

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
held on November 18, 2025, in the Village of Myrnam Council Chambers

PRESENT: Mayor Rick Sadowsky, Deputy Mayor Paul Myshaniuk, Councillor Simon Patterson, Chief Administrative Officer Elsie Kiziak and two members of the public.

CALL TO ORDER:

Mayor R. Sadowsky called the Regular Council Meeting to order at 7:00 P.M.

PUBLIC HEARING:

Mayor R. Sadowsky called the Public Hearing to order at 7:00 P.M.

Mayor R. Sadowsky stated the following: "This is a Public Hearing for Bylaw No. 2025-11 to amend Land Use Bylaw 2018-08. Notice of the hearing has been given in accordance with section 606 of the *Municipal Government Act*." "The purpose of this bylaw is to update the subdivision appeal period from 14 to 21 days, as required by section 686(1) of the *Municipal Government Act*."

There was no one present speaking 'for' the bylaw.

There was no one present speaking 'against' the bylaw.

There were no written submissions to be read into record 'for' or 'against' the bylaw.

Mayor R. Sadowsky called the Public Hearing closed at 7:02 P.M.

ADOPTION OF AGENDA:

2025-159 MOVED by Councillor S. Patterson to adopt the agenda as presented.

CARRIED

ADOPTION OF MINUTES:

2025-160 MOVED by Deputy Mayor P. Myshaniuk to adopt the Regular Council Meeting Minutes of October 16, 2025, as presented.

CARRIED

2025-161 MOVED by Mayor R. Sadowsky to adopt the Organizational Meeting Minutes of November 3, 2025, as presented.

CARRIED

DELEGATION: **Corporal Nicholls - Two Hills RCMP Detachment**

Administration requested a representative from the Two Hills RCMP Detachment to attend a Council meeting to meet with the newly elected Council and provide an overview of policing operations and community priorities. At this time, Corporal Nicholls is acting as Interim Detachment Commander, following the resignation of Sgt. David Henry.

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Corporal Nicholls presented the 2025–2026 2nd Quarter Report, discussed local policing statistics, and responded to questions from Council.

OPEN FORUM: Open forum concluded with no public participation.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Financial Report

The Financial Report consisting of the 1) Reconciliation Statement for month ending October 2025, and 2) the Cheque Listing for October 10 to November 12, 2025, was provided to Council in advance for their review and presented by CAO E. Kiziak.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

2025-162 **MOVED** by Mayor R. Sadowsky to accept the Administrative Reports as presented.

CARRIED

CORRESPONDENCE:

Correspondence was provided to Council prior to the Council meeting.

2025-163 **MOVED** by Mayor R. Sadowsky to accept the Correspondence as presented.

CARRIED

OLD BUSINESS: Regionalization of Fire Services

The discussion on Regionalization of Fire Services was tabled by the previous Council in June 2025. No formal action on regionalization has been taken to date. Administration recommends that this item be brought forward to the next Joint Municipalities Meeting for discussion, with the goal of exploring a collaborative approach to fire services for the region.

2025-164 **MOVED** by Councillor S. Patterson that Council direct Administration to place the Regionalization of Fire Services on the agenda for the next Joint Municipalities Meeting for discussion.

CARRIED

Myrnam Ukrainian Dance Club – Donation Request

The Myrnam & District Ukrainian Dance Club has requested financial sponsorship to offset costs for 2 senior dancers, their instructor, and 2 parent supervisors on a trip to Poland and Croatia in July 2026. They will represent the Village of Myrnam by performing traditional Ukrainian dances and participating in cultural workshops.

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This request was previously tabled by the former Council at the October 16, 2025 Regular Meeting to allow Administration to develop a donation policy.

- 2025-165** **MOVED** by Councillor S. Patterson that Council table the Myrnam & District Ukrainian Dance Club financial sponsorship request until after discussion of the Donations Policy.

CARRIED

BYLAWS AND POLICIES:

Bylaw 2025-11 Amend Land Use Bylaw 2018-08

As per Municipal Accountability Program (MAP) Report (pages 15-16), the Village needs to update the Land Use Bylaw as the Municipal Government Act (MGA), Section 686(1) requires 21 days for a development permit appeal to the development authority. A Public Hearing was held at the beginning of this Regular Council meeting with no one expressing opinions for or against the bylaw.

- 2025-166** **MOVED** by Mayor R. Sadowsky that Bylaw 2025-11 be now read a second time.

