

VILLAGE OF MYRNAM



**Regular Council Meeting
January 20, 2026**

ADOPTION OF AGENDA

1. Call to order

2. Adoption of Agenda

3. Adoption of Minutes

- a. December 16, 2025 Regular Meeting
-

4. Open Forum

5. Administrative Reports

- a. Public Works Report
b. Financial Report
c. Chief Administrative Officer Report
-

6. Correspondence

7. Old Business

- a. Garbage Services Bylaw 2021-14
b. Public Service Concerns and Requests Policy 2025-03
c. Energy Management Policy 2025-04
d. Village provided location for parking trailers
e. Myrnam 100 Year Anniversary Committee
-

8. Bylaws and Policies

- a. Traffic Bylaw 2025-05: Review
-

9. New Business

- a. Support for Stars
b. Unsold Tax Arrears Properties at 2025 Auction
-

10. Council Reports

1. Adjournment

Next Meeting: February 17, 2026

ADOPTION OF MINUTES

Regular Council Meeting of December 16, 2025

OPEN FORUM

Welcome.

Village Council has presented an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so.

The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers.

Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

December 10, 2025 to January 13, 2026

Water/Wastewater

1. Daily (workdays) checks of water and wastewater systems.

Roads/Sidewalks

1. Snow removal from roads, alleys and sidewalks.
2. Removed accumulated snow from Highway 881. Note, the Province pays for 50% of labour and equipment due to negotiation in 2022; prior to that the Province didn't pay for any portion.
3. Snow removal from hall and lodge parking areas.

Other

1. Garbage pickup weekly.
2. Incident during snow removal: while public works were removing snow, they hit a patch of ice along the sidewalk with the blade which caused the tractor blade to kick out and strike the bumper of a resident's personal truck causing an indent on the bumper. Resident received a quote. Estimate to repair the damage is \$2,889.
3. Foreman on holidays throughout December however was on call and came in when needed for snow removal.

FINANCIAL REPORT

- 1. Budget to Actual: January to December 2025
- 2. Bank Reconciliation: For month of December 2025
- 3. Cheque Listing: December 10, 2025 to January 13, 2026

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

December 10, 2025 to January 13, 2026

1. Myrnam Fire Hall: Electrical is finishing up on January 14th. Plumbing and heating next, and then attic installation. Contractor anticipates having all permits cleared by mid February.
2. Bylaw Enforcement:
 - a. Prompted by a resident complaint, the village needs to conduct inspections on overhanging shrubs and trees over sidewalks, roads, and alleys. Administration intends to work on this over the next couple of weeks.
3. Solar Panels: Requested Azgard to schedule the repair; waiting for timeline.
4. Garbage Bins: Administration contacted all property owners who currently have bins advising them that there is a change in garbage rates for those who have bins. Property owners had until December 31st to reply to the Village whether they wanted to keep the bin or have the bin removed. Three, out of six properties, responded that they wish to continue having the bins.
5. Daycare – Counter offered at \$700 for 1 year lease. CAO responded that \$700 was below what Council has authorized and offered \$900/month for 1- or 2-year lease. No response since December 17, 2025. Prompted a response via email on January 12, 2026.
6. Fire Chief will be attending the February 17, 2026 Regular Council meeting to provide the Annual Fire Chief's Report.
7. Northern Lights Library System – Executive Director James MacDonald has requested, and has been approved, to appear as a Delegate before Council at the August 2026 Regular Council meeting.
8. Grants:
 - a. MCCAC Roving Energy Manager: In progress. In process of gathering historical data on all municipal facilities.
 - b. ACP (by invitation) for Asset Management: In progress. Meetings scheduled for January 14 with other CAOs and January 19 with Ministry.
9. CAO Holidays – December 19, 2025 to January 9, 2026
10. CAO Action Tracker – attached.

CORRESPONDENCE

December 10, 2025 to January 13, 2026

(all scanned and emailed to each elected official)

1. GoA - Municipal Affairs:
 - a. Information Bulletin 01/2026: Key Municipal Dates January 1 – March 31, 2026
 - b. Letter from Minister Ric McIver congratulating councilors on election to office
 - c. Meeting Request with Minister Williams – ABmunis Spring Municipal Leaders Caucus (email January 7, 2026) *
2. GoA - Public Safety and Emergency Services:
 - a. Update on Changes to Alberta's Police Funding Model (email 12/18/2025) Note: Administration has put in a request to have them provide an estimate of what the funding requirements will be over the next 5 years.
3. GoA - Seniors: Apply to Co-host the Seniors' Week Provincial Launch Event for 2026 (email 12/17/2025)
4. GoA - Jobs, Economy, Trade and Immigration: Northeast Regional Connector Newsletter – December 2025 with attachments
5. GoA - Arts, Culture and Status of Women:
 - a. Wrapping Up the Year with Tools to Strengthen Your Non-Profit Organization (email 12/23/2025)
 - b. Set Your Non-Profit Up for Success in 2026! (email 01/13/2026)
6. MLA Jackie Armstrong – Homeniuk:
 - a. MLA Weekly Column (emails December 12 and 22, 2025)
 - b. Member of the Legislative Assembly of Alberta – Column (January 2 and 9, 2026)
7. Federation of Canadian Municipalities (FCM):
 - a. FCM Connect (emails December 16 and 23, 2025 and January 13, 2026)
 - b. FCM Voice (email December 15 and 22, 2025 and January 12, 2026)
 - c. FCM Communique (emails December 11 and 17, 2025)
 - d. FCM Events: Collective Webinar Series (email December 15, 2025)
8. Alberta Municipalities:
 - a. The Weekly (emails December 10 and 17, 2025)
 - b. ABmunis Statement on the Renewed Police Funding Model (email December 19, 2025). Also attached is the initial statement.
 - c. Webinar – Linking Healthcare, Municipalities, and People in Rural Alberta (email January 13, 2026) *
 - d. MCCAC – The Current Climate December 2025 (email December 24, 2025) *

