

Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
held on May 19, 2026, in the Village of Myrnam Council Chambers

PRESENT: Mayor Rick Sadowsky, Councillor Simon Patterson, Chief Administrative Officer Elsie Kiziak, and one person in the gallery.

CALL TO ORDER:

Mayor R. Sadowsky called the Regular Council Meeting to order at 7:00 P.M.

ADOPTION OF AGENDA:

2026-081 MOVED by Councillor S. Patterson to approve the Regular Council Meeting Agenda for May 19, 2026, as presented. **CARRIED**

ADOPTION OF MINUTES:

2026-082 MOVED by Councillor S. Patterson to adopt Regular Council Meeting Minutes of April 21, 2026, as presented. **CARRIED**

OPEN FORUM: No one in attendance for Open Forum.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Financial Report

The Financial Report consisting of the 1) Reconciliation Statement for the month of April 2026, and the 2) Cheque Listing for April 15 to May 12, 2026, was provided to Council in advance for their review and presented by CAO E. Kiziak.

Chief Administrative Officer Report

The Chief Administrative Officer Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

2026-083 MOVED by Councillor S. Patterson to accept the Administrative Reports as presented. **CARRIED**

Deputy Mayor Paul Myshaniuk joined the meeting at 7:18 P.M.

CORRESPONDENCE:

Correspondence was provided to Council prior to the Council meeting.

2026-084 MOVED by Mayor R. Sadowsky to accept the Correspondence as presented. **CARRIED**

OLD BUSINESS:

Traffic Bylaw 2026-05

Council previously approved the Public Participation Plan for the review of the draft revised Traffic Bylaw and the new Community Standards Bylaw. The proposed Community Standards Bylaw consolidates and modernizes provisions currently contained within the Traffic Bylaw, Noise and Nuisance Bylaw, Unsightly Premises Bylaw, and Curfew Bylaw. The public participation period closed on May 12, 2026. During the review period, three (3) online surveys were submitted, no paper surveys were received, and no members of the public attended the open house. Due to the limited level of participation, the CAO administratively extended the public participation opportunity to allow additional time for residents to review and provide feedback on the proposed bylaws. No more surveys were received during the extension period. Council discussed changes to Schedule A and B.

2026-085 MOVED by Councillor S. Patterson that Bylaw 2026-05 be now read a first time. **CARRIED**

2026-086 MOVED by Deputy Mayor P. Myshaniuk that Bylaw 2026-05 be now read a second time. **CARRIED**

2026-087 MOVED by Mayor R. Sadowsky that Bylaw 2026-05 be given consent for third and final reading. **CARRIED UNANIMOUSLY**

2026-088 MOVED by Councillor S. Patterson that Bylaw 2026-05 be now read a third and final time. **CARRIED**

Community Standards Bylaw 2026-06

Council previously approved the Public Participation Plan for the review of the draft Community Standards Bylaw. The proposed Community Standards Bylaw consolidates and modernizes provisions currently contained within Traffic Bylaw 2025-05, Noise and Nuisance Bylaw, Unsightly Premises Bylaw, and Curfew Bylaw. The public participation period closed on May 12, 2026. During the review period, three (3) online surveys were submitted, no paper surveys were received, and no members of the public attended the open house. Due to the limited level of participation, the CAO administratively extended the public participation opportunity to allow additional time for residents to review and provide feedback on the proposed bylaws. No more surveys were received during the extension period.

2026-089 MOVED by Mayor R. Sadowsky that Bylaw 2026-06 be now read a first time. **CARRIED**

2026-090 MOVED by Deputy Mayor P. Myshaniuk that Bylaw 2026-06 be now read a second time. **CARRIED**

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2026-091 MOVED by Councillor S. Patterson that Bylaw 2026-06 be given consent for third and final reading. **CARRIED UNANIMOUSLY**

2026-092 MOVED by Mayor R. Sadowsky Councillor S. Patterson that Bylaw 2026-06 be now read a third and final time. **CARRIED**

100th Year Anniversary Committee

On August 22, 2030, the Village of Myrnam will celebrate the 100th anniversary of incorporation. Prior to incorporation as a Village, the lands formed part of the Municipal District of Ukraina No. 513.

At the June 2025 Council meeting, Council considered the potential establishment of a committee to begin planning and coordinating future centennial activities and celebrations and moved to table to the agenda for new Council to consider.

2026-093 MOVED by Mayor R. Sadowsky to defer consideration of a Centennial Committee to a future Council meeting. **CARRIED**

BYLAWS AND POLICIES:

Tax Rate Bylaw 2026-09

At the previous Council meeting, Administration presented a draft 2026 Tax Rate Bylaw which was subsequently passed by Council. Upon further review, Administration identified errors within the draft bylaw resulting from incomplete revisions made from the prior year's bylaw template. As a result, portions of the wording and figures presented to Council were incorrect. Administration has prepared a revised 2026 Tax Rate Bylaw containing the correct wording and tax rate figures based on the approved 2026 Operating and Capital Budget. The revised bylaw also includes provisions to rescind the previously approved incorrect bylaw.

