

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
held on November 16, 2023, in the Village of Myrnam Council Chambers

PRESENT: Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, Councillor Kurt Ewanec, and Chief Administrative Officer Elsie Kiziak.

CALL TO ORDER:

Mayor D. Rudolf called the Regular Council Meeting to order at 9:05 A.M.

ADOPTION OF AGENDA:

2023-155 MOVED by Councillor K. Ewanec to adopt the agenda as presented.

CARRIED

ADOPTION OF MEETING MINUTES:

2023-156 MOVED by Deputy Mayor R. Yaremchuk to adopt the Organizational Meeting Minutes of October 19, 2023, as presented with one change: Motion 2023-161 to read "...Policy 2021-03 has been reviewed with no change to be made."

CARRIED

2023-157 MOVED by Deputy Mayor R. Yaremchuk to adopt the Regular Council Meeting Minutes of October 19, 2023, as presented.

CARRIED

OPEN FORUM: No one was present for Open Forum.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Financial Report

The Financial Report consisting of the 1) Bank Reconciliation Statement for month ending October 2023, and 2) the Cheque Listing for October 13, 2023 – November 9, 2023, was provided to Council in advance for their review and presented by CAO E. Kiziak.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

2023-158 MOVED by Mayor D. Rudolf to accept the Administrative Reports as presented.

CARRIED

CORRESPONDENCE:

2023-159 MOVED by Councillor K. Ewanec to accept the Correspondence as presented.

CARRIED

OLD BUSINESS: There were no Old Business items.

BYLAWS AND POLICIES: There were no Bylaws or Policies items.

NEW BUSINESS:

Summer Temporary Employment Program 2024

The annual Call for Applications for the Canada Summer Jobs program will be launched during the week of November 20th, 2023, and will end on January 10, 2024. Last year the Village applied for one summer student for 10.5 weeks at 40 hours per week at \$9 per hour (50% portion) and was approved for one summer student for 8 weeks at 35 hours a week at \$7.50 per hour (50% portion).

2023-160 **MOVED** by Deputy Mayor R. Yaremchuk to apply to the Canada Summer Jobs program for 2 summer students to be hired for the Village Public Works and Administration departments for the 2024 program year.

CARRIED

Celebrate Canada 2024

Celebrate Canada application period is open until November 21, 2023. The funding is available for activities organized on:

- National Indigenous Peoples Day (Friday, June 21)
- Saint-Jean-Baptiste Day (Monday, June 24)
- Canadian Multiculturalism Day (Thursday, June 27)
- Canada Day (Monday, July 1)

Last year, the Village applied for \$5,000 for activities on July 1, 2023 and received \$1,920.00.

2023-161 **MOVED** by Mayor D. Rudolf to apply to Canadian Heritage for up to \$5,000 in grant funding for activities for Canada Day 2024.

CARRIED

Annual Public Meeting

There is no legislative requirement, or municipal policies or bylaws, for holding Annual Public Meetings. Annual Public Meetings can be a good tool for communicating with residents (ex. Budget, Capital Projects, Input into future capital projects and levels of service).

2023-162 **MOVED** by Mayor D. Rudolf to table this discussion to a council meeting early next year for an Annual Public Meeting to be held in early spring.

CARRIED

Christmas Party

General discussion about a Christmas Party. No motion required or made.

Appointment of Auditor

MGA, Section 280(1) states “Each council must appoint one or more auditors for the municipality.” Two years ago, Council went out for tender for Auditing Services. Ncube and Landry LLP were the successful bidders and Council moved to have Ncube and Landry be the auditors for the 2021 and 2022 year.

2023-163 **MOVED** by Mayor D. Rudolf to appoint Ncube and Landry to be auditor for the 2023 fiscal year.

CARRIED

Investigate incentives for development

At the August 17, 2023 Regular Council Meeting, Council instructed administration to investigate incentive for property development for both residential and commercial properties. Administration provided examples from other communities and recommended including industrial properties to the list.

2023-164 **MOVED** by Mayor D. Rudolf to table this discussion to the next Regular Council meeting to give council members more time to investigate possible incentives; and further, gave direction to Administration to draft policies or bylaws to 1) provide incentives for new residential and commercial/industrial development, and 2) provide incentives for renovations to existing buildings.

CARRIED

COUNCIL REPORTS:

Mayor D. Rudolf verbally presented the Council report:

- Attended North East Alberta Mayors and Reeves Meeting where they discussed focusing on 2 top advocacy topics which are Highway 28 and Health Reform; among other advocacy topics. They also discussed the membership fee and lobbying fees, that having an economic corridor status is important, and having their next meeting in Myrnam.
- FCSS is conducting a food hamper drive.

Deputy Mayor R. Yaremchuk and Councillor K. Ewanec did not have a council report to present.

2023-165 **MOVED** by Deputy Mayor R. Yaremchuk to accept the Council Reports as presented.

CARRIED

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CONFIDENTIAL ITEMS:

CAO Performance Evaluation

MGA, Section 205.1 states “A council must provide the chief administrative officer with an annual written performance evaluation of the results the chief administrative officer has achieved with respect to fulfilling the chief administrative officer’s responsibilities under section 207. Policy 2022-14 sets procedures for CAO’s Annual Evaluation Review.

2023-166 **MOVED** by Mayor D. Rudolf to table this discussion to the next Regular Council meeting to give Council time to conduct the evaluation.

CARRIED

NEXT MEETINGS:

Regular Council Meeting is scheduled for December 21, 2023.

ADJOURNMENT: With all items on the agenda having been addressed Councillor K. Ewanec adjourned the Regular Council Meeting at 11:00 A.M.

Chief Elected Official
Chief Administrative Officer