

VILLAGE OF MYRNAM



**Special Council Meeting
April 30, 2025**

ADOPTION OF AGENDA

1. Call to order

2. Special Meeting Waiver

3. Adoption of Agenda

4. New Business

a. 2024 Financial Statement

b. 2025-06 Tax Rate Bylaw

c. 2025-07 Council Procedural Bylaw

5. Adjournment

SPECIAL MEETING WAIVER

As per Municipal Government Act, Section 194(1), this Special Council Meeting was called by giving at least 24 hours' notice in writing to each councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.

Purpose

- a. 2024 Audited Financial Statement
- b. 2025-06 Tax Rate Bylaw
- c. 2025-07 Council Procedural Bylaw

NEW BUSINESS

4a

Subject: 2024 Audited Financial Statement

MGA Section 278

Each municipality must submit

(a) its financial information return and the auditor's report on the financial information return, and

(b) its financial statements and the auditor's report on the financial statements to the Minister by May 1 of the year following the year for which the financial information return and statements have been prepared.

Nelson Ncube, of Ncube & Landry, will have the 2024 Financial Statement presented to Council during this Council meeting.

NEW BUSINESS

4b

Subject: 2025-06 Tax Rate Bylaw

MGA Section

247 No municipality may pass a property tax bylaw or business tax rate bylaw in respect of a year unless the operating and capital budget for that year have been adopted by council or established by the Minister under section 244.

353(1) Each council must pass a property tax bylaw annually.

(2) The property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of (a) the expenditures and transfers set out in the budget of the municipality, and (b) the requisitions.

NEW BUSINESS

4c

Subject: Special Council Meeting to review 2024 Financial Statement

In Alberta, municipalities are not legally required by the Municipal Government Act (MGA) to adopt a procedural bylaw. However, it is strongly recommended as a best practice to ensure effective governance and transparency.

The Alberta Municipal Affairs' "Procedure Bylaw and Agenda Guide" emphasizes that while not mandatory, having a procedural bylaw is integral to efficient council meetings and the integrity of a municipality's operations. Such bylaws provide clear rules for meeting conduct, ensure consistent treatment of residents, and help maintain order during council proceedings.

Additionally, the MGA stipulates that councils can only exercise the powers of the municipal corporation through bylaws or resolutions. A procedural bylaw serves as a foundational document that outlines how these powers are exercised during meetings.

Council adopted a Council Procedural Bylaw in October 2021. Due to new legislation, Council wants to incorporate *Meetings by Electronic Means* into the Council Procedural Bylaw. At the same time, Administration has recommended many updates to the bylaw.

ADJOURNMENT

Thank you for attending the
Special Council Meeting



peace to us