2026-094 MOVED by Councillor S. Patterson that Bylaw 2026-06 be now read a first time. **CARRIED**

2026-095 MOVED by Mayor R. Sadowsky that Bylaw 2026-06 be now read a second time. **CARRIED**

2026-096 MOVED by Deputy Mayor P. Myshaniuk that Bylaw 2026-06 be given consent for third and final reading. **CARRIED UNANIMOUSLY**

2026-097 MOVED by Mayor R. Sadowsky Councillor S. Patterson that Bylaw 2026-06 be now read a third and final time. **CARRIED**

Privacy Management Program Policy 2026-03

Alberta privacy legislation requires municipalities to have accountable privacy practices in place under the Protection of Privacy Act (POPA) and/or Personal Information Protection Act (PIPA). The proposed policy establishes a formal Privacy Management Program to guide how the Municipality collects, uses, discloses, secures, and manages personal information.

2026-098 MOVED by Councillor S. Patterson to approve Privacy Management Program Policy 2026-03, as presented.

CARRIED

Line of Credit and Short-Term Borrowing Policy 2026-03

At the last Regular Council meeting during discussion on the annual borrowing bylaw (line of credit), Council raised a request that draws on the line of credit require prior Council approval. At that meeting, the CAO referenced the existing Financial Reports Policy as a potential framework for discussion. However, upon further review, it was determined that the Financial Reports Policy is focused on financial reporting and transparency and does not address borrowing authority or cash flow management controls. As a result, Administration has prepared a draft Line of Credit and Short-Term Borrowing Policy for Council's consideration.

2026-099 MOVED by Deputy Mayor P. Myshaniuk to table this discussion to the next Regular Council meeting.

CARRIED

Review: Urban Hen Bylaw 2024-06

Council received a written request at the last Regular Council meeting asking that the Village consider amending Section 4.1 of Urban Hen Bylaw 2024-06. The current bylaw permits a maximum of five (5) hens on properties less than one acre, and ten (10) hens per acre on properties one acre or larger. The letter provided cites considerations including food security, affordability, sustainability, and efficient use of existing backyard infrastructure.

2026-100 MOVED by Councillor S. Patterson to direct Administration to prepare a new Urban Hen Bylaw for the next Regular Council meeting, increasing the allowable number of hens for properties under one acre to six (6); and further, to include a regulation that a training program, and proof of completion, must be completed prior to receiving an urban hen license.

CARRIED

NEW BUSINESS:

Village Sponsored Cleanup

The Village annually sponsors a community cleanup initiative to assist residents with the removal of junk, garbage, rubbish, litter, waste, and related materials from properties within the Village as permitted under the Garbage Services Bylaw.

2026-101 MOVED by Councillor S. Patterson to schedule the next community cleanup for June 5, 2026, starting at 10 a.m.

CARRIED

Seniors Week 2026 Proclamation

The Government of Alberta recognizes Seniors' Week annually to celebrate and acknowledge the contributions seniors make to communities across the province. This year Seniors' Week is held during the week of June 1-7.

- 2026-102 MOVED** by Mayor R. Sadowsky that in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, the Village of Myrnam hereby declares June 1 – 7, 2026 as Seniors Week in the Village of Myrnam. **CARRIED**

JUPA Agreement

Under the requirements of the Alberta Municipal Government Act, municipalities and school divisions are required to adopt a Joint Use and Planning Agreement (JUPA). St. Paul Education Regional Division No. 1 has prepared a proposed Joint Use and Planning Agreement. The agreement establishes a framework for communication, collaboration, and planning regarding land use, facilities, and future development matters between the parties.

- 2026-103 MOVED** by Councillor S. Patterson to approve the Joint Use and Planning Agreement between the Village of Myrnam and St. Paul Education Regional Division No. 1 as presented. **CARRIED**

Borderlands Emergency Mutual Aid Agreement - Updated

The Village of Myrnam is a participating member of the Borderland Emergency Management Mutual Aid Group, which provides a formal framework for requesting and providing emergency assistance between neighbouring municipalities, Métis Settlements, and First Nations.

The existing agreement has been in place for a number of years and requires periodic review to ensure:

- alignment with current emergency management practices,
- clarity of operational roles under the Incident Command System (ICS),
- updated billing and reimbursement structures, and
- improved administrative clarity and consistency across participating jurisdictions.

This update modernizes our mutual aid agreement with neighbouring jurisdictions. It doesn't change the intent or obligation to assist, but it clarifies processes, updates billing language, strengthens operational consistency under ICS, and expands participating partners. It remains a cost-recovery, voluntary mutual aid framework with no obligation to respond.

- 2026-104 MOVED** by Mayor R. Sadowsky to approve the updated Borderland Emergency Management Mutual Aid Agreement (2026 revision) as presented. **CARRIED**

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COUNCIL REPORTS:

Council Reports were provided to Administration and presented to Council in advance.

NEXT MEETINGS:

Regular Council Meeting is scheduled for June 16, 2026, at 7:00 P.M.

ADJOURNMENT:

With all items on the agenda having been addressed Mayor R. Sadowsky adjourned the Regular Council Meeting at 8:31 P.M.

Chief Elected Official
Chief Administrative Officer