VILLAGE OF MYRNAM

Regular Council Meeting
March 20, 2025

ADOPTION OF AGENDA

1. Call to order

2. Adoption of Agenda

3. Adoption of Minutes

a. February 20, 2025 Regular Meeting

4. Delegation

a. Two Hills RCMP Detachment – Quarterly Update & 2025 Priorities

5. Open Forum

6. Administrative Reports

a. Public Works Report

b. Financial Report

c. Chief Administrative Officer Report

7. Correspondence

8. Old Business

a. Appeal – Direction regarding No parking of trailer

b. Lot Contest - Marketing

9. Bylaws and Policies

a. Review: Traffic Bylaw 2022-01

b. Review: Non-Residential Development Incentives 2024-03

c. Review: Residential Development Incentives 2024-04

d. Repeal Certain Bylaws 2025-02

10. New Business

a. 2025 Municipal Elections: Substitute Returning Officer

b. Hay Lease

11. Confidential Items

12. Adjournment **Next Meeting:** April 17, 2025 at 9:00 A.M.

ADOPTION OF MINUTES

February 20, 2025 Regular Council Meeting

DELEGATION

Sgt. David Henry is presenting the Quarterly Updates as well as to discuss the 2025 Priorities.

Council Procedural Bylaw, Section 9.8: The presentation by a delegation may only be:
(a) received as information without debate;
(b) referred without debate to a Standing Committee or the Chief Administrative Officer for a report, or debated if by a 2/3 majority vote a resolution is passed to allow a motion to be made without notice.

Attachment(s)	• Cover Letter & Quarterly Report for period October to December 2024

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

February 13 to March 13, 2025

Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.
2. One pump at the water plant needed rebuilding; installed.

Roads/Sidewalks

1. Remove ice from Hwy 881 and school road intersection, and teachers parking lot.
2. Stripping ice from curbs and roads.
3. Moved snow piles to reduce heavy overland flooding.
4. Filled potholes on Highway 881 and Main Street.

Other

1. Garbage pickup weekly.
2. Preparing for capital budget.
3. Worked on bobcat; change out hydraulic hose and oil change.

FINANCIAL REPORT

1. Bank Reconciliation: As of February 28, 2025

2. Cheque Listing: February 13 to March 13, 2025

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

February 13 to March 13, 2025

1. Regionalization of Fire Services Study: County Administration has completed the report and has forwarded it to County Council for review. The Village should expect the County to approach the Village to meet to discuss the report.

2. Fire Hall Addition: Had a meeting with BAR Engineering, Fire Chief John Fedoriuk, Deputy Mayor R. Yaremchuk, and Public Works Foreman N. Brake to go over last-minute changes. Also had a meeting between County Gas Manager D. Dyck, and Foreman N. Brake to discuss moving the gas line to the building and to the building across the avenue from the fire hall. County Gas has offered to work with the Village to move the gas line.

3. Grants:
   a. Walmart Grant: Applied for $1,000 towards Dove Society's mural project; was denied.
   b. County of Two Hills applied to the Fire Services Training Grant for Ice Rescue Training
   c. SCOP – Just completed Air Brakes course. Offering skid steer training. School inquired about drivers training. Also, looking into bookkeeping courses.

4. 2025 Municipal Election: Returning Officer has reviewed all changes to the Elections Act and processes. Returning Officer has created a webpage for voters and for potential candidates, and a handbook for potential candidates.

5. Joint Municipalities Meeting – Attended on March 12, 2025

6. Bylaws: Currently reviewing, at this regular Council meeting, 3 existing bylaws and 1 new bylaw to repeal 'inoperable, obsolete, expired, spent or otherwise ineffective bylaws'. At least 2 other existing bylaws will be presented to Council at the following regular Council meeting for review: Council Procedural (to include mandatory "meetings by electronic means") and CAO Bylaw.

7. CAO Action Tracker – attached.

CORRESPONDENCE

February 13 to March 13, 2025
(all scanned and emailed to each elected official)

1. Alberta Municipal Affairs:
   a. 2025 Minister's Awards for Municipal and Public Library Excellence
   b. Provincial Priorities Act
   c. Budget 2025
   d. 2025 Education Property Tax Requisitions

2. Alberta NDP: Help Shape Alberta's Budget meeting

3. Ukrainian Canadian Congress:
   a. Your Support is Needed: Help Ukrainians Rebuild in Alberta
   b. Latest news from Ukrainian Community in Alberta

4. FCM:
   a. FCM Voice: FCM in Washington, etc. (email February 18, 2025
   b. Update on U.S. tariffs from FCM

5. Alberta Municipalities :
   a. ABmunis Preliminary Analysis on Alberta's 2025 Budget (email February 28, 2024)
   b. HISA Rate Adjustment (email March 13, 2025)
   c. The Weekly (February 20, 26, March 5 and 12, 2025)

6. Alberta Counsel:
   a. At a Glance (February 14, 28, and March 7, 2025)
   b. The News (Issues 217 and 218)
   c. Alberta 1st Legislature, Session 1 Summary (February 25 – 27))