CARRIED

- 2025-167** **MOVED** by Councillor S. Patterson that Bylaw 2025-11 be now read a third and final time.

CARRIED

Bylaw 2025-13 Council Procedural Bylaw

Administration has prepared Bylaw No. 2025-13, a revised Council Procedural Bylaw, to update and clarify procedures for Council meetings. Proposed revisions include:

- Changing the meeting time in Section 5.4.
- Removing reference to *ex officio* status in Section 13.6.
- Adding a new section outlining procedures for Public Hearings
- Change reference from “13.6.1” to “(a)” under section 15.4
- Move definition of ‘Confidential Items’ to after the definition of ‘Committee’
- Switch order of Public Hearing and Adoption of Agenda under Section 9.2

- 2025-168** **MOVED** by Mayor R. Sadowsky that Bylaw 2025-13 be now read a first time.

CARRIED

- 2025-169** **MOVED** by Deputy Mayor that Bylaw 2025-13 be now read a second time.

CARRIED

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2025-170 **MOVED** by Mayor R. Sadowsky that Bylaw 2025-13 be given consent for third and final reading.

CARRIED UNANIMOUSLY

2025-171 **MOVED** by Mayor R. Sadowsky that Bylaw 2025-13 be now read a third and final time.

CARRIED

2025-14 Subdivision Approving Authority Bylaw

Administration is recommending an updated bylaw to:

- Modernize and clarify language.
- Remove the fee schedule from the bylaw as they are already reference in the Master Rates Bylaw.
- Ensure alignment with current Municipal Government Act provisions and best practices for delegation of subdivision authority.

2025-172 **MOVED** by Councillor S. Patterson that Bylaw 2025-14 be now read a first time.

CARRIED

2025-173 **MOVED** by Mayor R. Sadowsky that Bylaw 2025-14 be now read a second time.

CARRIED

2025-174 **MOVED** by Mayor R. Sadowsky that Bylaw 2025-14 be given consent for third and final reading.

CARRIED UNANIMOUSLY

2025-175 **MOVED** by Mayor R. Sadowsky that Bylaw 2025-14 be now read a third and final time.

CARRIED

2025-15 Master Rates Bylaw

Administration is recommending updates to the Master Rates Bylaw to reflect:

- ACE Water Corporation has imposed an increase of \$0.05 per cubic metre, which must be reflected in the Village's rates.
- The current fee of \$1.00 per page per side for coloured paper is higher than typical costs; a reduction to \$0.50 per page per side is recommended.
- To align with the subdivision rates charged by Municipal Planning Services

2025-176 **MOVED** by Councillor S. Patterson that Bylaw 2025-15 be now read a first time.

CARRIED

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2025-177 **MOVED** by Mayor R. Sadowsky that Bylaw 2025-15 be now read a second time.

CARRIED

2025-178 **MOVED** by Mayor R. Sadowsky that Bylaw 2025-15 be given consent for third and final reading.

CARRIED UNANIMOUSLY

2025-179 **MOVED** by Mayor R. Sadowsky that Bylaw 2025-15 be now read a third and final time.

CARRIED

Donations Policy 2025-02

At the October 16, 2025 Regular Council meeting, Council discussed the need for a consistent approach to requests for donations or sponsorships from the Village. Administration was directed to draft a policy to provide clear procedures for evaluating, approving, and recognizing such requests.

2025-180 **MOVED** by Mayor R. Sadowsky to adopt the Donations Policy (2025-02) as presented with the following changes:

- 1) Add a reference to personal gain under the ineligible section
- 2) That council approval is required for any donations exceeding \$200.00, or for any request if the budgeted funds for donations have already been allocated.
- 3) All donation and sponsorship requests, whether approved or declined, shall be included as a correspondence item at the next Regular Council Meeting, along with a brief note outlining the decision made and by whom.

CARRIED

Myrnam Ukrainian Dance Club – Donation Request

Tabled from earlier this meeting.

2025-181 **MOVED** by Mayor R. Sadowsky to defer this agenda item to the 2026 Budget.

CARRIED

Public Participation Policy 2021-01

The Village of Myrnam adopted its Public Participation Policy (Policy No. 2021-01) on October 21, 2021. The Policy was designed to recognize the value of public participation and create meaningful opportunities for Municipal Stakeholders to provide input on decisions affecting the community. Section 5.4 of the Policy states that it shall be reviewed at least once every four years. This review provides Council the opportunity to ensure the Policy remains effective, relevant, and aligned with current legislation and municipal practices.

