

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
held on May 15, 2025, in the Village of Myrnam Council Chambers

PRESENT: Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, and Chief Administrative Officer Elsie Kiziak
Missing: Councillor K. Ewanec

CALL TO ORDER:

Mayor D. Rudolf called the Regular Council Meeting to order at 9:00 A.M.

ADOPTION OF AGENDA:

2025-062 MOVED by Deputy Mayor R. Yaremchuk to adopt the agenda as presented.

CARRIED

ADOPTION OF MINUTES:

2025-063 MOVED by Mayor D. Rudolf to adopt both the Regular Council Meeting Minutes of April 16, 2025, and Special Council Meeting Minutes of April 30, 2025, as presented.

CARRIED

OPEN FORUM: No one for open forum.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Financial Report

The Financial Report consisting of the 1) Bank Reconciliation Statement for month ending April 2025, and 2) the Cheque Listing for April 10 to May 8, 2025 was provided to Council in advance for their review and presented by CAO E. Kiziak.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak. CAO E. Kiziak added that the Combined Assessment and Tax Notices were prepared and are being mailed out starting today.

2025-064 MOVED by Deputy Mayor R. Yaremchuk to accept the Administrative Reports as presented.

CARRIED

CORRESPONDENCE:

Correspondence was provided to Council prior to the Council meeting.

2025-065 MOVED by Deputy Mayor R. Yaremchuk to accept the Correspondence as presented.

CARRIED

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2025-066 **MOVED** by Deputy Mayor R. Yaremchuk to add **Purchase of Gravel** under New Business.

CARRIED

RECESS:

2025-067 **MOVED** by Mayor D. Rudolf to recess the Regular Council Meeting at 10:28 a.m. to 1:00 p.m.

CARRIED

CALL TO ORDER:

Mayor D. Rudolf called the Regular Council Meeting back to order at 1:06 P.M.

PRESENT:

Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, Councillor K. Ewanec, and Chief Administrative Officer Elsie Kiziak

OLD BUSINESS:

Proposal – Regionalization of Fire Services

A new draft was forwarded to the Village on May 6, 2025. Administration has reviewed it and forwarded a list of questions to the County. Administration forwarded the draft and list of questions to the Myrnam Fire Chief for input. Administration met with the Fire Chief for their input. Due to the information received back from the County, Administration needs to revise the financial analysis.

2025-068 **MOVED** by Deputy Mayor R. Yaremchuk to table this agenda item to the next Regular Council meeting for Administration to update the financial analysis based on new information.

CARRIED

Municipal Inspection/Municipal Accountability Program

At the February 20, 2025 Regular Council meeting, Council requested Municipal Affairs to conduct a municipal inspection. Minister of Municipal Affairs, Ric McIver responded, indicating that a municipal inspection is an extraordinary measure typically reserved for circumstances where there are significant concerns of legislative compliance, and a meeting is to be scheduled to review the challenges identified, explore potential support options, and determine appropriate next steps. This meeting was held virtually on May 6, 2025; although the Minister will issue a municipal inspection at the request of a municipality, it would cost the municipality close to \$100,000. The Minister stated that there were no signs indicating issues with the municipality and recommended a Municipal Accountability Program (MAP) review instead which will not cost the village ratepayers anything.

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- 2025-069** **MOVED** by Mayor D. Rudolf to reverse motion #2025-010 “to request Municipal Affairs to conduct a municipal inspection”; and further, to request Municipal Affairs to conduct a Municipal Accountability Program (MAP) review. **CARRIED**

Haying Tender 2025

On May 16, 2024 Council unanimously moved to put a haying tender out for property at the SW corner of Hwy 881 and Hwy 45 (NE 10-54-9-W4M). The haying opportunity went out for tender on the Village of Myrnam – Events and Public Notices’ Facebook page, on posters, and the Village website. The Village received 2 bids: 1 sealed 1 unsealed.

