

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
Held on June 15, 2023, in the Village of Myrnam Council Chambers

PRESENT: Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, Councillor Kurt Ewanec, and Chief Administrative Officer Elsie Kiziak.

CALL TO ORDER:

Mayor D. Rudolf called the Regular Council Meeting to order at 9:00 A.M.

ADOPTION OF AGENDA:

2023-087 MOVED by Mayor D. Rudolf to adopt the agenda as presented.

CARRIED

ADOPTION OF MEETING MINUTES:

2023-088 MOVED by Deputy Mayor R. Yaremchuk to adopt the Regular Council Meeting Minutes of May 17, 2023, as presented.

CARRIED

OPEN FORUM: Outgoing Sgt. Robert Daisley introduced incoming Sgt. David Henry to Council and mentioned that the Two Hills RCMP detachment will also be getting a Corporal in the near future.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Financial Report

The Financial Report consisting of the 1) Bank Reconciliation Statement for month ending May 2023, and 2) the Cheque Listing for May 11 to June 8, 2023, was provided to Council in advance for their review and presented by CAO E. Kiziak.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

2023-089 MOVED by Councillor K. Ewanec to accept the Administrative Reports as presented.

CARRIED

CORRESPONDENCE:

2023-090 MOVED by Mayor D. Rudolf to accept the Correspondence as presented.

CARRIED

OLD BUSINESS:

2023 Public Land Auction

MGA Sections 411, 436.02 and 438 allow a municipality to attempt to recover tax arrears by following the legislated requirements of the MGA and in accordance with any other Act or common law right. Procedures for tax arrears recovery are outlined in a document provided by Alberta Municipal Affairs titled *A Guide to Tax Recovery in Alberta*. There are nine properties that are still in arrears that must be offered for sale at a public auction.

2023-091 **MOVED** by Councillor K. Ewanec to hold a public land auction on August 26, 2023 at 1:00 P.M. for the purposes of selling the following properties established with reserve bids:

Lot	Block	Plan	LINC	Title	Reserve Bid
3	1	668EO	0020 985 611	832 105 431	
3	1	668EO	0020 985 603	832 105 431 A	\$7,000
4	1	668EO	0020 985 629	932 105 431 B	
12	3	2859ET	0019 532 705	092 195 904	\$5,000
6	9	8174ET	0015 725 709	172 248 182	\$10,000
17	9	2624HW	0019 658 335	052 005 154	\$25,000
2	4	1747EO	0020 285 996	152 278 958	\$45,000
4	8	8090ET	0015 740 913	882 125 178	\$3,000
13	2	668EO	0020 998 068	052 414 085	\$3,500

and further, that the conditions of the sale be cash/debit or certified cheque, 10% on the date of the auction with the balance due within 12 days of the auction date.

2023-092 **MOVED** by Deputy Mayor R. Yaremchuk that Miles Wowk be contacted to be auctioneer for the 2023 Public Land Auction.

CARRIED

BYLAWS AND POLICIES:

2023-06 Master Rates Bylaw

The 2023 Operating Budget proposed an increase in the debenture fees due to the debenture obtained for the construction of the reservoir. In order to cover the \$530,000 debenture over 40 years (annual payment of \$31,658.88) it is estimated that with 200 residential/commercial users and 2 multi-unit users the cost per month will be \$12.95 for residential/commercial users and \$25.90 for multi-unit users.

2023-093 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2023-06 be now read a first time this 15th day of June, 2023.

CARRIED

Village of Myrnam – Regular Council Meeting June 15, 2023

2023-094 **MOVED** by Councillor K. Ewanec that Bylaw 2023-06 be now read a second time this 15th day of June, 2023.

CARRIED

2023-095 **MOVED** by Mayor D. Rudolf that Bylaw 2023-06 be given consent for third and final reading.

CARRIED

2023-096 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2023-06 be now read a third and final time this 15th day of June, 2023.

CARRIED

2021-06 Personnel Policy – Update to “Hours of Work”

The 2023 Operating Budget proposed a decrease to staff hours in order to balance the budget due to decline in operating grant from the County and other increased expenses. The current Personnel Policy states:

7.14 Outside workers will work Monday to Friday, eight (8) hours a day, five (5) days a week for a forty (40) hour work week, as long as there is work available to do.

7.15 Inside workers will, at minimum, work Tuesday to Thursday when the village office is open to the public, to a maximum of thirty-seven and a half (37.5) hours a work week; as long as there is work available to do.

2023-097 **MOVED** by Mayor D. Rudolf to respectively amend sections 7.14 and 7.15 the 2021-06 Personnel Policy to read:

Outside Workers will work between Monday to Friday, up to 8 hours a day, up to 5 days a week, up to a maximum of 40 hours a week, as long as there is work available to do. Based on the annually approved budget, the CAO will determine the number of hours each Outside Worker is approved for each calendar year.

Inside Workers will work between Monday to Friday, up to 7.5 hours a day, up to 5 days a week, up to a maximum of 37.5 hours a week, as long as there is work available to do. Based on the annually approved budget, the CAO will determine the number of hours each Outside Worker is approved for each calendar year.

CARRIED

NEW BUSINESS:

Children At Play Sign – 51 Avenue between 46 – 48 Street

Administration received a request to install “Children at Play” signs along 51 Avenue between 46 and 48 Street. Council recognizes there are a few locations within the village where vehicles speed from one location to another and that Children at Play signs would not be effective. Council discussed Children at Play signs and other options. Administration is to investigate ways to reduce speed on 50th and 47th Avenue east of 46 Street.

2023-098 MOVED by Deputy Mayor R. Yaremchuk to install a new stop sign on 51 Avenue at 47 Street for traffic heading eastbound.

CARRIED

Shelter for Stray Cats

Administration received a request to set up a shelter for stray cats and dogs to protect them from predators. Due to the lack of resources (human and financial) Council and Administration will not be putting up a shelter.

COUNCIL REPORTS:

Mayor D. Rudolf provided a verbal report during the Regular Council meeting. Deputy Mayor R. Yaremchuk and Councillor K. Ewanec had nothing to report.

2023-099 MOVED by Councillor K. Ewanec accept the Council Reports as presented.

CARRIED

NEXT MEETINGS:

Returning to the regular schedule; the next Regular Council Meeting will be on July 20, 2023, at 9:00 A.M.

ADJOURNMENT: With all items on the agenda having been addressed Mayor D. Rudolf adjourned the Regular Council Meeting at 11:58 P.M.

Chief Elected Official
Chief Administrative Officer