

VILLAGE OF MYRNAM



**Regular Council Meeting
February 20, 2025**

ADOPTION OF AGENDA

-
- 1. Call to order**

 - 2. Adoption of Agenda**

 - 3. Adoption of Minutes**
 - a. January 16, 2025 Regular Meeting

 - 4. Delegation**
 - a. Northern Lights Library System

 - 5. Open Forum**

 - 6. Administrative Reports**
 - a. Public Works Report
 - b. Financial Report
 - c. Chief Administrative Officer Report

 - 7. Correspondence**

 - 8. Old Business**

 - 9. New Business**
 - a. Lot Contest – Marketing
 - b. Appeal – Direction regarding No parking of trailer
 - c. Appeal – Penalty for Dog Running at Large, catcher, and impound fees
 - d. Alberta Indigenous & Municipal Police Transition Grant Program

 - 10. Confidential Items**

 - 11. Adjournment** **Next Meeting:** March 20, 2025 at 9:00 A.M.

Not required at time of preparation of the agenda:
Public Hearing, or Bylaws and Policies

ADOPTION OF MINUTES

January 16, 2025 Regular Council Meeting

DELEGATION

James McDonald, Executive Director of Northern Lights Library System (NLLS), would like to provide Council with an overview of 2024 stats and where NLLS will be going in 2025.

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

January 10 – February 12, 2025

Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.
2. Installed water meter at new building.

Roads/Sidewalks

1. Snow removal; including on Highway 881
2. Sanded roads when icy.
3. Snow plowed around the hall and arena for functions: funeral, charity hockey game, snow mobile rally.

Other

1. Garbage pickup weekly.
2. Unplugged Christmas lights.
3. Removed black knot from a tree.
4. Replaced motor large bi-fold door at CTEC.
5. Captured dog running at large on weekend.
6. CTEC – furnace went down and had an HVAC technician repair it.
7. CTEC – one door lock not working; repaired.

FINANCIAL REPORT

1. Bank Reconciliation:

As of January 31, 2025

2. Cheque Listing:

January 10 – February 13, 2025

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

January 10 – February 12, 2025

1. Fire Hall Addition Meeting – CAO had a meeting with Fire Chief John Fedoriuk, Public Works Foreman Norm Brake, Deputy Mayor Raymond Yaremchuk, and Brittany of BAR Engineering to discuss design concerns. BAR Engineering will have a final design and draft RFP soon.
2. Energy Contract: The initial rate of 8.570 per kWh for non-profit organizations was based on the expected energy consumption across several non-profit organizations. However, with only two organizations now committed to the agreement, the overall volume has decreased, which has resulted in an increased cost of 10.54 per kWh; therefore, the aggregated commitment agreement with the Curling Club and Myrnam River Ridge Riders was terminated.
3. Contest – Residential Lot: The lot contest has been advertised on the village website and a few media outlets were contacted. The media release highlighted a few amenities "such as daycare, a restaurant, a convenience/liquor store, bank, post office, hairdresser" has caused a stir in the community from a business owner. In light of the unintentional oversight the updated media release has included "restaurant...and more." Copy of the updated media release is attached. The school has been approached to create advertising videos for social media; however, they are unable to at this time. Administration and Council to discuss marketing the contest which is in this council package for discussion.
4. 2025 Municipal Election: Municipal Affairs has come out with the changes to election rules. Administration/Returning Officer to review and update our website where necessary.

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

January 10 – February 12, 2025

5. Bylaw Enforcement: One order was sent for parking with trailer and one dog incident received fines; both of which have appealed (see New Business). There are five other orders to be sent regarding vehicles parked for over 72 hours which is creating a snow removal issue.
6. Village sponsored the Dove Society Charity Hockey Game between the CFCW Critters and the Myrnam Crooked Shooters in the amount of \$200 (bronze).
7. RCMP Sgt. David Henry will be attending the next Regular Council meeting to discuss priorities.
8. Year End Financials are ready for audit.
9. Tabled Item: Regionalization of Fire Services (tabled from the last Regular Council meeting) – CAO met with the CAO for the County of Two Hills and two other County staff. Information regarding village expenses towards the Myrnam Fire Department was forwarded as they requested.
10. CAO Action Tracker – attached.

