

VILLAGE OF MYRNAM



Regular Council Meeting
January 18, 2024

ADOPTION OF AGENDA

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- 1. **Call to order**

 - 2. **Adoption of Agenda**

 - 3. **Adoption of Minutes**
 - a. December 21, [2023](#) Regular Council Meeting

 - 4. **Open Forum**

 - 5. **Administrative Reports**
 - a. Public Works Report
 - b. Financial Report
 - c. Chief Administrative Officer Report

 - 6. **Correspondence**

 - 7. **Old Business**
 - a.

 - 8. **New Business**
 - a.
 - b.

 - 9. **Council Member Reports**
 - a. Mayor D. Rudolf
 - b. Deputy Mayor R. Yaremchuk
 - c. Councillor K. Ewanec

 - 10. **Confidential Items**
 - a.

 - 11. **Adjournment** **Next Meeting:** February 15, [2024](#) at 9:00 A.M.

ADOPTION OF MINUTES

- December 21, 2023 Regular Council Meeting

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

December 15, 2023 – January 10, 2024

Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.
2. Added heat trace to lines to reservoir.
3. Sucked water out of the old reservoir.
4. Removed beam between water plant and old reservoir.
5. Put up barricades around the new reservoir as someone drove on it with a vehicle.
6. Camera sewer line at private residence.

Roads/Sidewalks

1. Sanded roads.
2. Removed ice buildup in alley between senior centre and Dove Park.

Other

1. Continue to pick up garbage weekly.
2. Replaced motors on HVAC systems at CTEC.
3. Ordered parts to repair furnaces at CTEC.
4. Built up the guard around the hydrant at CTEC.
5. Set timers for outside lights at CTEC.
6. Repaired sander.
7. Replaced insurance papers on all vehicles.
8. Repaired vac truck due to leaks in air lines.
9. Put new tires on truck.
10. Obtained quotes for fence at water plant/reservoir.
11. Attended to a residence multiple times as owner was letting dogs run at large.
12. Put up surveillance cameras in front of the fire hall that were moved from the church.

ADMINISTRATIVE REPORTS

FINANCIAL REPORT

December 15, 2023 – January 10, 2024

1. Bank Reconciliation: As of December 31, 2023
2. Cheque Listing: December 15, 2023 – January 10, 2024
3. Quarterly Year-To-Date Actual Revenues and Expenditures: Year 2023
Note: Most transactions have been reviewed, however it is too close to year-end to ensure all transactions are inputted and double-checked for accuracy.

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

December 15, 2023 – January 10, 2024

1. Properties under tax arrears process: No update since the last meeting.
2. Daycare: Meeting with Vermilion Play Association and Principal and Vice Principal of New Myrnam School to discuss fundraising options as the association is ineligible to apply for a grant while one approved grant application is still open. The daycare will need approximately \$16,000 to open; which includes the cost to install a sink.
3. Other:
 - a) CAO took the following holiday days: December 27-28, 2023 and January 4, 8, and 11, 2024
4. CAO Action Tracker – attached.

CORRESPONDENCE

December 15, 2023 – January 10, 2024

(all scanned and emailed to each elected official)

1. Alberta Environment and Protected Areas: Letter re: potential for significant drought in spring of 2024
2. Province of Alberta: Debenture Payment Confirmation Report for 2024
3. Alberta Municipalities: The Weekly (December 20, 2023 and January 0, 2024)
4. Municipal Climate Change Action Centre: Letter congratulating the Village on completing the PV (solar) installation.
5. Ukrainian Canadian Congress – Alberta Provincial Council: Email re: One Last Opportunity to Have Impact in 2023
6. ACE: December 2023 Newsletter
7. GoEast: Editorial and Events Needed for 2024 (email January 4, 2024)
8. Travel Lakeland: 18 Amazing Things to Do in Winter (email January 10, 2024)
9. ATCO:
 - a. LED Multiplier Rate – 2024 Update (email January 5, 2024)
 - b. Franchise Fee Update (email January 9, 2024)

CORRESPONDENCE

December 15, 2023 – January 10, 2024

(all scanned and emailed to each elected official)

10. Battle River Watershed Alliance: January Newsletter 2024

11. Messer: Letter re: cost increases

12. Village of Myrnam:

- a. Support Letter for Daycare in Myrnam
- b. Support Letter to Town of Two Hills for Small Community Opportunity Program
- c. Information for Appointed Library Board Members (email January 3, 2024)

13. Various Christmas Greetings (not scanned or email; can be viewed at the village office):

- a. County of Two Hills Gas Utility
- b. Alberta Municipal Affairs, Hon. Ric McIver
- c. Azgard Solar Inc.
- d. Select Engineering
- e. Triton HydroTools
- f. Alberta RCMP
- g. St. Paul Home Hardware Building Centre
- h. Grynn Contracting Ltd. and Lambert Brothers Paving Ltd.

ADDITIONS

Subject: 2024-01 Master Rates Bylaw

Due to the increase of \$0.30 per cubic meter of water supplied by Alberta Central East Water Corporation to the Village.

ADDITIONS

Subject: Caveat on Title Number 192 087 196

Village of Myrnam Council, at their Regular Council meeting of April 21, 2022, provided an amendment to the existing Agreement between K & S Fuel Ltd. **Motion #2022-053** reads as follows:

MOVED by Deputy Mayor R. Yaremchuk to amend Section 7 the agreement between K & S Fuel Ltd. and the Village of Myrnam, dated March 29, 2019, to read:

*If the aforementioned commercial building on the Property is not completed, and the Occupancy Permit is not granted on or before December 31, 2023, or if the fuel business is not in operation on or before December 31, 2023 then the Village, at its option, may purchase the Property from K & S Fuels for TWENTY-FIVE THOUSAND (\$25,000) Dollars without further consideration or payment for any development on the Property including any permanent fixtures placed on the Property. K & S Fuel will be permitted to remove all chattels or temporarily affixed property without causing damage to the property. If there is such damage, the value of such damage shall be deducted from the aforementioned purchase price. **CARRIED***

There has been no progress on the development of a fuel station noted on the property and no correspondence between either party since the extension was granted. At this time, there are no chattels, permanent structures, or visible damage to the property.

ADDITIONS

Subject: Reservoir Fence Materials and Installation

Received 3 quotes for fencing materials for around the reservoir. Two of the quotes include installation. One company is not just a supply company, and one company doesn't do installations.

	Materials Only	Materials and Installation	Warranty
COOP (St. Paul)/Phoenix Fence	\$14,119.00	-	n/a
Borderline Fencing (Two Hills)	-	\$23,378.25	Originally - Workmanship and materials - 1 year; however, they will match the warranty provided by Atlantic Fence (see below)
Atlantic Fence (Edmonton)	\$17,319.83	\$25,053.51	Defective material - 5 years Workmanship and concrete - 2 years

A request has been submitted to extend the grant deadline to include the purchase and installation of the fence. The grant will cover 50% of the cost. If the extension is not granted, the Village still will have funds from the debenture to cover the cost.

Attachment(s)	• Three quotes
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COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

December 15, 2023 – January 10, 2024

No items to report

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

December 15, 2023 – January 10, 2024

No items to report

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

December 15, 2023 – January 10, 2024

No items to report

NEXT MEETING

Regular Council Meeting

February 15, 2024

9:00 a.m.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us