Village of Myrnam

Minutes of the Regular Council Meeting for the Village of Myrnam
held on October 20, 2026, in the Village of Myrnam Council Chambers

PRESENT: Mayor Paul Myshaniuk, Deputy Mayor Simon Patterson, Councillor Rick Sadowsky, and Chief Administrative Officer Elsie Kiziak

CALL TO ORDER:

Mayor P. Myshaniuk called the Regular Council Meeting to order at 8:00 P.M.

ADOPTION OF AGENDA:

2026-191 **MOVED** by Councillor R. Sadowsky to approve the Regular Council Meeting Agenda for October 20, 2026, with the following additions under New Business:

- Newly constructed sidewalk to building on 48 Street
- Citizens on Patrol
- Upcoming Budget Meetings

CARRIED

ADOPTION OF MINUTES:

2026-192 **MOVED** by Deputy Mayor S. Patterson to adopt the Regular Council Meeting Minutes of September 15, 2026, as presented.

CARRIED

OPEN FORUM:

There was no one in the gallery.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Report was provided to Council in advance for their review and presented by CAO E. Kiziak.

Financial Report

The Financial Report consisting of the 1) Reconciliation Statement for the month of September 2026, 2) Cheque Listing for September 9 to October 13, 2026, and 3) Quarterly Reporting for January to September 2026, was provided to Council in advance for their review and presented by CAO E. Kiziak.

Chief Administrative Officer Report

The Chief Administrative Officer's Report was provided to Council in advance for review and presented by CAO E. Kiziak.

2026-193 **MOVED** by Deputy Mayor S. Patterson to accept the Administrative Reports as presented.

CARRIED

CORRESPONDENCE:

Correspondence was provided to Council prior to the Council meeting.

2026-194 **MOVED** by Mayor P. Myshaniuk to accept the Correspondence as presented.

CARRIED

NEW BUSINESS:

Unsold Tax Arrears Properties – 2026 Public Auction

The Village of Myrnam held its public tax sale auction on Saturday, September 26, 2026. No bidders attended, and none of the four properties offered for sale were sold.

2026-195 **MOVED** by Deputy Mayor S. Patterson to direct Administration to have the properties reassessed with the information being brought forward at the next regular council meeting.

CARRIED

Community Library Board Appointments – Staggered Terms

At the previous Regular Council Meeting, Council appointed two individuals to the Village of Myrnam Community Library Board, each for a two-year term.

The Library Board subsequently contacted Administration regarding the staggered terms of board appointments and advised that one of the two recently appointed members should be appointed for a one-year term.

2026-196 **MOVED** by Deputy Mayor S. Patterson to amend the appointment of Candice Semeniuk from a two-year term to a one-year term.

CARRIED

Utility Right-of-Way Easements – Lots 3 and 4, Block 1, Plan 668EO

The Village relocated the County of Two Hills No. 21's natural gas distribution line to accommodate the development of the fire hall addition. Utility right-of-way easements are required to document the gas distribution infrastructure on the affected Village-owned properties.

2026-197 **MOVED** by Deputy Mayor S. Patterson to execute the utility right-of-way easement documents in favour of the County of Two Hills No. 21 for Lots 3 East and 3 West, Block 1, Plan 668EO, and Lot 4, Block 1, Plan 668EO, conditional upon confirmation from the department that the Lot 4 easement is required.

CARRIED

Destination Marketing Organization (DMO) Designation – Municipal Support

The Village of Myrnam was approached by Go East Regional Tourism Organization (Go East of Edmonton) requesting a letter of support for its application for Destination Marketing Organization (DMO) designation under the *Traveller Protection and Destination Development Act*. Administration provided the letter of support before becoming aware that Travel Lakeland was also seeking DMO designation and that the applications may involve overlapping geographic areas.

Travel Lakeland subsequently approached the Village requesting a similar letter of support. Administration has not issued a letter to Travel Lakeland.

Under the provincial framework, only one DMO may be designated within a geographic area. Where applications involve overlapping geographic areas, the Minister may designate one applicant or require applicants to revise their proposed geographic boundaries.

2026-198 **MOVED** by Councillor R. Sadowsky to maintain the Village of Myrnam's existing support for Go East Regional Tourism Organization's DMO application and not provide a letter of support to Travel Lakeland.

CARRIED

ATB Financial – Temporary and Potential Permanent Use of Village Office Space

ATB has experienced another break-in at its branch, and the building appears to have sustained significant damage that may prevent it from being repaired. ATB is therefore exploring both temporary and permanent options for continuing to provide banking services to the community.

2026-199 **MOVED** by Councillor R. Sadowsky to authorize ATB Financial to temporarily occupy designated space within the Village Office, subject to mutually agreed lease terms, security arrangements and other conditions acceptable to the Village, and to direct Administration to work with ATB to develop a proposal for potential permanent occupancy, including proposed renovations, costs and allocation of responsibilities, for Council's further consideration.

CARRIED

Asset Management Pilot Project – Municipal Contribution Cost Sharing

The Village of Myrnam, County of Two Hills, and Town of Two Hills have been invited to participate in a provincial pilot project under the Alberta Community Partnership (ACP) grant program for asset management planning and infrastructure condition assessments. Participation in the project has been agreed upon, and the project has been approved. The outstanding matter is determining how the required municipal contribution will be divided among the municipalities. The total project budget is $1,000,000, with funding structured

as follows: Provincial grant funding $750,000 Municipal contribution $250,000. Approximately $200,000 is estimated for asset management strategy development and planning, while the remaining $800,000 is allocated to infrastructure condition assessments. The Chief Administrative Officers of the participating municipalities have discussed and finalized it down to two approaches to dividing the $250,000 municipal contribution.

2026-200 **MOVED** by Deputy Mayor S. Patterson to divide the planning and strategy development and condition assessment portions of the municipal contribution at 40% to the County of Two Hills, 40% to the Town of Two Hills, and 20% to the Village of Myrnam, resulting in an estimated Village contribution of $50,000, subject to confirmation of final project costs.

CARRIED

Safety Smarts Program – Funding Request

Heartland Training & Support Hub has requested a $500 contribution toward its Safety Smarts program for 2026–2027.

2026-201 **MOVED** by Mayor P. Myshaniuk to approve a contribution of $300.00 to Heartland Training & Support Hub for the Safety Smarts program for 2026–2027.

CARRIED

Newly constructed sidewalk to building on 48 Street

A landowner voluntarily committed to financially compensating the hard-surfacing project adjacent to his building located on 49 Street and 50 Avenue.

2026-202 **MOVED** by Councillor R. Sadowsky to reimburse the landowner for his financial contribution towards the hard surfacing of the area adjacent to his building on 49 Street.

CARRIED

Citizens on Patrol

Councillor R. Sadowsky wants the Village to look into the Citizens on Patrol program.

2026-203 **MOVED** by Councillor R. Sadowsky to direct Administration to investigate the legalities of the Citizens on Patrol program.

CARRIED

Upcoming Budget Meetings

Due to the change in regular council meeting times, the budget meetings need to be changed.

2026-204 **MOVED** by Deputy Mayor S. Patterson to change the upcoming budget meetings to November 10 and December 8, 2026 starting at 9:00 a.m.

CARRIED

COUNCIL REPORTS:

There were no Council Reports provided before or during the meeting.

NEXT MEETINGS:

Regular Council Meeting is scheduled for November 17, 2026, at 9:00 A.M.

ADJOURNMENT:

With all items on the agenda having been addressed Mayor P. Myshaniuk adjourned the Regular Council Meeting at 9:20 P.M.

Chief Elected Official
Chief Administrative Officer