2025-182 **MOVED** by Councillor S. Patterson that Council approve the Public Participation Policy (Policy No. 2021-01) as presented.

CARRIED

NEW BUSINESS: Go East Renewal

The Village of Myrnam has historically participated in Go East of Edmonton's regional tourism programs to promote the community and its events, attractions, and organizations. The total potential investment for 2026 is \$1,275 + GST (membership, advertising, and participation in the Roadtrip Adventure Game), plus the \$50 prize contribution. There was some discussion regarding the value especially if dates of annual events are not submitted in time for the magazine in hard copy.

2025-183 **MOVED** by Mayor R. Sadowsky that the Go East Renewal discussion be tabled to the next Council meeting; and further, that Administration invite all community groups who host annual events to provide their event dates for timely submission to the Go East tourism magazine, noting that participation will be considered when evaluating the Village's investment in the 2026 renewal.

CARRIED

Appointment of Auditor for Myrnam Library Board

The provincial *Libraries Act* requires Council to appoint a qualified reviewer (auditor) for the Library Board's annual financial records. The Board had Kathy Fedoriuk conduct the audit.

2025-184 **MOVED** by Mayor R. Sadowsky Council appoint Kathy Fedoriuk as the auditor for the Village of Myrnam Library Board for the 2025 financial review and subsequent years until further notice.

CARRIED

Daycare – Lease Extension

Myrnam Play Development, operated by the Vermilion Play Development Program, has submitted a written request to extend its current lease for the daycare premises located at CTEC which expired on July 1, 2025. In their correspondence, Myrnam Play Development requests:

1. A two-year lease extension under the same rental rate and terms; and
2. Approval to expand their leased area by adding Room #105, located immediately east of their current space, to accommodate increased community demand and enhance program operations.

2025-185 **MOVED** by Councillor S. Patterson to table this discussion until after council meets with the Vermilion Play Development Program.

CARRIED

Canada Summer Jobs

The Canada Summer Jobs (CSJ) program is an annual federal initiative that provides wage subsidies to employers to create summer employment opportunities for youth aged 15–30 years. The program supports public sector, private sector, and not-for-profit employers in providing meaningful work experience that helps students and young people develop skills and contribute to their communities.

The Village of Myrnam has successfully participated in the Canada Summer Jobs program in past years to employ seasonal staff for public works, and last year for administration.

- 2025-186** **MOVED** by Councillor that Council authorize Administration to submit an application to the Canada Summer Jobs 2026 program for two summer student positions (1 for public works and 1 for administration) to assist with municipal operations.

CARRIED

Canadian Heritage - Canada Day Grant

The Celebrate Canada program, administered by the Department of Canadian Heritage, provides funding to support activities that celebrate Canada Day (July 1st) and promote Canadian values, diversity, culture, and pride. The application deadline is November 21, 2025.

- 2025-187** **MOVED** by Councillor S. Patterson that Council authorize Administration to submit an application to the Department of Canadian Heritage under the Celebrate Canada Program for 2026 to support the Village of Myrnam’s Canada Day celebration, noting that food-related expenses are ineligible for funding.

CARRIED

Library System Board Appointment

At the recent Organizational Meeting, Council appointed members to various committees and boards. No appointment was made to the Northern Lights Library System (NLLS) board at that time, as the Village of Myrnam had recently formed its new Library Board. Administration and Council assumed that a member of the Village Library Board would begin attending NLLS meetings on behalf of the Village. Recently, a member of the Village Library Board noted that NLLS board meetings are typically attended by municipal council members and has requested that Council consider formally appointing an elected official to represent the Village on the NLLS board.

- 2025-188** **MOVED** by Mayor R. Sadowsky that Council appoint Simon Patterson as the Village of Myrnam representative on the Northern Lights Library System Board; and further that Rick Sadowsky will be appointed as the alternate.

CARRIED

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COUNCIL REPORTS:

Councillor S. Patterson has attended a Two Hills Adult Learning Council meeting who is focusing on how to structure their programming so that they are welcoming for anyone. Councillor S. Patterson also attended a Two Hills Regional Waste Management Commission meeting. Their focus next year is to purchase a wheeled loader.

NEXT MEETINGS:

Regular Council Meeting is scheduled for December 16, 2025, at 7:00 P.M.

ADJOURNMENT: With all items on the agenda having been addressed Mayor R. Sadowsky adjourned the Regular Council Meeting at 9:12 P.M.

Chief Elected Official
Chief Administrative Officer