

# Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam  
Held on October 19, 2023, in the Village of Myrnam Council Chambers

**PRESENT:** Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, Councillor Kurt Ewanec, Chief Administrative Officer Elsie Kiziak and two people in the gallery.

**CALL TO ORDER:**

Mayor D. Rudolf called the Regular Council Meeting to order at 9:00 A.M.

**2023-134 MOVED** by Mayor D. Rudolf to go into the Public Hearing.

**CARRIED**

**PUBLIC HEARING:**

Mayor D. Rudolf called the Public Hearing to order at 9:01 A.M.

CAO E. Kiziak read 2023-07 Amending Land Use Bylaw 2018-08 Bylaw. There were no residents in attendance in favor or opposed to the amending bylaw. The village did not receive any correspondence in favor or against the amending bylaw.

**2023-135 MOVED** by Mayor D. Rudolf to move agenda item #9.a. *2023-07 Amending Land Use Bylaw 2018-08 Bylaw* to this portion of the meeting.

**CARRIED**

**2023-136 MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2023-07 be now read a second time.

**CARRIED**

**2023-137 MOVED** by Councillor K. Ewanec that Bylaw 2023-07 be now read a third and final time.

**CARRIED**

**2023-138 MOVED** by Councillor K. Ewanec to revert back to the Regular Council meeting.

**CARRIED**

Noted that the two people in the gallery are affiliated with the applicant to amend the bylaw; they left once the Public Hearing was over.

**ADOPTION OF AGENDA:**

**2023-139 MOVED** by Deputy Mayor R. Yaremchuk to adopt the agenda as presented.

**CARRIED**

**ADOPTION OF MEETING MINUTES:**

**2023-140 MOVED** by Councillor K. Ewanec to adopt the Regular Council Meeting Minutes of September 14, 2023, as presented.

**CARRIED**

**OPEN FORUM:** No one was present for Open Forum.

**ADMINISTRATIVE REPORTS:**

**Public Works Report**

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

**Financial Report**

The Financial Report consisting of the 1) Bank Reconciliation Statement for month ending September 2023, 2) the Cheque Listing for September 8, 2023 – October 12, 2023, and 3) Budget to Actual from January 1 – September 30, 203 provided to Council in advance for their review and presented by CAO E. Kiziak.

**Chief Administrative Officer Report**

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

**2023-141** **MOVED** by Deputy Mayor R. Yaremchuk to accept the Administrative Reports as presented.

**CARRIED**

**CORRESPONDENCE:**

**2023-142** **MOVED** by Mayor D. Rudolf to accept the Correspondence as presented.

**CARRIED**

**OLD BUSINESS:**

**ATCO Franchise Fees**

At the last Regular Council Meeting, Council reviewed the letter received by ATCO notifying them of the Distribution Revenue Forecast for 2024 Franchise Fee, the anticipated revenue by percentage from the current 6% up to the maximum 20%, and the listing of franchise fees for municipalities under ATCO and Fortis. Council is proposing a 2% increase to the ATCO Franchise Fee from 6% to 8% which represents an approximate \$3,773.60 increase (per 1%) in annual revenue that is collected by ATCO from its customers within the Village of Myrnam and then forwarded to the Village. The cost to the ATCO customer is estimated to be \$2.47 per month (\$29.64/year) based on an average consumption of 625kWh. Council received 1 formal notification of concern, 1 opposed, and 1 opinion; all in writing prior to the council meeting. There were no people in attendance at the meeting in favor or against the proposal.

**2023-143** **MOVED** by Deputy Mayor R. Yaremchuk to provide formal notice to ATCO Electric to change the franchise fee from 6% to 8%.

**CARRIED**

**BYLAWS AND POLICIES:**

**2023-08 Intermunicipal Subdivision and Development Appeal Board Bylaw**

A council must establish a subdivision and development appeal board or authorize a municipality to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board. The Village of Myrnam has been petitioning at the Joint Municipalities Meeting to have an Intermunicipal Subdivision and Development Appeal Board to reduce costs and human resources for each municipality. The County has decided to opt out and the Town of Two Hills has decided to move forward together.