7. St. Paul Education Board Highlights (February 12, 2025)

8. Village of Myrnam Library Board Minutes (January 7, 2025)

CORRESPONDENCE

February 13 to March 13, 2025
(all scanned and emailed to each elected official)

9. NLLS:
   a. Weekly Report (email March 7, 2025)
   b. Minutes (draft) of November 29, 2024

10. Alberta HUB:
    a. Alberta HUB…why?
    b. Agenda for February 21, 2025

11. Eagle Hill Foundation: Agenda for February 18, 2025

12. Two Hills Family Community Services Society (FCSS) Agenda for Feb 20, 2025

13. GoEast:
    a. Read about Go East Region in Alberta Tourism Insights & TIAA Tourism Summit (email Feb 19, 2025)
    b. Best of Canada Showcase… (email Feb 21, 2024)

14. Circular Materials: Phase 2 Communication (email February 14, 2025)

15. Regional Economic Strategy – Village of Myrnam – Deliverable #2 plus one pagers for Town of Two Hills (Agriculture, Energy, Manufacturing, Tourism)

16. Two Hills Economic Development: Tourism Tradeshow and Conference

17. Letter of Support: Joint Application with Town of Two Hills for Alberta Indigenous and Municipal Transition Study Grant

18. Assessment Summary – Charts: Assessment breakdown by Property Description, Total Breakdown of percentage by year for Property Description, Comparison of total taxable assessment

CORRESPONDENCE

February 13 to March 13, 2025
(all scanned and emailed to each elected official)

Additional Correspondence:
(added after preparation of Council Package; all scanned and emailed to each elected official)

19. Alberta Municipal Affairs – Budget 2025 as related to Education Property Tax
20. Alberta Municipal Affairs – Set up meeting for municipal inspection discussion
21. Alberta Police Governance – Summary of Questions from Alberta Policing Legislation Information Session
22. Alberta Municipalities – The Weekly (March 19, 2025)
23. Alberta Counsel – Alberta 31st Legislature: Session 1 Summary (March 10 – 13)
24. FCM – 1) Thank you for being a member of FCM 2) FCM Advocates for rural Alberta
25. Myrnam Library Board – Minutes of March 3, 2025
26. GoEast – Attend Go East of Edmonton – Two Hills Tourism Conference Trade Show April 30
27. Travel Lakeland – Awesome Rides for OHV's, The Ultimate Greenhouse Tour, Things to Do

OLD BUSINESS

Subject: Appeal – Direction regarding No parking of trailer

At the last regular Council meeting, Council reviewed an appeal by a landowner and made the decision to dismiss the appeal based on the information provided. The landowner was informed of the decision and upset that he was not "notified by mail of the hearing date".

The appeal notice form used was from the Unsightly Premises Bylaw as the Village didn't have an appeals form specifically for the Traffic Bylaw. A different form isn't necessarily required as Administration recommends the same process for types of appeals.

Administration did not notify the landowner in writing of the date that Council would be considering the appeal. This was an unintentional administrative oversight to which Administration apologized to the landowner and offered for the landowner to appeal to Council in-person, to which the landowner verbally agreed to.

The landowner is insisting that the wording of Traffic Bylaw 2022-01, Section 5.10 allows a trailer to be parked beyond 24 hours whether or not there is the act of loading or unloading. Administration has approached free legal counsel who did not say that the wording is incorrect, however, recommended the following: *No person shall park a trailer on a highway except for the purpose of loading or unloading, and in any event, shall never park a trailer om a highway for any continuous period in excess of 24 hours.* Note that this bylaw is on the agenda for review.

Attachment(s)	• Copy of RFP from last Regular Council Meeting • Appeal Notice dated February 11, 2025

OLD BUSINESS

8b

Subject: Lot Contest - Marketing

At the last Regular Council Meeting, Council and Administration discussed the need to discuss and implement the marketing of the lot contest.

There have been no videos submitted yet. Advertising outside of Facebook has only been through the Vermilion Voice newspaper so far even though many other media outlets were notified.

Administration reached out to **Gradient Imaging** as they did a drone video of the village last winter (video link is on the village website's home page). They are interested and have offered to do a 15 second video for $400. Mayor and CAO would like to change the end date of the contest in order to advertise with spring/summer pictures and videos for the ads.

Yolo Nomads, a company whose goal is to fight against rural depopulation and keep small communities healthy and strong. Information was presented to Council at the last Council meeting. This economic development type of platform would cost $2,000/year plus $500 in the first year for set-up fees.

Lakeland This Week have offered advertising though a High Alert Banner for $240 per month (see attached).