CORRESPONDENCE

January 10 – February 12, 2025

(all scanned and emailed to each elected official)

1. Minister of Canadian Heritage: 60th anniversary of the National Flag of Canada
2. Alberta Government – Alberta's Covid-19 Pandemic Response (available online at <https://open.alberta.ca/publications/albertas-covid-19-pandemic-response>)
3. Alberta Municipal Affairs – Joint Use and Planning Agreements extended to June 10, 2025
4. Alberta Regional and Economic Development: Online Business Support Search Tool – Survey (email)
5. MLA Jackie Armstrong-Homeniuk:
 - a. Nominations open for Alberta's highest honour (email January 17, 2025)
 - b. Unbreakable Ukraine (email January 27, 2025)
 - c. Funding available for Alberta Culture Days (email February 20, 2025)
6. Two Hills RCMP Detachment:
 - a. Have Your Say! (email January 28, 2025)
 - b. Quarterly Community Policing Report (October 1 to December 31, 2024)
7. Alberta Association of Police Governance: 2025 Membership (email January 13, 2025)
8. Alberta NDP Caucus:
 - a. Have Your Say in Alberta's Future – Alberta's NDP Pre-Budget (email January 31, 2025)
 - b. Tariffs in 30, 60, or 90 Days: Alberta Needs a Plan (email February 3, 2025)

CORRESPONDENCE

January 10 – February 12, 2025

(all scanned and emailed to each elected official)

9. Alberta Municipalities :

- a. Join me at ABmunis President's Summit and Municipal Leaders Caucus Board (email January 10, 2025)
- b. HISA Rate Adjustment (email January 31, 2025)
- c. 2025 Annual Membership (email February 6, 2025)
- d. Member Survey for Election 2025 (email February 12, 2025)
- e. The Weekly (January 15, 22, 29 and February 5 and 12, 2025)

10. Alberta Counsel:

- a. At a Glance (January 24, and 31, 2025)
- b. The News (Issue 216)
- c. More Space Added for Budget Webinar (email February 12, 2025) (CAO registered)

11. St. Paul Education Board Highlights (January 22, 2025)

12. Village of Myrnam Library Board Minutes (December 9, 2024)

13. Alberta HUB: Board/Membership Meeting Agenda for February 21, 2025

14. Two Hills Family Community Services Society (FCSS) Agenda for January 20, 2025

CORRESPONDENCE

January 10 – February 12, 2025

(all scanned and emailed to each elected official)

15. Community Futures: Letter from Village and response
16. Travel Lakeland: Newsletter (email January 20, 2025)
17. North Saskatchewan Watershed Alliance: Presenting the 2025 NSWA Calendar
18. Canadian Union of Postal Workers: Industrial Inquiry Commission Reviewing Canada Post
19. Northeast Regional Connector: Newsletter January 2025
20. Royal Purple 65th Anniversary – Invitation
21. Christmas Greetings:
 - a. MP Shannon Stubbs

NEW BUSINESS

Continued on next page

Subject: Lot Contest – Marketing

A media release was sent out by the Village to various media outlets. The Vermilion Voice picked up the article immediately; Lakeland This Week and Lakeland Today are interested in the story.

The article highlights the exciting contest in our community, which was intended to showcase why our area is a great place for families to consider moving. In the article, we mentioned "all essential services and amenities are available locally such as," and provided a general list of businesses by category, but unfortunately, the word "restaurant" was unintentionally left out of the list. This omission was not intentional. Please note, the article was never meant to be a comprehensive list of all the amenities we offer. While it highlighted many of the essentials, we recognize that the local restaurant is a key part of our community, and we appreciate its important role. Administration noted this oversight and will ensure that future media releases include "restaurant...and more".

Attachment(s)	<ul style="list-style-type: none">• One pager on Municipal Inspections• Lakeland This Week (email)• Yolo Nomads information
---------------	---

NEW BUSINESS

Continued from previous

Subject: Lot Contest – Marketing

Unfortunately, the local restaurant business owner has expressed their frustration on Facebook which fostering negativity and encouraging others to share in their concerns or frustrations. I have personally apologized on behalf of the village and publicly on Facebook under our post of the contest. This stir has highlighted that a petition will be going around in spring to have the CAO reviewed. How should we proceed with marketing of this contest/economic development tactic?

Ideas: social media commercials, banner ads in newspapers, Yolo Nomads

Another issue: The school does not have the capacity to create video commercials for social media.

CAO recommends Council invite Municipal Affairs to conduct a Municipal Inspection.

Attachment(s)

- One pager on Municipal Inspections
- Lakeland This Week (email)
- Yolo Nomads information

NEW BUSINESS

Subject: Direction regarding No parking of trailer

Traffic Bylaw 2022-01:

- 2.19 "Trailer" shall mean a vehicle which is designated to be attached to or drawn by a vehicle
- 5.10 Section No person shall park a trailer or holiday trailer upon a highway unless it is attached to a vehicle by which it is pulled.
- 5.11 No person shall park a trailer or holiday trailer on a highway for any continuous period in excess of 24 hours strictly for the purposes of loading and unloading.
- 5.12 No person shall park a vehicle on a highway for any continuous period in excess of 72 hours.