- 2023-144** **MOVED** by Deputy Mayor R. Yaremchuk that the Bylaw 2023-08 be now read a first time. **CARRIED**
- 2023-145** **MOVED** by Councillor K. Ewanec that the Bylaw 2023-08 be now read a second time. **CARRIED**
- 2023-146** **MOVED** by Mayor D. Rudolf that the Bylaw 2023-08 be given consent for third and final reading. **CARRIED**
- 2023-147** **MOVED** by Deputy Mayor R. Yaremchuk that the Bylaw 2023-08 be now read a third and final time. **CARRIED**

**2023-09 Joint Assessment Review Boards Bylaw**

To ensure property owners have a voice in the property assessment system, the *Municipal Government Act* has set out a complaints and appeals system for property owners who have concerns about their assessment. The Village of Myrnam has been petitioning at the Joint Municipalities Meeting to have a Joint Assessment Review Board to reduce costs and human resources for each municipality. The County has decided to opt out and the Town of Two Hills has decided to move forward together.

- 2023-148** **MOVED** by Deputy Mayor R. Yaremchuk that the Bylaw 2023-09 be now read a first time. **CARRIED**
- 2023-149** **MOVED** by Councillor K. Ewanec that the Bylaw 2023-09 be now read a second time. **CARRIED**
- 2023-150** **MOVED** by Mayor D. Rudolf that the Bylaw 2023-09 be given consent for third and final reading. **CARRIED**
- 2023-151** **MOVED** by Deputy Mayor R. Yaremchuk that the Bylaw 2023-09 be now read a third and final time. **CARRIED**

**NEW BUSINESS:**

**Unsold Auction Properties – Recommendation to change reserve bids**

After gaining access to two of the properties on the list of homes to be sold, Hometown Real Estate Co. is recommending lowering the reserve bids due to their condition.

**2023-152** **MOVED** by Councillor K. Ewanec to change the reserve bids on the following properties as follows:

- Lot 2 Block 4 Plan 1747EO (4808 51 Avenue) from \$25,000 to \$14,000; and,
- Lot 17 Block 9 Plan 2624HW (5009 51 Street) from \$45,000 to \$20,000.

**CARRIED**

**Change to Capital Budget 2023**

The 2023 Capital Budget approved the purchase of a tack coat machine for \$25,000 utilizing MSI-Capital grant funding however public works indicate that we will not need to purchase our own tack coat machine at this time and would rather utilize the grant funds to purchase a wing blade for the skid steer for \$14,350. The village also purchased much-needed signs to either replace or add to our current road system. The signs could be used out of our operational funds, however there are unexpended capital funds that could be used. Signs totaled \$6,100.

**2023-153** **MOVED** by Councillor K. Ewanec to change the 2023 Capital Budget by removing the purchase of a tack coat machine and adding the purchase of a wing blade for the skid steer for \$14,350 and the purchase of signs in the amount of \$6,100 to be funded by the MSI Capital program.

**CARRIED**

**FCSS Funding Agreement**

The County of Two Hills, Town of Two Hills, and Village of Myrnam have been jointly funding the cost of FCSS with provincial grant funding that is managed by the Town of Two Hills, for many years without a funding agreement. FCSS has drafted and is proposing a funding agreement. There is no change to how the funding is administered or utilized, and there is no change to the funding structure which is defined by the provincial funding agreement.

**2023-154** **MOVED** by Councillor K. Ewanec to enter into a Funding Agreement jointly with the County of Two Hills, Town of Two Hills, and Two Hills Family and Community Services as presented by Two Hills Family and Community Services.

**CARRIED**

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**COUNCIL REPORTS:**

There were no reports provided.

**NEXT MEETINGS:**

Regular Council Meeting is scheduled for November 16, 2023.

**ADJOURNMENT:** With all items on the agenda having been addressed Mayor D. Rudolf adjourned the Regular Council Meeting at 9:20 A.M.

<b>Chief Elected Official</b>
<b>Chief Administrative Officer</b>