CORRESPONDENCE

December 10, 2025 to January 13, 2026

(all scanned and emailed to each elected official)

9. Alberta Counsel:
 - a. At A Glance (emails December 12 and 19, 2025 and January 9, 2026)
 - b. The News (Issue 238)
 - c. The News (Issue 239) *
 - d. Alberta 31st Legislature, Session 2 Summary, December 8-12, 2025
 - e. Grant Program Announcement (email December 16, 2025)

10. St. Paul Education Regional Division #1: Board Meeting Highlights (December 10, 2025)

11. Alberta HUB:
 - a. Alberta HUB Gov of Canada implements Buy Canadian Policy to strengthen Canada's economy and support homegrown industries (email December 16, 2025)
 - b. Alberta HUB CIRA Net Good Grants are coming (email December 18, 2025)
 - c. Alberta HUB Good News! (email December 18, 2025) *
 - d. Alberta HUB Provincial parks in Lakeland region saw over 20,000 campers in 2025 (email December 19, 2025) *
 - e. Alberta HUB Statement: Premier Danielle Smith: Changes to cabinet and caucus leadership (email December 31, 2025) *
 - f. Alberta HUB ACTION REQUIRED RE Next meeting date (email January 5, 2026) *
 - g. Alberta HUB Grant Local Festivals – Building Communities Through Arts and Heritage (email January 5, 2026) *
 - h. Alberta HUB Re Economic Corridors Hwy 28 Hwy 686 Hwy 881 (email January 12, 2026)
 - i. Alberta Eastern Alberta Trade Corridor (EATC) Local to Global Forum (email 01/12/2026)

12. Two Hills & Area FCSS: Agenda for December 15, 2025 meeting with minutes of November 24, 2025 meeting

13. Two Hills Adult Learning Council: Agenda for December 8, 2025 meeting with minutes of November 10, 2025 meeting

14. Northern Lights Library System:
 - a. Weekly Reports (December 12, 2025 and January 2 and 9, 2026)

CORRESPONDENCE

December 10, 2025 to January 13, 2026

(all scanned and emailed to each elected official)

15. Travel-ING on Tourism Co-op:

- a. Move-ING on to Market-ING (email December 15, 2025)
- b. Reminder: Travel-ING on AGM Dec 19, 10 am Zoom (email December 18, 2025) with attachments
- c. Travel-ING On Tourism Co-op December 2025 Newsletter*

16. Support Letter: Dove Society for Ethnocultural Grant

17. Christmas/Seasons Greetings/Year-End Messages

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|---|--|
| a. MCSnet | h. Azgard |
| b. FCM | i. Rural Development Network |
| c. Municipal Planning Services | j. Habitat Systems Inc. |
| d. Western Asphalt Products | k. Select Engineering Consultants Ltd. |
| e. Municipal Affairs – Assessment Services Branch | l. Go East of Edmonton |
| f. MLA Honourable Jackie Armstrong-Homeniuk | m. FCSS (thanks for donations) |
| g. Bar Engineering | n. MP Shannon Stubbs |
| | o. Lamoureux Culham LLP |
| | p. ABMunis * |

18. Tyler Gandam Consulting – The Human Infrastructure Symposium (email January 12, 2026) *

*added on January 14, 2026

OLD BUSINESS

7a

Subject: Garbage Services Bylaw 2026-01 (number changed from 2025-16)

Tabled from the last regular council meeting “for revisions to be made as discussed”.

Recommended revisions:

- Written enforcement as 2nd order of enforcement procedures in Section 12.2
- Change to correct bylaw being rescinded in Section 13.4
- New Section (insert to be #5) regulations regarding bins e.g. upon written request, option to lock with prior approval and with designated locking mechanisms
- 2 months cancellation notice

Other recommended revisions:

- requirement of bins over regular service
- bin maintenance and replacement
- exception to have more than one bin (lodge/school) based on need
- bin subject to availability
- note ownership of bins
- pickup exceptions (Ag. Society)
- bins for commercial/industrial only

Changes made:

- moved section 4.6 to proper alignment
- definition of Bin changed
- reordering of definitions to be in alphabetical order
- new Section 5
- reworded Enforcement Section (now section 13)

Subject: Public Service Concerns and Requests Policy 2026-01

Tabled from the last regular council meeting.

