

VILLAGE OF MYRNAM



Regular Council Meeting
January 16, 2025

ADOPTION OF AGENDA

1. Call to order

2. Adoption of Agenda

3. Adoption of Minutes

a. December 19, 2024 Regular Meeting

4. Open Forum

5. Administrative Reports

a. Public Works Report

b. Financial Report

c. Chief Administrative Officer Report

6. Correspondence

7. Old Business

a. NLLS – Board Appointment

8. New Business

a.

b.

c.

d.

9. Confidential Items

a. CAO Performance Evaluation

10. Adjournment

Next Meeting: February 20, 2025 at 9:00 A.M.

Not required at time of preparation of the agenda:
Delegation, Public Hearing, or Bylaws and Policies

ADOPTION OF MINUTES

December 19, 2024 Regular Council Meeting

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

December 13, 2024 to January 09, 2025

Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.

Roads/Sidewalks

1. Snow removal.
2. Sanded roads when icy.

Other

1. Garbage pickup weekly.
2. CTEC – drywall tape and paint were peeling away from some corners, and there were some cracks in the bulkhead that were repaired by a contractor.
3. CTEC – replaced motor for overhead doors at shop.

FINANCIAL REPORT

- 1. Budget to Actual: January to December 2024
- 2. Bank Reconciliation: As of December 31, 2024
- 3. Cheque Listing: December 13, 2024 to January 09, 2025
- 4. 90% of current year taxes (2024) were received by December 31, 2024

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

December 13, 2024 to January 09, 2025

1. 2024 Photo Contest: Ended December 2024. Received 22 submissions. CAO chose 12 pictures and awarded 8 people a total of \$600 (\$50 x 12). Administration created and ordered 38 2025 calendars from the winning photos. Each winner will receive a calendar.
2. Contest – Residential Lot: Contest is up on the website and starting to be published online. Need to meet with the school regarding marketing videos.
3. Daycare: Meeting scheduled with Vermilion Play Association regarding storage and potential expansion.
4. 2025 Municipal Election: Although the Returning Officer needs to review new material provided by the Province that was just prepared in December 2024; the webpages for potential candidates and information for voters are up on the Village of Myrnam website.
5. Small Community Opportunities Program (SCOP) – CAO met with a training company regarding equipment and construction training opportunities. First Aid Training course is scheduled for January 31/February 1.
6. Regionalization of Fire Services – CAO E. Kiziak and CAO S. Dary and the County Fire Coordinator are scheduled to meet to discuss on Tuesday, January 14, 2025.
7. CAO took balance of holidays December 20, 2024 to January 2, 2025.
8. Action Tracker – attached.

CORRESPONDENCE

November 15 to December 12, 2024

(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs: Information Bulletin 01/2025 – Key Municipal Dates for January 1 – March 31, 2025
2. Alberta Municipalities :
 - a. Alberta Municipalities appoints new CEO (email December 12, 2024)
 - b. HISA Rate Adjustment (email December 16, 2024)
 - c. Fond Farewell & parting thoughts from ABmunis CEO Dan Rude
 - d. The Weekly (December 12, 19 and January 8, 2025)
3. Alberta Counsel:
 - a. Lethbridge-West By-Election Results (email December 19, 2024)
 - b. At a Glance (December 13 and 20, 2024)
 - c. The News: 2024 Publication Year Concludes
4. St. Paul Education Board Highlights (December 11, 2024)
5. Ukrainian Canadian Congress – Alberta Provincial Council (UCC-APC): UCC-APC 2024 A Year in Review
6. Northeast Regional Connector: Newsletter – December 2024
7. Two Hills Family Community Services Society (FCSS):
 - a. Agenda for December 18, 2024
 - b. Thank you card for 2024 Christmas Hamper Program of \$100.
8. C40 Cities (email Barbara Styner of December 17, 2024)
9. Christmas Greetings (available for viewing at Village Office):
 - a. Alberta Municipalities Benefits Services team
 - b. Municipal Planning Services
 - c. Habitat-Systems
 - d. ATB
 - e. Coast2Coast
 - f. Alberta Municipal Affairs Deputy Minister Brandy Cox
 - g. IVIS Construction
 - h. W.R. Meadows
 - i. Wainwright Assessment Group
 - j. VC3
 - k. GoEast
 - l. Grainger
 - m. Alberta RCMP
 - n. National Police Federation
 - o. Morrow Tchir LLP
 - p. ATCO
 - q. Spectre Systems
 - r. Lois Rewuski

NEW BUSINESS

Subject: NLLS – Board Appointment

Background:

The Village of Myrnam has received a request from the Northern Lights Library System Board for the Village to appoint a representative to sit on the Board as the current board member is now considered resigned due to missing more than 3 consecutive meetings.

Motion at the last Regular Council Meeting:

MOVED by Deputy Mayor R. Yaremchuk for the Myrnam Municipal Library Board to nominate a board member (or community member if one cannot be appointed from the board) to be the representative for the Village of Myrnam to sit on the regional system library board, by the next regular council meeting. **CARRIED**

The Myrnam Municipal Library Board has nominated board member Megan Saruk.

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

December 13, 2024 to January 09, 2025

Committee/Agency Appointments

Eagle Hill Foundation

Family & Community Social Services

HUB / Regional Economic Development

Northern Lights Library System

Regional Economic Development Committee

Tourism (e.g., GoEast, Lakeland)

Backup/Alternate Appointments

Other

No report was presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

December 13, 2024 to January 09, 2025

Committee/Agency Appointments

Alberta Central East Water Corporation Board

Fire Department Liaison

Regional Landfill Committee

Backup/Alternate Appointments

Family & Community Services

HUB / Regional Economic Development

Regional Economic Development Committee

Regional Emergency Management Agency

Tourism (e.g., GoEast, Lakeland)

Other

No report was presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

December 13, 2024 to January 09, 2025

Committee/Agency Appointments

Regional Emergency Management Agency

Backup/Alternate Appointments

Eagle Hill Foundation

HUB / Regional Economic Development

Northern Lights Library System

Regional Economic Development Committee

Regional Landfill Committee

Tourism (e.g., GoEast, Lakeland)

Other

No report was presented before the completion of the council package.

CONFIDENTIAL ITEMS

Subject: CAO Performance Evaluation

Tabled from the last regular council meeting.

MGA, Section 205.1 re: Performance evaluation

A council must provide the chief administrative officer with an annual written performance evaluation of the results the chief administrative officer has achieved with respect to fulfilling the chief administrative officer's responsibilities under section 207.

Policy 2022-14 sets procedures for CAO's Annual Evaluation Review.

CAO received her performance evaluation by letter last year on December 21, 2023.

NEXT MEETING

Regular Council Meeting

February 20, 2025

9:00 a.m.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us