A resident is appealing the recent order sent on February 3, 2025 requesting the landowner "Please remove the trailer that is attached to the vehicle off the street as it has been parked in excess of 24 hours". It was noted in the bylaw that the trailer hasn't been moved in weeks, notably on January 8, 15, 22, and 28th. The trailer still has not been moved. The appeal states "challenge that the trailer is used for load/unload. I have from the town the law a trailer may be parked for 72 hours".

Attachment(s)	<ul style="list-style-type: none">• Appeal Notice dated February 11, 2025• Copies of letter and orders sent: February 6, 2024, July 24, 2024, October 10, 2024 and February 3, 2025.• Pictures of non-compliance: January 8, February 11, 12, 13, 2025
---------------	--

NEW BUSINESS

Subject: Appeal – Penalty for Dog Running at Large, catcher, and impound fees

Responsible Pet Ownership Bylaw 2018-07:

- 1.15 “Owner”: means a person over the age of 18 who:
- a. claims and receives custody of an Animal from the custody of an Animal Shelter or a Bylaw Enforcement Officer; or
 - b. has the care, charge, custody, possession, or control of an Animal; or
 - c. owns or claims a proprietary interest in an Animal.
- 4.1 The Owner of an Animal is guilty of an offence if such animal Runs at large;

On the mid-afternoon of Saturday, January 25, 2025 CAO Kiziak received multiple calls regarding a dog running at large within the Village. CAO Kiziak was able to contact the Public Works department who caught the dog a few hours later. The dog was impounded until the evening of January 27, 2025 when the CAO received a snapshot of a Facebook post from a county resident who was missing their dog. Staff went after hours to have the owners identify and pick up their dog. CAO mentioned to the dog owner that she would let the dog go before any penalties were paid as the CAO didn't want the dog to be impounded for another night. The owner stated, “for sure...whatever you feel is fair”.

On January 30, 2025 CAO contacted the owner of the dog as she heard that the owner was complaining to others that the fines were unfair. The CAO advised the owner of the bylaw and that they had the right to appeal.

The owner was invoiced: \$150 for dog running at large, \$35 catchers fee, \$30/day for impound fees x 2 days, and \$50 for releasing animal outside of Public Works hours (which was reversed; see copy of invoice).

Attachment(s)

- Letter of appeal
- Copy of invoice

NEW BUSINESS

Subject: Alberta Indigenous & Municipal Police Transition Grant Program

The Town of Two Hills CAO forwarded the Alberta Indigenous & Municipal Police Transition Grant Program information to the Village of Myrnam with the hopes of collaborating on a joint initiative that falls within the parameters of the grant. The Town of Two Hills has already provided a “letter as confirmation that Town of Two Hills is in full support of this joint application with the Village of Myrnam.”

The Alberta Indigenous & Municipal Police Transition Grant Program is funded by the Province of Alberta. The deadline is March 1, 2025.

This grant is to help Indigenous communities and municipalities:

- look at different policing models
- create a feasibility study or business case for a
 - local, self-administered police service, or
 - regional policing model

Grant money can be used to help pay for researching:

- local public safety needs
- capital requirements
- transition considerations

Communities can get up to \$30,000 with this grant.

The total budget for this grant program is \$6 million over the next 2 years.

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

January 10 – February 12, 2025

Eagle Hill Foundation (Appointee)

Family & Community Social Services (Appointee)

Agenda of January 20, 2025 with minutes of previous meeting under Correspondence

HUB / Regional Economic Development (Appointee)

Agenda for February 21, 2025 with minutes of previous meeting under Correspondence

Northern Lights Library System (Appointee)

Tourism (e.g., GoEast) (Appointee)

Other

No report was presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

January 10 – February 12, 2025

Alberta Central East Water Corporation Board (Appointee)

Family & Community Services (Backup Appointee)

Fire Department Liaison

HUB / Regional Economic Development (Backup Appointee)

Regional Emergency Management Agency (Backup Appointee)

Regional Landfill Committee (Appointed)

Tourism (e.g., GoEast) (Backup Appointee)

Other

No report was presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

January 10 – February 12, 2025

Eagle Hill Foundation (Backup Appointee)

HUB / Regional Economic Development (Backup Appointee)

Northern Lights Library System (Backup Appointee)

Regional Emergency Management Agency (Appointee)

Regional Landfill Committee (Backup Appointee)

Tourism (e.g., GoEast) (Backup Appointee)

Other

No report was presented before the completion of the council package.

NEXT MEETING

Regular Council Meeting

March 20, 2025

9:00 a.m.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us