

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
held on April 16, 2025, in the Village of Myrnam Council Chambers

PRESENT: Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, and Chief Administrative Officer Elsie Kiziak
Missing: Councillor K. Ewanec

CALL TO ORDER:
Mayor D. Rudolf called the Regular Council Meeting to order at 9:00 A.M.

ADOPTION OF AGENDA:
2025-033 MOVED by Deputy Mayor R. Yaremchuk to adopt the agenda as presented.

CARRIED

ADOPTION OF MINUTES:
2025-034 MOVED by Deputy Mayor R. Yaremchuk to adopt the Regular Council Meeting Minutes of March 20, 2025, as presented, with the following changes:

2025-027 MOVED by Deputy Mayor R. Yaremchuk that Bylaw 2025-02 be now read a first time.

2025-028 MOVED by Councillor K. Ewanec that Bylaw 2025-02 be now read a second time.

2025-030 MOVED by Deputy Mayor R. Yaremchuk that Bylaw 2025-02 be now read a third and final time.

CARRIED

OPEN FORUM: No one for open forum.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Financial Report

The Financial Report consisting of the 1) Budget to Actual for the 1st Quarter of 2025, 2) Bank Reconciliation Statement for month ending March 2025, and 2) the Cheque Listing for March 14 to April 9, 2025 was provided to Council in advance for their review and presented by CAO E. Kiziak.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

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2025-035 **MOVED** by Mayor D. Rudolf to accept the Administrative Reports as presented.

CARRIED

CORRESPONDENCE:

Correspondence was provided to Council prior to the Council meeting.

2025-036 **MOVED** by Deputy Mayor R. Yaremchuk to accept the Correspondence as presented.

CARRIED

BYLAWS AND POLICIES:

Regional Emergency Management Agency Bylaw 2025-03

At a recent meeting of Directors of Emergency Management from within the County of Two Hills, along with the Field Officer from Alberta Emergency Management Agency, reviewed the REMA bylaws (each municipality has their own; however, they are all the same) and recommended changes were discussed.

2025-037 **MOVED** by Mayor D. Rudolf that Bylaw 2025-03 be now read a first time.

CARRIED

2025-038 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2025-03 be now read a second time.

CARRIED

2025-039 **MOVED** by Mayor D. Rudolf that Bylaw 2025-03 be given consent for third and final reading.

CARRIED

2025-040 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2025-03 be now read a third and final time.

CARRIED

Residential Development Incentives Bylaw 2024-04

At the last Regular Council meeting, council reviewed the residential and non-residential development incentive bylaws. The non-residential development incentive bylaw was okay as-is, and the residential development incentive bylaw required clerical changes.

2025-041 **MOVED** by Mayor D. Rudolf that Bylaw 2025-04 be now read a first time.

CARRIED

2025-042 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2025-04 be now read a second time.

CARRIED

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2025-043 **MOVED** by Mayor D. Rudolf that Bylaw 2025-04 be given consent for third and final reading.

CARRIED

2025-044 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2025-04 be now read a third and final time.

CARRIED

Public Review: Traffic Bylaw 2022-01

At the last Regular Council meeting, Council put the current Traffic Bylaw out for public review. Administration advertised the public review opportunity on the village website, at the village office, and on Facebook on March 20, 2025 with a closing window of April 9, 2025. There was zero input from the public. Recommended changes provided are from the Bylaw Officer and legal (only section 5.1).

2025-045 **MOVED** by Mayor D. Rudolf that Bylaw 2025-05 be now read a first time.

CARRIED

2025-046 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2025-05 be now read a second time.

CARRIED

2025-047 **MOVED** by Mayor D. Rudolf that Bylaw 2025-05 be given consent for third and final reading.

CARRIED

2025-048 **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2025-05 be now read a third and final time.

CARRIED

Electronic Council Meetings

MGA, Section 199(2) A council may by bylaw provide for council meetings or council committee meetings to be conducted by electronic means. (2.1) Every council must by bylaw provide for public hearings under Part 17 to be conducted by electronic means. The Village of Myrnam currently does not have any mention in any bylaws or policies regarding meetings being held by electronic means.

2025-049 **MOVED** by Deputy Mayor R. Yaremchuk for Administration to draft an updated Council Procedural Bylaw with recommended changes from Administration and to include a section for electronic council meetings for public hearings.

CARRIED

NEW BUSINESS:

2025 Annual Spring and Fall Clean-Up Days

Garbage Bylaw 2021-14, Section 6.1(B) The Village may sponsor a cleanup day or week to provide for the removal of all junk, garbage, rubbish, litter, waste and all other related material from the Village.

A tradition in the Village is to have an Annual Clean-up day. In recent years, it has been the Village Council and Staff doing the clean-up from private properties only.

Last year the village held two community clean-up days: June 3rd and October 5th. The Myrnam Fire Department helped out with last year's Fall Clean-Up day.

- 2025-050** **MOVED** by Mayor D. Rudolf to schedule the Spring Clean-Up Day for Tuesday, June 3, 2025 and for Administration to coordinate a Fall Clean-Up Day with the Fire Department, if they are interested.

CARRIED

Operating and Capital Budget Meetings

Council held one budget meeting so far. Draft Operating and Capital Budget is ready for a second meeting.

- 2025-051** **MOVED** by Deputy Mayor R. Yaremchuk to add the 2025 to 2028 Operating and 2025 to 2030 Capital Budget to this agenda for discussion.

CARRIED

- 2025-052** **MOVED** by Mayor D. Rudolf to adopt the 2025 to 2028 Operating and 2025 to 2030 Capital Budget as presented.

CARRIED

Special Council Meeting to review 2024 Financial Statement

MGA, Section 278(3) Each municipality must make its financial statements, or a summary of them, and the auditor's report of the financial statements available to the public in the manner the council considers appropriate by May 1 of the year following the year for which the financial statements have been prepared. The 2024 Audited Financial Statement should be prepared to be presented to Council by April 21, 2025.

- 2025-053** **MOVED** by Mayor D. Rudolf to call a Special Council meeting for April 30, 2015 at 8:30 A.M. with the following agenda items: 2024 Financial Statement, 2025 Tax Rate Bylaw, and Council Procedural Bylaw.

CARRIED

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COUNCIL REPORTS:

No reports were provided before or during the Council meeting. Mayor D. Rudolf submitted the latest minutes from Eagle Hill Foundation (which will be added to Correspondence at the next Regular Council meeting).

NEXT MEETINGS:

Special Council Meeting is scheduled for April 30, 2025 at 8:30 A.M.
Regular Council Meeting is scheduled for May 15, 2025 at 9:00 A.M.

ADJOURNMENT: With all items on the agenda having been addressed Mayor D. Rudolf adjourned the Regular Council Meeting at 11:00 A.M.

Chief Elected Official
Chief Administrative Officer