

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
held on February 15, 2024, in the Village of Myrnam Council Chambers

PRESENT: Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, Councillor Kurt Ewanec, Chief Administrative Officer Elsie Kiziak, Fire Chief John Fedoriuk, and Delegation Sgt. David Henry

CALL TO ORDER:

Mayor D. Rudolf called the Regular Council Meeting to order at 9:00 A.M.

ADOPTION OF AGENDA:

2024-011 MOVED by Deputy Mayor R. Yaremchuk to adopt the agenda as presented with three additions under New Business:

- Appointment of Library Board Members
- Variance Request for Development Application 2024-02
- Budget Meeting

CARRIED

ADOPTION OF MINUTES:

2024-012 MOVED by Mayor D. Rudolf to adopt the Regular Council Meeting Minutes of January 18, 2024, as presented with one change: Adoption of Minutes approved were for December 21, 2023 not 2024.

CARRIED

DELEGATION: Sgt. David Henry presented the 2023 3rd Quarter Policing Report. Sgt. Henry will not be retiring and will continue to manage the Two Hills detachment.

OPEN FORUM: No one was present for Open Forum.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Financial Report

The Financial Report consisting of the 1) Bank Reconciliation Statement for month ending January 2024, and 2) the Cheque Listing for January 11 – February 8, 2024, was provided to Council in advance for their review and presented by CAO E. Kiziak.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Fire Chief Report

The Fire Chief Report was provided to Council in advance for their review and presented by Fire Chief John Fedoriuk. In addition to the report, Fire Chief Fedoriuk stated that there will be another round of ice rescue training soon, the department has discussed a future project may be to purchase an inflatable boat to assist with water rescues, and the need to expand the fire hall to accommodate all equipment and tools.

- 2024-013** **MOVED** by Deputy Mayor R. Yaremchuk to accept the Administrative Reports as presented. **CARRIED**

CORRESPONDENCE:

Item #6(d) Recognizing the time and effort put in by CAO E. Kiziak to prepare the lunch for the Northeast Alberta Alliance for Growth & Opportunity meeting co-hosted with the Town and County of Two Hills, Council discussed compensating her for it.

- 2024-014** **MOVED** by Deputy Mayor R. Yaremchuk to provide CAO E. Kiziak with a day off with pay in lieu of time and effort of preparing a meal for the Northeast Alberta Alliance for Growth & Opportunity meeting. **CARRIED**

Item #6(g) There was some discussion regarding how Administration can encourage residents to receive their invoices (utilities and otherwise) electronically to save on paper, stamps, etc.

- 2024-015** **MOVED** by Mayor D. Rudolf for Administration to proceed with a one-time incentive program for residents who receive their invoices electronically to be reimbursed at the end of one year the estimated cost of supplies. **CARRIED**

- 2024-016** **MOVED** by Mayor D. Rudolf to accept the Correspondence as presented. **CARRIED**

BYLAWS AND POLICIES:

Tax Instalment Payment Plan Bylaw 2024-02

Administration is requesting a change to a procedure of the current program as it is easier for staff and for taxpayers to pay the estimated amount of taxes equally for the first half of the year and then have the payments adjusted in July for the rest of the year based on the actual levy.

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- 2024-017** **MOVED** by Mayor D. Rudolf that the Bylaw 2024-02 be now read a first time. **CARRIED**
- 2024-018** **MOVED** by Deputy Mayor R. Yaremchuk that the Bylaw 2024-02 be now read a second time. **CARRIED**
- 2024-019** **MOVED** by Councillor K. Ewanec that the Bylaw 2024-02 be given consent for third and final reading. **CARRIED**
- 2024-020** **MOVED** by Mayor D. Rudolf that the Bylaw 2024-02 be now read a third and final time. **CARRIED**

NEW BUSINESS:

Appointment of Library Board Members

The Village of Myrnam Library Board is requesting Council to appoint two one-year term board members due to one member resigning and more assistance with setting up the new board. The board recommended Suzanna Hildebrandt and Megan Saruk.

- 2024-021** **MOVED** by Mayor D. Rudolf to appoint Suzanna Hildebrandt and Megan Saruk to the Village of Myrnam Library Board, both for one-year terms. **CARRIED**

Variance Request for Development Application 2024-02

The Village of Myrnam received a development application (#2024-02) for the removal of the existing structure and the construction of a new building for their clubhouse. This property recently was rezoned from commercial to residential. As the property is situated on 49 Street, also known as Main Street, most buildings follow pre-existing and existing commercial zoning front yard setbacks which is a maximum of 3 meters. As the property is now zoned as residential, the minimum front yard setback is supposed to be no less than 20'. According to the Land Use Bylaw, any variance request exceeding 10% shall require the approval of Council. The applicant is requesting a front yard setback similar to the regulations for commercially zoned properties.

- 2024-022** **MOVED** by Deputy Mayor R. Yaremchuk to grant a variance to development application 2024-02 as follows: front yard setback to be the same as provided for a commercially zoned property. **CARRIED**

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Budget Meeting

2024-023 MOVED by Councillor K. Ewanec to schedule a Budget meeting for March 27, 2024 at 10 a.m.

CARRIED

COUNCIL REPORTS:

Mayor D. Rudolf presented her report verbally; written report to be submitted. Deputy Mayor R. Yaremchuk and Councillor K. Ewanec did not have anything to report.

NEXT MEETINGS:

Regular Council Meeting is scheduled for March 15, 2024.

ADJOURNMENT: With all items on the agenda having been addressed Mayor D. Rudolf adjourned the Regular Council Meeting at 11:24 A.M.

Chief Elected Official
Chief Administrative Officer