- 2025-070** **MOVED** by Councillor K. Ewanec to award the 2025 Haying Tender to the highest bidder, Courtney Burke, of Mannville, AB. **CARRIED**

BYLAWS AND POLICIES:

Council Procedural Bylaw 2025-07

Tabled from April 30, 2025 Special Council Meeting. Council adopted a Council Procedural Bylaw in October 2021. Due to new legislation, Council wants to incorporate *Meetings by Electronic Means* into the Council Procedural Bylaw. At the same time, Administration has recommended many updates to the bylaw.

- 2025-071** **MOVED** by Mayor D. Rudolf that Bylaw 2025-07 be now read a first time. **CARRIED**

- 2025-072** **MOVED** by Councillor K. Ewanec that Bylaw 2025-07 be now read a second time. **CARRIED**

- 2025-073** **MOVED** by Deputy Mayor R. Yaremchuk that Bylaw 2025-07 be given consent for third and final reading. **CARRIED**

- 2025-074** **MOVED** by Mayor D. Rudolf that Bylaw 2025-07 be now read a third and final time. **CARRIED**

Public Surveillance Policy

The Village of Myrnam has multiple surveillance cameras set up around the village for the purposes of monitoring public safety, enforcing municipal bylaws, and deterring or investigating damage or theft of municipal property.

- 2025-075** **MOVED** by Deputy Mayor R. Yaremchuk to adopt the Public Surveillance Policy #2025-01 as presented. **CARRIED**

NEW BUSINESS:

Seniors Week 2025

For 39 years, the Government of Alberta has dedicated the first week of June to honour and recognize seniors for their invaluable contributions to our province. This year, Seniors' Week is from June 2 to 8 and will be kicked off with a provincial launch event on June 2 in the City of Camrose. All municipalities, First Nations communities, and Metis Settlements are encouraged to officially declare Seniors' Week to demonstrate your community's support and to generate greater awareness of the importance of seniors in Alberta.

Mayor D. Rudolf made the following declaration: In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 2 - 8, 2025 to be Seniors' Week in the Village of Myrnam.

Joint Election Agreement 2025

In previous elections the Village of Myrnam and the St. Paul School Division have entered into an agreement for the purpose of having a joint election. The School Board election occurs at the same time as the municipal elections.

- 2025-076** **MOVED** by Mayor D. Rudolf to enter into an agreement with the St. Paul School Division for the purposes of holding a joint election.

CARRIED

Purchase of Gravel

The Village of Myrnam was provided with a proposal for the purchase of up to 4,000 tonnes of crushed gravel at a staggered rate (\$24 for the first 1,000 tonnes, \$23 for the next 500 tonnes, and \$22 for every tonne thereafter). The going rate for gravel including delivery is equal to or exceeds \$30.73/tonne. The Village anticipates using approximately 750 on the 2025 Main Street Project. Gravel will be used for future infrastructure projects.

- 2025-077** **MOVED** by Mayor D. Rudolf to enter into a written agreement with Wowdzia's Trucking, not exceeding 3 years, for the purchase of up to 4,000 tonnes of crushed gravel, delivered to the yard, for a rate not exceeding \$22.85 per tonne.

CARRIED

- 2025-078** **MOVED** by Deputy Mayor R. Yaremchuk to use the 2025 Infrastructure Fees and the Infrastructure Fee Reserves to cover the 2025 expense for the purchase of gravel.

CARRIED

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COUNCIL REPORTS:

No reports were provided before or during the Council meeting. Mayor D. Rudolf submitted the latest minutes from Two Hills F.C.S.S. (which will be added to Correspondence at the next Regular Council meeting).

NEXT MEETINGS:

Regular Council Meeting is scheduled for June 19, 2025 at 9:00 A.M.

ADJOURNMENT: With all items on the agenda having been addressed Mayor D. Rudolf adjourned the Regular Council Meeting at 1:39 P.M.

Chief Elected Official
Chief Administrative Officer