Administration had drafted a new policy titled Public Service Concerns and Requests Policy 2025-03 (now renumbered to 2026-01).

The purpose of this policy is to:

- provide a consistent process for residents to submit service requests or concerns;
- ensure concerns are documented, tracked, and responded to in a timely manner;
- clearly outline the roles and responsibilities of Administration, Public Works, and Council in responding to public concerns;
- reduce the volume of informal or duplicate requests that delay workflow or create confusion.

The proposed policy standardizes communication channels (e.g., office, email, online forms) and establishes expectations around response times, prioritization, and follow-up.

Administration is presenting the policy for Council review and consideration of adoption.

Subject: Energy Management Policy 2026-02

Tabled from the last regular council meeting.

The Municipal Climate Change Action Centre (MCCAC), through its Roving Energy Manager Program, completed an energy efficiency review of Village facilities and operations. As part of this work, the Energy Manager presented findings and recommendations to Council, including opportunities for reducing energy consumption, lowering utility costs, and improving asset performance.

Based on this assessment, Administration had drafted a new Energy Management and Efficiency Policy 2025-04, (now renumbered to 2026-02). which establishes a formal framework for:

- monitoring municipal energy use;
- implementing cost-effective efficiency upgrades;
- supporting long-term asset sustainability;
- accessing external funding and rebate programs;
- reducing greenhouse gas emissions where feasible.

Administration is requesting Council's consideration of this new policy.

OLD BUSINESS

7d

Subject: Village provided location for parking trailers

Tabled from the last regular council meeting.

During the recent municipal campaign, Councillor Patterson heard concerns from residents regarding the need to park trailers, motorhomes, and similar vehicles on village streets. While Councillor Patterson does not support street parking of trailers, he is open to exploring alternative solutions.

This item is brought forward for discussion and decision on whether the Village should provide a designated location for residents to park trailers, motorhomes, and similar vehicles.

Attachment(s)	None
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OLD BUSINESS

7e

Subject: Committee - Myrnam 100th Anniversary

Tabled from June 19, 2025 regular council meeting.

On August 22, 2030, the Village of Myrnam will be 100 years old.

Prior to that, the lands were part of Municipal District of Ukraina No. 513.

Planning will be essential to a successful celebration.

The Village, through the Council Procedural Bylaw and the Municipal Government Act, is permitted to create committees “to consider matters and report back”.

Attachment(s)	None
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OLD BUSINESS

8a

Subject: Traffic Bylaw 2025-05: Review

At the last regular council meeting, council requested to have the Traffic Bylaw place on this agenda for review.

One of the main reasons for the review is due to the changes that were made to the Sanding, Snow and Ice Clearing Policy; removal of snow removal from sidewalks.

Subject: Support for Stars

As per the Village of Myrnam Donations Policy, Council approval is required for any donation or sponsorship:

- exceeding \$200.00, or
- where budgeted funds for donations or sponsorships have already been fully allocated.

STARS (Shock Trauma Air Rescue Service), a registered not-for-profit organization providing critical air ambulance services in Alberta, has requested a voluntary annual contribution from the Village.

STARS has presented three options for consideration:

1. Per Capita Contribution: \$1–\$2 per resident.
2. Fixed Rate Contribution: A set dollar amount determined by Council.
3. Four-Year Pledge: A multi-year commitment at a fixed or per capita rate.

The purpose of the contribution is to support STARS' ongoing emergency medical and transport services, which benefit residents in the region, including the Village of Myrnam.

OLD BUSINESS

9b

Subject: Unsold Tax Arrears Properties at 2025 Auction

The Village attempted to auction two properties in 2025 due to tax arrears. No bids were received, and the properties were not sold.

When a property fails to sell at a public auction, Council has three primary options:

Register a Tax Forfeiture:

- o The Village is placed on title, allowing it to rent, license, lease, or sell the property at a price as close as reasonably possible to market value.
- o If the property is not disposed of, the municipality may take full title 15 years after the auction date.

Register a Tax Forfeiture and Acquire the Property:

- o The Village deposits an amount equal to the reserve bid (market value) minus arrears and costs, with the difference returned to the previous owner.
- o The Village can then manage the property freely.

Do Nothing:

- o Taxes will continue to accrue and remain as a liability on the Village's books.
- o The Village cannot rent, license, lease, or dispose of the property, and the property will not revert to the Village after 15 years.

COUNCIL MEMBER REPORTS

Mayor Rick Sadowsky

December 2025 to January 2026

Nothing to report.

COUNCIL MEMBER REPORTS

Deputy Mayor Paul Myshaniuk

December 2025 to January 2026

Nothing to report.

COUNCIL MEMBER REPORTS

Councillor Simon Patterson

December 2025 to January 2026

Two Hills & Area Family & Community Support Services (A)

- Provided agenda for December 15, 2025 meeting with minutes of November 24, 2025 meeting *

Two Hills Adult Learning Council (A)

- Provided agenda for December 8, 2025 meeting with minutes of November 10, 2025 meeting *

NEXT MEETING

Regular Council Meeting

February 17, 2026

7:00 p.m.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting



peace to us