

VILLAGE OF MYRNAM



**Regular Council Meeting
August 17, 2023**

ADOPTION OF AGENDA

1. Call to order
2. Adoption of Agenda
3. Adoption of Minutes
a. July 20, 2023 Regular Council Meeting
4. Delegation
a. RCMP: Sgt. David Henry re: Quarterly Report (2 nd quarter), Community Priorities and Annual Performance Plan & Approval
5. Open Forum
6. Administrative Reports
a. Public Works Report
b. Financial Report
c. Chief Administrative Officer Report
7. Correspondence
8. New Business
a. Mutual Aid Agreement for Fire Services
b. Offer to purchase land in lieu of property taxes – Lot 4 Block 16 Plan 8023103
9. Council Member Reports
a. Mayor D. Rudolf
b. Deputy Mayor R. Yaremchuk
c. Councillor K. Ewanec
10. Adjournment Next Meeting: September 21, 2023 at 9:00 A.M.

Not required at time of preparation of the agenda: Old Business, and Public Hearing

ADOPTION OF MINUTES

- July 20, 2023 Regular Council Meeting

DELEGATION

Sgt. David Henry is presenting the 2023 2nd Quarter Policing Report and would like to talk about community priorities.

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

July 14 – August 10, 2023

Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.

Roads/Sidewalks

1. Street cleaning.
2. Continued street sweeping.
3. Fixed potholes.
4. Started working on painting curbs.

Other

1. Weekly garbage pickup.
2. Grass cutting and weed whacking.
3. Set up tables at the arena for Fair & Fun Day.
4. Working on base for Dove Connection.
5. Installed backup cameras on bobcat.
6. Installed brush on bobcat.

ADMINISTRATIVE REPORTS

FINANCIAL REPORT

1. Bank Reconciliation: As of July 31, 2023
2. Cheque Listing: July 14 – August 10, 2023

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

July 14 – August 10, 2023

1. Wozniak – Lease Agreement: Still waiting for executed agreement. Administration called Wozniak on August 10th and they requested the agreement to be re-sent as the only one they re-member having is a marked-up version. A clean version was re-sent the same day.

2. Bylaw Enforcement:
 - a) Bylaw Enforcement inspection rounds was conducted on July 26, 2023: 26 properties received notices for grass cutting/weeds; 5 properties received notices for removing freezers as garbage containers or cleanup or putting up a fence around a pool; and, 4 properties received notices for trimming trees or moving holiday trailers or vehicles from road or alley.
 - b) Old Hospital – Landowner felt “suckered” by previous owner and wants to give the property up. Letter forthcoming.
 - c) Old Theatre – No updates. Matter was going to be reviewed with the subject matter expert in July for the potential option in compliance and enforcement.
 - d) Trying to meet with landowner of property at southeast corner of Myrnam to discuss cleanup and future use of land.

3. Grants:
 - a) Successful in obtaining grant under Alberta Municipal Solar Program in the amount of \$15,295 towards the new solar panels at CTEC.
 - b) Dove Society’s grant application through CFEP is still being considered.
 - c) Expression of Interest submitted for Alberta Day event.

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

July 14 – August 10, 2023

4. 2023 Public Lands Auction: Reminder the auction is August 26th. Note that one landowner has entered into a tax payment agreement with the Village so they will be off the auction list. If they default the tax payment agreement, the property will be put up at the next auction.
5. Other:
 - a) CAO was on holidays August 3, 8, and 9th.
 - b) Attended meeting at Town of Two Hills to choose consultant for Regional Governance Study.
 - c) Attended meeting to review Needs Assessment results from survey put out by Two Hills Adult Learning Council and FCSS.
 - d) Reviewed proposed subdivision from Gary Moses. Proposal submitted for approval.
 - e) Nelson Ncube & Landry LLP will not be increasing fees for 2023 and 2024 yearend.
 - f) Administration is drafting a lease agreement for the daycare.
 - g) Administration is communicating with the Town of Two Hills CAO about what to apply for under the upcoming Alberta Community Partnership program (with the County). Examples brought up so far: asset management study, economic development partnership (including Saddle Lake), and orthophoto project.
6. CAO Action Tracker – attached.

CORRESPONDENCE

July 14 – August 10, 2023

(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs: 2024 Municipal Internship Program Call for Applications
2. Alberta Health Services: Notice to Two Hills and Surrounding Area Community Groups of increase in cases of pertussis. Administration also posted the notice on the village website and Village of Myrnam – Public Notices and Events Facebook page.
3. Alberta Seniors: Age-Friendly E-News (email July 19, 2023)
4. MLA Honorable Jackie Armstrong-Homeniuk:
 - a. Transportation and Economic Corridors – Constituency Priorities (email July 17, 2023)
 - b. Weekly Constituency Update (emails July 14, 21, 25 and August 2, 2023)
5. Alberta Municipalities: The Weekly Newsletter (emails August 4th and 10th, 2023)
6. Alberta Counsel: At a Glance Newsletter (emails August 4th and 9th, 2023)
7. Alberta HUB: Email and supporting documents (Alberta Indigenous Opportunities Corp)
8. Two Hills FCSS: Social Needs Assessment
9. Battle River Watershed Alliance: August Newsletter 2023
10. Power Up North – The Entrepreneurs Conference 2023

NEW BUSINESS

Subject: Mutual Aid Agreement for Fire Services

At the last Joint Municipalities Meeting, the County of Two Hills requested the Town of Two Hills and the Village of Myrnam Councils to review the proposed mutual aid agreement for fire services.

The last agreement was made in 2014.

Administration met with the Myrnam Fire Chief to review the new agreement against the old agreement. Administration has marked up the draft agreement with concerns from Administration and the Fire Chief. The marked-up version was presented to the Fire Chief for further input; no input was received.

Note that a new recommendation may come from the consultants who are doing the regional governance study.

NEW BUSINESS

**Subject: Offer to purchase land in lieu of property taxes –
Lot 4 Block 16 Plan 8023103**

Property owners of Lot 4 Block 16 Plan 8023103 (vacant residential lot east of the lodge) is proposing to sell their property to the Village of Myrnam as it is no longer feasible for them to pay the minimum tax and conduct regular maintenance (grass, snow) and they do not foresee building and/or moving to Myrnam.

Assessment (2022) = \$2,210

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

July 14 – August 10, 2023

No report provided prior to the Council meeting.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

July 14 – August 10, 2023

No report provided prior to the Council meeting.

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

July 14 – August 10, 2023

No report provided prior to the Council meeting.

NEXT MEETING(S)

Regular Council Meeting

September 21, 2023

9:00 a.m.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us