous tax arrears list that will be ready to auction in 2023. Decisions regarding reserve bid and conditions will be on the table for discussion at the next Regular Council meeting.
8. Grant:
 - a) Application submitted under the New Horizons for Seniors Program (NHSP) has been approved for funding in the amount of \$25,000.00.
 - b) Year-end reports for each grant program are submitted.
9. CTEC:
 - a) Rented for one day to Two Hills & Area Adult Learning Council for DIY workshops.
 - b) Connecting with contractors who installed the HVAC units, the electricians who wired the units, and the air balancing specialist to try and figure out if and why the HVAC units are hard wired instead of all on timers.
 - c) GST for 2nd half of 2022 submitted.
10. Chimes for Ukraine: As recommended by MLA Jackie Armstrong-Homeniuk, the Village rang the bell at noon on February 24, 2023.
11. CAO Action Tracker – attached.

ADMINISTRATIVE REPORTS

FIRE CHIEF REPORT

Fire Chief John Fedoriuk to present the annual Fire Chief Report for the 2022 calendar year.

CORRESPONDENCE

February 10 – March 8, 2023

(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs:
 - a. Local Government Framework (LGFF) will be introduced in 2024. Information regarding Municipal Sustainability Initiative (MSI) operating and capital grants, and the Canada Community-Building Fund (CCBF).
 - b. Alberta is increasing library funding (not relevant to the Village)
 - c. Important update regarding Municipal Stimulus Program
2. Alberta Health Services:
 - a. Office of the Auditor Report on Alberta Health Services' and Alberta Health's response to COVID-19 in Continuing Care Facilities, examining the period of time from March to December 2020.
 - b. 90-Day Report of Healthcare Action Plan
3. Travel Alberta: Presentation on Rebuilding & Growing Alberta's Visitor Economy (presented at the Feb 17, 2023 HUB meeting)
4. MLA Jackie Armstrong-Homeniuk:
 - a. Alberta News – Programs and Grants for You (Feb 15, 2023)
 - b. Weekly Update (Feb 17, 2023)
 - c. Chimes for Ukraine (Feb 21, 2023)
 - d. Weekly Constituency Update (Feb 24, 2023)
 - e. Budget 2023 Update (Mar 1, 2023)
 - f. Weekly Constituency Update (Mar 3, 2023)
5. Alberta Municipalities:
 - a. News Release: Provincial Budget 2023: Focused on the 'now,' not the future
 - b. Insurance: Appraisal Report of municipal buildings, and Risk Assessment on municipal buildings. (Note a letter was sent to the curling rink regarding recommendations on risk control. The Village will conduct the thermography study as recommended.)
6. St. Paul Education: Board Meeting Highlights (February 8, 2023)
7. Alberta Precision Laboratories Rural East: Response to the Village's request for lab services in Myrnam: *Thank you for engaging us with this email and letter. We are currently experiencing incredible staffing challenges in the Two Hills laboratory. We are actively recruiting with great difficulty. Unfortunately, we cannot accommodate your request for lab outpatient services in Myrnam at this time.*
8. Town of Smoky Lake and Town of Tofield: Letters of support to appeal denied application to relocate the Camrose Casino to South Edmonton

OLD BUSINESS

Subject: Lease - Wozniak

At the last Regular Council meeting, Council moved to reduce the lease area and keep the rate the same as other commercial business which is \$327/acre/month, and that the maintenance all year remains with the tenant.

NEW BUSINESS

Subject: Proposal to assume Lot 1 Block 1 Plan 668EO

Safety Codes Council and the Village of Myrnam have been after the landowner of Lot 1 Block 1 Plan 668EO to either demolish or repair the building. On February 3, 2023, an order from Safety Codes Council directs the landowner to comply by March 10, 2023.

The landowner has reached out to the Mayor; Administration followed up with the call. The landowner wants to ask Council to take over the property at no cost to the village for the purposes of rehabilitating the building into a museum or something.

Recently seen posted on FaceBook, the daughter is trying to sell the building. I think the family would like to see someone take over and rehabilitate the building.

OLD BUSINESS

Subject: Seniors Week Declaration

June 5 – 11, 2023 is Seniors Week in Alberta

Mayor – In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 5 - 11, 2023 to be Seniors' Week in the Village of Myrnam.

OLD BUSINESS

Subject: Adjust minimum tax on Lot 29 Block 2 Plan 668EO

The assessed value of Lot 29 Block 2 Plan 668EO (old liquor store) is \$13,110; taxes owing is below \$5,500.

Council must also establish a reserve selling price and conditions before it can sell a property. The reserve bid is set at a level that is as close as reasonably possible to the market value of the parcel. In 2022 Council set the reserve bid for this parcel at \$13,500 as the assessed value was \$13,110 and there was no visual of the interior lately.

The 2023 assessment of the property has decreased to \$6,280 due to the interior condition; however, the realtor's professional opinion is that the property should be listed and marketed as close to \$10,000 as possible and consider any offer over \$7,000 as fair market value.

OLD BUSINESS

Subject: Property – Plan 2624HW;OT

The municipal road formerly known as *Plan 2624HW* All that portion of Lane which lies between the productions easterly of the north and south boundaries of Lot B, of said Plan (portion between Barry Kitt's 2 properties on 50 Avenue west of Highway 881) is now officially closed and is known as a parcel of land described as Plan 2624HW; OT (title # 232054478).

It is the intent of the adjacent landowner (on both sides) to **continue** to use this property, and then amalgamate all three lots. Administration is unaware if the adjacent landowner assumes that the lot will be given without financial compensation or not.

OLD BUSINESS

Subject: 2023 Budget Meetings

Council and Administration need to come together to discuss the 2023 Operating and Capital Budget.

Meetings will need to be established and advertised as they are to be open to the Public.

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

February 10 – March 8, 2023

Nothing to report.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

February 10 – March 8, 2023

Alberta Central East Water Corporation Board (Appointee)

Attended ACE Board Meeting on February 16th

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

February 10 – March 8, 2023

Nothing to report.

NEXT MEETING(S)

Regular Council Meeting

April 19, 2023

4:00 p.m.

CONFIDENTIAL ITEM(S)

Subject: Personnel – Director of Emergency Management – FOIPP Section 17

Motion to go In Camera: *that Council close the meeting to the public for Agenda item 11(a) Personnel – Director of Emergency Management as per FOIP Section 17 at _____ p.m.*

Motion to go out of In Camera: *that Council go out of In Camera and open the meeting to the public at _____ p.m.*

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us