

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
held on September 18, 2025, in the Village of Myrnam Council Chambers

PRESENT: Mayor Donna Rudolf, Deputy Mayor Raymond Yaremchuk, Councillor K. Ewanec, and Chief Administrative Officer Elsie Kiziak.

CALL TO ORDER:
Mayor D. Rudolf called the Regular Council Meeting to order at 9:03 A.M.

ADOPTION OF AGENDA:

2025-129 MOVED by Councillor K. Ewanec to adopt the agenda with the following two additions under New Business: *Change Personnel Policy*, and *2026 NRED Grant*.

CARRIED

ADOPTION OF MINUTES:

2025-130 MOVED by Deputy Mayor R. Yaremchuk to adopt the Regular Council Meeting Minutes of August 21, 2025, as presented.

CARRIED

OPEN FORUM: No one was in attendance for open forum.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Financial Report

The Financial Report consisting of the 1) Bank Reconciliation Statement for month ending August 2025, and 2) the Cheque Listing for August 15 to September 10, 2025, was provided to Council in advance for their review and presented by CAO E. Kiziak.

Tax Collection Rate as of July 31, 2025, was 82%. Eight properties are on tax prepayment plan; if all paid by December 31st it will bring the tax collection rate to 85%. One property is on a tax arrears payment plan. Two properties are listed for tax auction this year.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

2025-131 MOVED by Councillor K. Ewanec to accept the Administrative Reports as presented.

CARRIED

CORRESPONDENCE:

Correspondence was provided to Council prior to the Council meeting. In addition to the Correspondence: Power Up North Conference

2025-132 MOVED by Mayor D. Rudolf to accept the Correspondence as presented. **CARRIED**

OLD BUSINESS: There was no Old Business.

NEW BUSINESS: Library Board Auditor for 2024 Financial Records

The provincial *Libraries Act* requires Council to appoint a qualified reviewer (auditor) for the Library Board's annual financial records. The Board had Kathy Fedoriuk conduct the audit.

2025-133 MOVED by Deputy Mayor R. Yaremchuk that Council appoint Kathy Fedoriuk as the auditor for the Village of Myrnam Library Board for the 2024 financial review.

CARRIED

Library Board Budget 2025

The Village of Myrnam Library Board has prepared its annual budget for the 2025 fiscal year and submitted it to Council for review and approval, as required. The difference between the ending balance on the financial statement of 2024 (see previous agenda item) and the beginning balance of the 2025 Budget are due to:

1. Librarian Wages for December 2024 were paid in early 2025.
2. Municipal grant of \$678 and provincial grant of \$10,898 was given in 2024, however was for the 2025 financial year.

2025-134 MOVED by Councillor K. Ewanec that Council approve the Village of Myrnam Library Board's 2025 budget and estimate as presented.

CARRIED

Residential Development Incentive Application 2025-01

The Village of Myrnam has enacted the Residential Development Incentive Bylaw to encourage the revitalization of residential properties by offering a tax credit for eligible projects. An application has been received regarding the demolition of a primary residential building located at 5008 50 Street, which has already been demolished following issuance of a development permit. The request is for consideration of a tax credit under the Bylaw provision for "Demolition of primary building only (\$600)."

- 2025-135 MOVED** by Deputy Mayor R. Yaremchuk that Council approve the Residential Development Incentive Application #2025-01 for the demolition of a primary residential building at 5008 50 Street, with a \$600 tax credit to be applied to the tax roll, conditional upon current school and senior taxes and the penalty owing being paid in full within 7 days of this resolution.

CARRIED

Change Personnel Policy

Mayor D. Rudolf would like to see elected officials and all municipal staff assist at village hosted community functions. It is anticipated that elected officials would participate in community functions. Some community functions are held after normal working hours.

- 2025-136 MOVED** by Mayor D. Rudolf to instruct Administration to revise the Personnel Policy for staff in the future hired must work at village-hosted events such as Canada Day, Alberta Day, Village Clean-Up, and Halloween; and bring it to the next Council meeting for council approval.

CARRIED

2026 NRED Grant

It is proposed that the Village of Myrnam apply to the 2026 NRED intake of the Northern and Regional Economic Development Program on behalf of the Two Hills Regional Economic Development partnership for a new Business Retention Expansion-Workforce Development (BREWD) initiative. This initiative builds on the foundation laid in NRED-funded Two Hills Region Economic Development Capacity Building Project and the ACP -funded Regional Economic Development Strategy from 2024. This proposal would be funded 50% each between the County of Two Hills and Town of Two Hills.

BREWD Objectives:

1. Create a framework for delivering economic development services on a regional basis through a series of projects informed by the outcomes of the BREWD research with regional business.
2. Contract an Economic Development Consultant (EDC) to help undertake this Initiative and represent the Partnership with the intent of training this individual to become a full Economic Development Officer (EDO).
3. Set up a regional economic development organization with a governance structure, strategy, corporate identity and marketing/data platform for the EDC to represent.
4. Complete BREWD project to gather data and create the business relationships necessary for the partnership and EDC to succeed.
5. Engage in near-term projects identified by the BREWD project that can be completed by early 2028.

Village of Myrnam – Regular Council Meeting September 18, 2025

6. Secure additional grant funding to lengthen the Initiative past 2028 and become a self-sustaining economic development agency requiring minimal ratepayer support.

2025-137 MOVED by Mayor D. Rudolf to accept this proposal as information and to table this discussion to the next Regular Council meeting.

CARRIED

COUNCIL REPORTS:

No reports were provided before or during the Council meeting. Mayor D. Rudolf provided the Two Hills FCSS Board Meeting Agenda from September 17, 2025, and the Eagle Hill Foundation Board Meeting of September 16, 2025; both will be added to Correspondence of the next Regular Council Meeting.

NEXT MEETINGS:

Regular Council Meeting is scheduled for October 16, 2025, at 9:00 A.M.

ADJOURNMENT: With all items on the agenda having been addressed Mayor D. Rudolf adjourned the Regular Council Meeting at 10:00 A.M.

Chief Elected Official
Chief Administrative Officer