Attachment(s)	• Lakeland This Week (email) • Yolo Nomads information (cost page only; rest of information provided at the last Council meeting

BYLAWS AND POLICIES

Subject: Review: Traffic Bylaw 2022-01

At the last regular Council meeting and this regular Council meeting (see RFD 8(a), Council reviewed an appeal by a landowner regarding the word ing of Section 5.10 of Traffic Bylaw 2022-01

The landowner is insisting that the wording of Traffic Bylaw 2022-01, Section 5.10 allows a trailer to be parked beyond 24 hours whether or not there is the act of loading or unloading. Administration has approached free legal counsel who did not say that the wording is incorrect, however, recommended the following: *No person shall park a trailer on a highway except for the purpose of loading or unloading, and in any event, shall never park a trailer om a highway for any continuous period in excess of 24 hours.*

Attachment(s)	• Traffic Bylaw 2022-01

BYLAWS AND POLICIES

Subject: Review: Non-Residential Development Incentives 2024-03

As part of the budgeting process, Council answered questions regarding certain bylaws due to their potential impact to the budget.

These two incentive bylaws were briefly discussed:

- Non-Residential Development Incentive Bylaw 2024-03
- Residential Development Incentive Bylaw 2024-04

It was decided that these two bylaws would be brought to the table for further review and discussion.

This RFD will focus on Non-Residential Development Incentive Bylaw 2024-03. The following RFD will focus on the Residential Development Incentive Bylaw.

Attachment(s)	• Non-Residential Development Incentive Bylaw 2024-03

BYLAWS AND POLICIES

Subject: Review: Residential Development Incentives 2024-04

As part of the budgeting process, Council answered questions regarding certain bylaws due to their potential impact to the budget.

These two incentive bylaws were briefly discussed:

- Non-Residential Development Incentive Bylaw 2024-03
- Residential Development Incentive Bylaw 2024-04

It was decided that these two bylaws would be brought to the table for further review and discussion.

This RFD will focus on Residential Development Incentive Bylaw 2024-04.

Attachment(s)	• Residential Development Incentive Bylaw 2024-04

BYLAWS AND POLICIES

Subject: Repeal Certain Bylaws 2025-02

Revising bylaws
63(1) A council of a municipality may, by bylaw, revise any of its bylaws or any one or more provisions of them in accordance with this section.
(2) A bylaw under this section may (a) omit and provide for the repeal of a bylaw or a provision of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective;

The following bylaws are considered inoperative, obsolete, expired, spent or otherwise ineffective:

- Tax Rate Bylaws from 2002 to 2016. All tax rate bylaws after 2016 should not be repealed yet as there are two properties with outstanding taxes from 2017.
- Master Rates: 2021-16 and 23-06 as both have been replaced with other Master Rates Bylaws
- Health Regulations: 26 is not found, dates back to the era of when Myrnam was being established and is ineffective because the Province is the health authority over people and places.
- Appeal and Review Boards for Subdivision & Development, and Assessment: are obsolete as the Village is under agreement with the Town of Two Hills for 1) Intermunicipal Subdivision and Development Appeal Board, and 2) Joint Assessment Review Board.

Attachment(s)	• Draft Bylaw 2025-02 "Repeal Certain Bylaws"

NEW BUSINESS

Subject: 2025 Municipal Elections: Substitute Returning Officer

Local Authorities Election Act, Section 13(2.1) An elected authority must, by resolution, appoint a substitute returning office by June 30 of the year in which the election occurs…

Attachment(s)	None

NEW BUSINESS

Subject: Hay Lease

In early 2024 Council re-acquired the parcel at the northwest corner of Highways 45 and 881.

The County of Two Hills - ALUS and the Village of Myrnam do have an agreement on a portion of the land for the purposes of environmental improvements under the ALUS program. The rest of the land, approximately 11.73 acres, is available for haying.

Attachment(s)	• Draft Haying – Tender Form

COUNCIL MEMBER REPORTS

Mayor Donna Rudolf

February 13 to March 13, 2025

Committee/Agency Appointments

Eagle Hill Foundation

Family & Community Social Services

HUB / Regional Economic Development

Northern Lights Library System

Regional Economic Development Committee

Tourism (e.g., GoEast, Lakeland)

Backup/Alternate Appointments

Other

No report was presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Deputy Mayor Raymond Yaremchuk

February 13 to March 13, 2025

Committee/Agency Appointments

Alberta Central East Water Corporation Board

Fire Department Liaison

Regional Landfill Committee

Backup/Alternate Appointments

Family & Community Services

HUB / Regional Economic Development

Regional Economic Development Committee

Regional Emergency Management Agency

Tourism (e.g., GoEast, Lakeland)

Other

No report was presented before the completion of the council package.

COUNCIL MEMBER REPORTS

Councillor Kurt Ewanec

February 13 to March 13, 2025

Committee/Agency Appointments

Regional Emergency Management Agency

Backup/Alternate Appointments

Eagle Hill Foundation

HUB / Regional Economic Development

Northern Lights Library System

Regional Economic Development Committee

Regional Landfill Committee

Tourism (e.g., GoEast, Lakeland)

Other

No report was presented before the completion of the council package.

NEXT MEETING

Regular Council Meeting

April 17, 2025

9:00 a.m.

ADJOURNMENT